WAIVER SERVICES

In the following sections of this chapter, one can find the following for each service available through the waiver: the service definition, any limits on the service, types of providers, instructions for arranging for and authorizing the service, instructions for monitoring the service and the associated forms to be used. ID/RD Waiver-funded services are to be provided in response to the specific needs of the participant. These needs must be clearly documented in his/her Support Plan, along with the type(s) of service(s) to be provided to meet the needs, and the frequency with which the service(s) will be provided.

The Case Manager/Early Interventionist is responsible for the information in the participant’s Support Plan. He/she is also responsible for budgeting for, authorizing and monitoring services and, when the need is met or services are no longer needed, terminating services.

When authorizing a service billed to the SC Department of Health and Human Services (direct-billed services), a Prior Authorization Number is required. For the ID/RD Waiver, Prior Authorization Numbers are the letters “RW” followed by five numbers. Case Managers/Early Interventionists should see their supervisor for more information.

Monitoring of ID/RD Waiver Services: The Case Manager/Early Interventionist must monitor all waiver-funded services (i.e. those active on the current waiver budget) received by a participant. This monitoring will be considered complete when one or more of the following contacts has been made:

- Review of documentation of services provided for the purpose of assessing the effectiveness, frequency, duration, benefits and usefulness of the service (e.g. review of progress notes submitted by a psychologist providing psychological services)

- Conversation/discussion with the participant, participant’s family/caregiver, or Residential/Day staff member for the purpose of determining the effectiveness, frequency, duration, benefits and usefulness of the service

- Conversation with the service provider about the effectiveness, frequency, duration, benefits and usefulness of the service

- On-site observation of the service being rendered for the purpose of determining the effectiveness, frequency, duration, benefits and usefulness of the service.

The Case Manager/Early Interventionist should vary the type of monitoring in order to be aware of differing perspectives. Speaking with several individuals to complete monitoring is encouraged.

Each service is monitored according to the guidelines included in its respective section of this chapter.