

Sample Supervision Plans

John's Plan

Awake: Contact every three (3) hours either visual or by phone
Sleeping: Visual contact at 10 pm and upon awakening
Documentation: Note in log, initialed by staff at the time of each contact
Bathing: No supervision required
Dining: No supervision required

John should not stay at home without staff on site.

HRC: not required – supervision not intrusive

Joe's Plan

Awake: In the home: Visual contact every hour
In the yard: Continuous visual contact
At work: Visual contact every half hour
Sleeping: Visual contact at 10 pm and 7 am
Documentation: Note in log at the time of each contact
Bathing: Staff must remain in the bathroom. Continuous visual contact not required
Dining: Staff must remain in the room. Continuous visual contact not required

Joe should not stay at home without staff on site.

HRC: Review required because Joe believes that the requirement for continuous visual contact when in the yard is intrusive. Next review date: 11/14

Mary's Plan

Awake: Contact every three (3) hours visually or by phone
Sleeping: Visual check at 11 pm
Documentation: Note in log at the time of each contact
Bathing: Supervision not required
Dining: Supervision not required

In order to continue to develop personal responsibility, Mary may stay home without staff present under the following circumstances: No more than once weekly (when housemates go to the flea market) for a maximum of two (2) hours.

HRC: Review not required. Supervision is not intrusive.

Bill's Plan

Awake: 1:1 (within arm's length) during waking hours in all settings
Sleeping: Visual contact every 15 minutes
Documentation: 1. Staff schedule with 1:1 designated
2. Time cards showing sufficient staff on duty to perform 1:1
3. Note in log from staff assigned 1:1 duty at begin and end of shift.

HRC: Required due to intrusiveness of 1:1 supervision. Next review date 12/05/14.