

**Beverly A. H. Buscemi, Ph.D.**  
*State Director*

**David A. Goodell**  
*Associate State Director  
Operations*

**Susan Kreh Beck**  
*Associate State Director  
Policy*

**Thomas P. Waring**  
*Associate State Director  
Administration*



3440 Harden Street Ext (29203)  
PO Box 4706, Columbia, South Carolina 29240  
803/898-9600  
Toll Free: 888/DSN-INFO  
Website: [www.ddsn.sc.gov](http://www.ddsn.sc.gov)

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Title of Document: Wireless Network Policy for Consumer and Guest Internet Access

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Applicability: DDSN Central Office, DDSN District Offices and DDSN Regional Centers **(NEW)**

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## **PURPOSE**

The purpose of the Wireless Network Policy for consumer and guest Internet Access is to describe the minimum security policy for devices used to access the Guest Wireless Network, including usage restrictions, configuration management, device authorization, authentication, and implementation.

## **I. POLICY**

The DDSN guest wireless network is only available to current consumers and visitors/guests at DDSN. Access may be withdrawn and disciplinary action taken for security purposes or non-compliance of this policy up to and including permanent non-reinstatement of access. Availability of the DDSN guest wireless network and internet services are not guaranteed and are made available on an "as is" basis with no guarantees of speed or reliability.

DDSN only offers limited technical assistance to connect or use the wireless network(s) or access the internet. Repair or virus removal services are not covered under this limited technical assistance. DDSN provides no expectation of privacy or security on the internet.

### **DISTRICT I**

P.O. Box 239  
Clinton, SC 29325-5328  
Phone: (864) 938-3497

Midlands Center - Phone: 803/935-7500  
Whitten Center - Phone: 864/833-2733

### **DISTRICT II**

9995 Miles Jamison Road  
Summerville, SC 29485  
Phone: 843/832-5576

Coastal Center - Phone: 843/873-5750  
Pee Dee Center - Phone: 843/664-2600  
Saleeby Center - Phone: 843/332-4104

## II. AUTHORIZATION OF USE

The DDSN Regional Facility Administrator or District Director must authorize each consumer's access to the guest wireless network. Access must be able to be traced back to each consumer's request, e.g., email, letter, fax. Visitor/Guest access is scheduled in advance through the DDSN helpdesk.

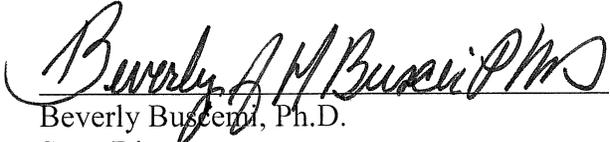
## III. ACCEPTABLE/UNACCEPTABLE USE

- All websites accessed must be lawful, respectful and ethical.
- Users shall refrain from monopolizing systems, overloading networks with excessive data.
- Users shall not access or download copyrighted software including without limitation computer games, music files, videos, pictures or graphics without the express permission of the owner of the copyright.
- Users shall not attempt to circumvent or subvert system or network security measures.
- Users shall not intercept network traffic.
- Users shall not access pornographic or sexually explicit materials, images, text or other offensive material.
- Users shall not use the internet to transmit, communicate or access material to harass, discriminate or vilify.

## IV. RIGHT TO MONITOR AND MISUSE

DDSN shall monitor internet usage. While charges do not apply for the use of the internet, users assume personal responsibility for any charges associated with billable services unless express authorization has been obtained, legal action may be taken if use of the internet is found to breach this policy.

  
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Tom Waring  
Associate State Director Administration  
(Originator)

  
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Beverly Buscemi, Ph.D.  
State Director  
(Approved)