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Title of Document: Naming of Facilities, Building Dedications and Groundbreakings

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Date of Last Revision: July 16, 2020 **(REVISED)**

Applicability: All DDSN Programs and Facilities

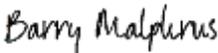
No South Carolina Department of Disabilities and Special Needs (DDSN) facility, building, or portion thereof shall be named to honor any individual, either living or deceased, without the prior approval of the South Carolina Commission of Disabilities and Special Needs (Commission). The Commission recognizes the prerogative of the Legislature of South Carolina by law to name buildings and facilities and will therefore implement all such decisions made in this manner.

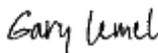
Dedicatory and groundbreaking ceremonies for DDSN facilities are the sole prerogative of the Commission. No ceremonies or functions shall be so labeled without the prior notification and consent of the Commission.

Individual units or facilities which may be developed at a particular DDSN Regional Center or community location will not be individually dedicated.

While dedication ceremonies and groundbreaking ceremonies are the sole prerogative of the Commission, an informal "open house" may be held to signify the opening of a new unit or facility or showcase capital improvements completed.

"Open house" activities may only be held with the prior approval of the Associate State Director-Operations. When approved, invitations to attend the open house shall be directed to the members of the Commission through the DDSN State Director's Office.

DocuSigned by:

7/29/2020
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7/22/2020
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