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| AGENCY NAME: | SC Department of Disabilities and Special Needs | | |
| AGENCY CODE: | J160 | SECTION: | 36 |

**Fiscal Year 2016-2017
Accountability Report**

SUBMISSION FORM

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|-----------------------|---|
| AGENCY MISSION | The South Carolina Department of Disabilities and Special Needs (DDSN), as stated in Section 44-20-240 of the South Carolina Code of Laws, has authority over all the state’s services and programs for South Carolinians with severe lifelong disabilities, including intellectual disabilities and related disabilities, autism, traumatic brain injury, and spinal cord injury and similar disabilities. Primary responsibilities include planning, development and provision of a full range of services for children and adults, ensuring that all services and supports provided meet or exceed acceptable standards, and improve the quality of services and efficiency of operations. The department advocates for people with severe lifelong disabilities both as a group and as individuals, coordinates services with other agencies and promotes and implements prevention activities to reduce the occurrence of both primary and secondary disabilities. |
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| AGENCY VISION | To provide the very best services to all persons with disabilities and their families in South Carolina. |
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Please select yes or no if the agency has any major or minor (internal or external) recommendations that would allow the agency to operate more effectively and efficiently.

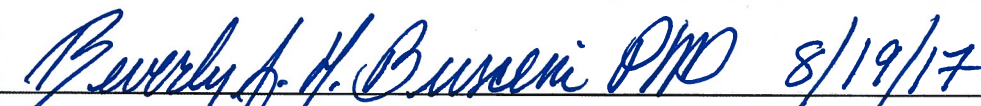
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| RESTRUCTURING RECOMMENDATIONS: | Yes | No |
| | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

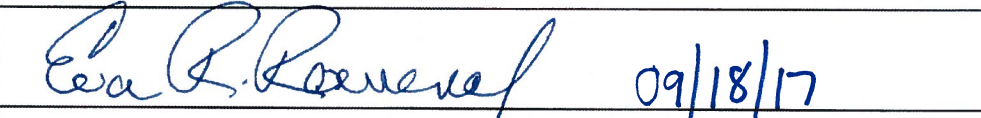
Please identify your agency’s preferred contacts for this year’s accountability report.

| | <i>Name</i> | <i>Phone</i> | <i>Email</i> |
|---------------------------|------------------------------|----------------|----------------------|
| PRIMARY CONTACT: | Beverly A. H. Buscemi, Ph.D. | (803) 898-9769 | bbuscemi@ddsn.sc.gov |
| SECONDARY CONTACT: | Tom Waring | (803) 898-9769 | twaring@ddsn.sc.gov |

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I have reviewed and approved the enclosed FY 2016-2017 Accountability Report, which is complete and accurate to the extent of my knowledge.

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| AGENCY DIRECTOR (SIGN AND DATE): |  | | |
| (TYPE OR PRINT NAME): | Beverly A. H. Buscemi, Ph.D. | | |

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| BOARD/CMSN. CHAIR (SIGN AND DATE): |  | | |
| (TYPE OR PRINT NAME): | Eva R. Ravenel | | |

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AGENCY’S DISCUSSION AND ANALYSIS

Ensuring the needs of eligible individuals in crises are met is the highest priority of the agency. DDSN has a system in place to respond quickly to consumers whose situations jeopardize their health, safety and welfare. Examples include the unexpected death or major health concern of a primary caregiver, harm/abuse to a consumer or family, or extreme deterioration of the consumer’s home. Every effort is made to first increase or enhances services in the home to resolve the crisis. Most frequently the situation is so dangerous individuals require out-of-home placement. Throughout the year individuals who meet the established critical criteria are added to the Critical Needs List and then removed upon resolution of their situation. During FY 2017, 384 new individuals were added to the list and 401 individuals were removed.

Substantially moving waiting lists was a high priority again this year. Since waiver waiting list reduction efforts began, the length of time individuals are waiting for services has been dramatically reduced. On July 1, 2014, the wait for the ID/RD Waiver was 6.8 years and on August 1, 2017, the wait was 3.7 years. On July 1, 2014, the wait for Community Support Waiver was 4.5 years and on August 1, 2017, the wait time had been reduced to 11 months. DDSN was able to continue serving the HASCI population at a pace that resulted in no waiting list for the year. While the goal is no waiting, DDSN has achieved significant reduction in the length of time individuals and families are waiting for services. In FY 2017, 4,395 individuals were removed from waiting lists. This is in addition to the 9,412 individuals removed between July 1, 2014 and July 1, 2016 for a total of 13,807.

Redirection of Funds to the ID/RD Waiver from the CS Waiver. CMS approved the ID/RD Waiver renewal in late April 2017 after two and a half years. The pending renewal status prevented the agency from allocating additional slots to serve more individuals in the ID/RD Waiver due to federal caps on the number of individuals who could be served in this Waiver. DDSN received new appropriations of \$6.6 million in FY 2017 for the purpose of moving the waiting list. The ID/RD Waiver renewal approval allowed the agency to redirect service expansion to the ID/RD Waiver from the Community Supports Waiver. As slots become available in the CSW seventy-five percent of available funds will be redirected to expansion of the ID/RD Waiver.

Created non-emergency out-of-home respite capacity. DDSN received new funds for the purpose of expanding non-emergency out-of-home respite options to help support families. DDSN solicited proposals from all DDSN residential providers. Lutheran Services opened the four bed home for non-emergency respite at the end of fiscal year 2017. Respite has often been cited by families as one of the most important services to allow them to continue to support a disabled family member at home and prevent a crisis from developing. This respite home provided 95 days of respite during FY 2017.

Serving individuals in the least restrictive environment and offering services to support individuals in their own home/their family's home continued to be a focal point for service delivery. DDSN emphasizes supporting, not supplanting, families as the primary strategy for serving South Carolinians with disabilities. This philosophy is operationalized through serving consumers in their family homes rather than state funded residential settings. This approach affords a better quality of life for the consumer, is preferred by families, and is also a more cost effective model of service delivery for taxpayers. Of the more than 40,000 people eligible for DDSN services, including all disability groups, 87 percent live at home with family or in their own home. Based on the latest published national data from the University of Minnesota dated 2014, South Carolina provides individual and family supports to 71 percent of DDSN consumers with developmental disabilities in their homes compared to the national average of only 57 percent and southeastern average of 59 percent.

Increasing and improving opportunities for stakeholders to offer input in decision-making continued as a high priority. There are numerous systems in place to ensure that stakeholders participate in discussion and decision making processes. Regularly scheduled meetings occur with consumers, family members, advocates and provider representatives. Inclusion and participation on work groups, committees and task forces provide multiple opportunities for open dialogue and discussion to ensure input is obtained from stakeholders about potential changes prior to the agency making decisions and determining implementation details. DDSN’s State Director and Executive Staff are personally available to consumers, family members, advocates, providers, board members and other interested parties. The State Director has a Consumer,

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Family and Advocate Advisory Council which meets to receive updates on agency efforts and challenges, receive answers to their questions, contribute to decision-making and express their concerns. This group is a representative sample of the service population and service need areas across the state. Provider representatives serve on task forces and other efforts to ensure the perspective of providers is understood and given consideration prior to agency decision-making. All stakeholders, advocates and providers, do not always share the same priorities or focus. The agency works towards a balance and forging new paths that respect varying perspectives but also, ultimately, best benefit consumers.

Redirecting Regional Center service funds for individuals on the waiting list and those choosing to move to community services continued in FY 2017. Approximately \$200,000 was redirected to local community services from regional centers during FY 2017. Since implementing the “Money Follows the Individual” (MFI) formula in Fiscal Year 1992, and moving funds beginning in 1994, more than \$73,000,000 has been redirected to local community services along with the individuals who moved from regional centers. Another result is the reduction of more than 2,200 FTEs over this period of time.

Implementing the agency’s plan to prevent and limit unnecessary institutional placement is consistent with the US Olmstead ruling. The critical case review process is a primary method utilized to prevent unnecessary institutionalization. All requests for critical status were reviewed and individual solutions were developed as appropriate ranging from increased in-home supports to community residential placement.

No one was admitted as a resident to one of the regional centers as a result of state funding limitations. Over the past fiscal year, 26 residents who expressed a desire to move to the community have moved successfully to community placement. The number of DDSN eligible consumers residing in generic nursing homes is 24 percent below the national average.

Ongoing efforts assure that only those individuals with the most significant and complex needs reside at the Regional Centers. Admissions to the Regional Centers are extremely limited and often on a short-term basis as a result of a crisis until accommodations in the community can be arranged or the crisis at home is resolved. A concerted effort was also made to provide a more family like setting for children with the most complex needs requiring out of home placements. New service options were created and cultivated to avoid admission to Regional Centers. As a result, only four children under the age of 18 were residing in Regional Centers at the end of FY 2017.

Ongoing collaborative prevention activities reduce the incidence and severity of disabilities. Primary prevention efforts produce the greatest return on investment of time and dollars. DDSN continues its efforts to reduce the rate of infants born with neural tube defects (NTDs) in partnership with the Greenwood Genetic Center. The rate of NTDs per 1,000 live births in South Carolina has steadily declined over the years. Twenty years ago the rate of NTDs was three times the national average; it is now in line with the national average. The prevention of approximately 70 infants born each year with an NTD results in well over \$20 million savings in lifetime medical care costs.

Also in partnership with Greenwood Genetic Center and DHEC, DDSN provides complex care and treatments to infants born with one of 34 metabolic conditions. This system of treatment is necessary for these children to avoid the disabling consequences associated with these metabolic disorders. The Metabolic Treatment Program consistently has almost 250 children age birth through 7 years on curative treatment to prevent severe lifelong developmental disabilities. Treatment and monitoring are most important in these early months and years when the brain is still developing. This treatment saves about \$40 million per year in medical costs which would be necessary if the newborns were not identified and successfully treated.

DDSN maintained its Regional Center per diems below national averages. The agency maintained the health and safety and met the needs of regional center residents with one of the lowest per diem rates in the country. The Regional Centers’ per diem is \$410 per day when the national average is more than \$700 per day. South Carolina’s institutional per diem is far less than the United States or even the southeastern average.

DDSN’s current administrative cost remained below two percent of the overall budget. Resources are shifted from administration to service priorities whenever possible. Central Office administrative expenses have remained at less than

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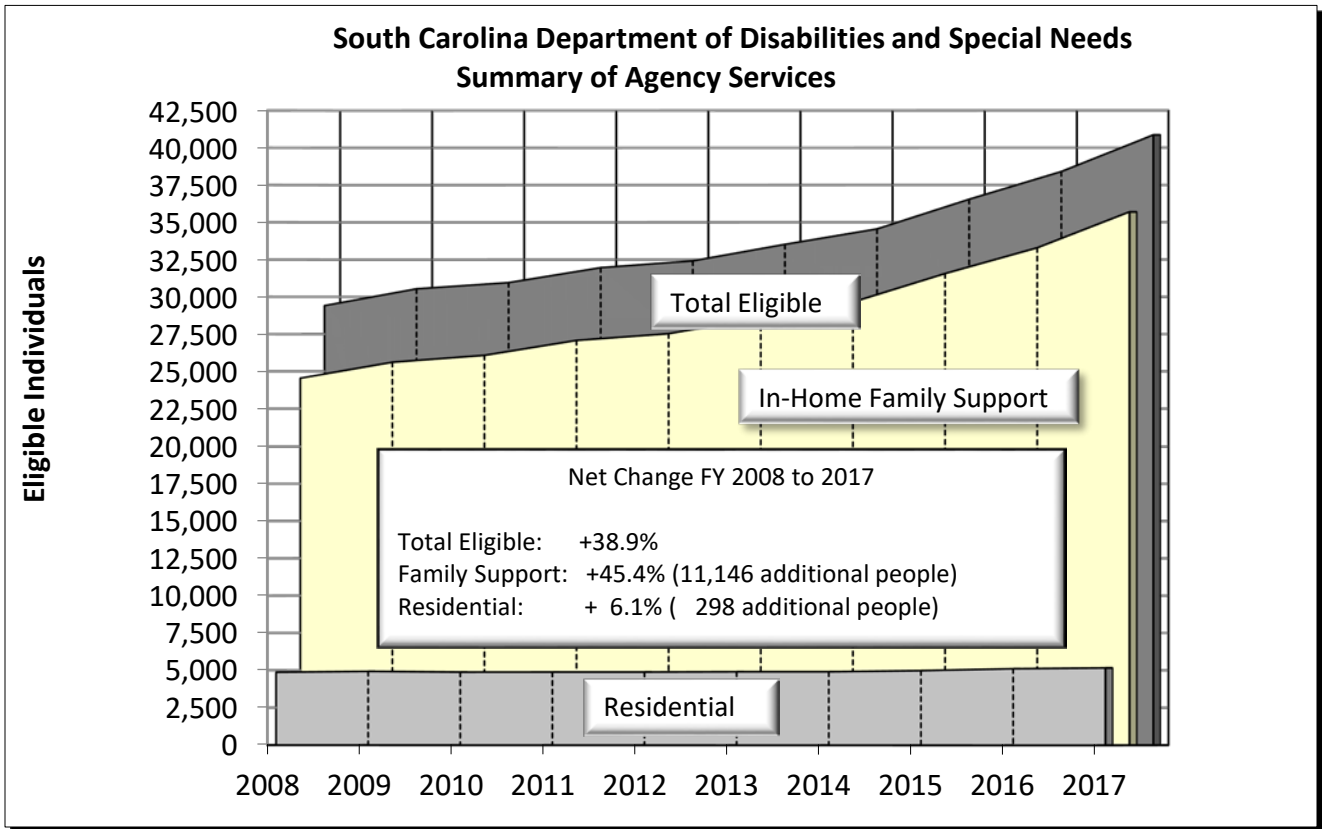
two percent of total expenses even though there has been an increase in the need for services and in the number of people served, an increased scope of services and increased federal and state compliance requirements.

Strengthening the agency’s information/data security posture was a priority. Policies were revised and improved during the year to reduce risk exposure and ensure compliance with state security policies, standards and security initiatives and state and federal regulations. All DDSN staff received training in Cyber Security Awareness utilizing the state’s online training program. For employees who did not have access to a computer, an instructor-led class was administered. All provider employees within the DDSN statewide service delivery system were offered cyber security awareness training at no cost. The South Carolina Division of Information Security (DIS) has confirmed that DDSN has achieved the criteria for level 3 internet and network monitoring. This high level of monitoring is on par with a high security environment, complies with DIS expectations at this time, and will positively effect DDSN network security.

RISK ASSESSMENT AND MITIGATION STRATEGIES

There are many negative impacts on individuals with disabilities, their families and the public if DDSN is unable to accomplish its goals and objectives. There would be an increased number of babies born with an intellectual disability, related disability or autism spectrum disorder. Children will experience lifelong disabling conditions, which will require services and will not reach the desired level of development and independence. More adults with traumatic brain injury and spinal cord injury will be unable to access critical post-acute rehabilitative care. Fewer individuals with disabilities will be employed. Fewer will have natural opportunities in the community. Individuals and families will experience an increased time waiting for needed services. Children and adults will require more restrictive and costly settings. These would also be less preferred by families. The highest level of quality of services will not be achieved. Compliance with state, Medicaid, and other federal regulations could be compromised. This, in turn, would cost the taxpayers more money.

Serving individuals and families at home is best for the person, the family and the taxpayers. Without services, family crisis occurs. When fragile family arrangements fall apart, the state must respond to provide appropriate care. Prevention, intervention, supports and services cost less, support families and improve quality of people’s lives. The General Assembly can continue to fund primary prevention and early intervention services. The General Assembly can continue to fund effective, less expensive in-home supports and services. The General Assembly can continue to fund a variety of residential services for those whose health and safety are in jeopardy.

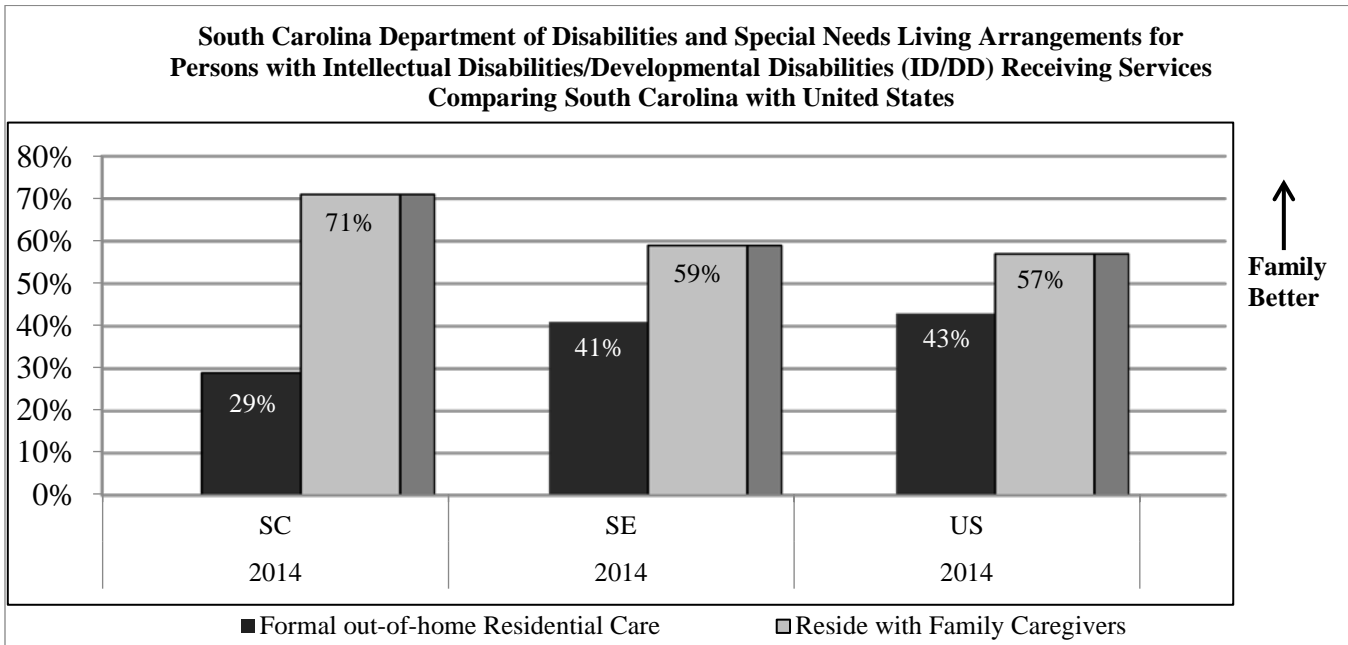


DDSN policies reflect federal and state laws by supporting people in the least restrictive setting possible. In the ten year period shown, there has been a 45% growth in the use of cost-efficient family support services compared to only 6% growth in residential services, which are more expensive.

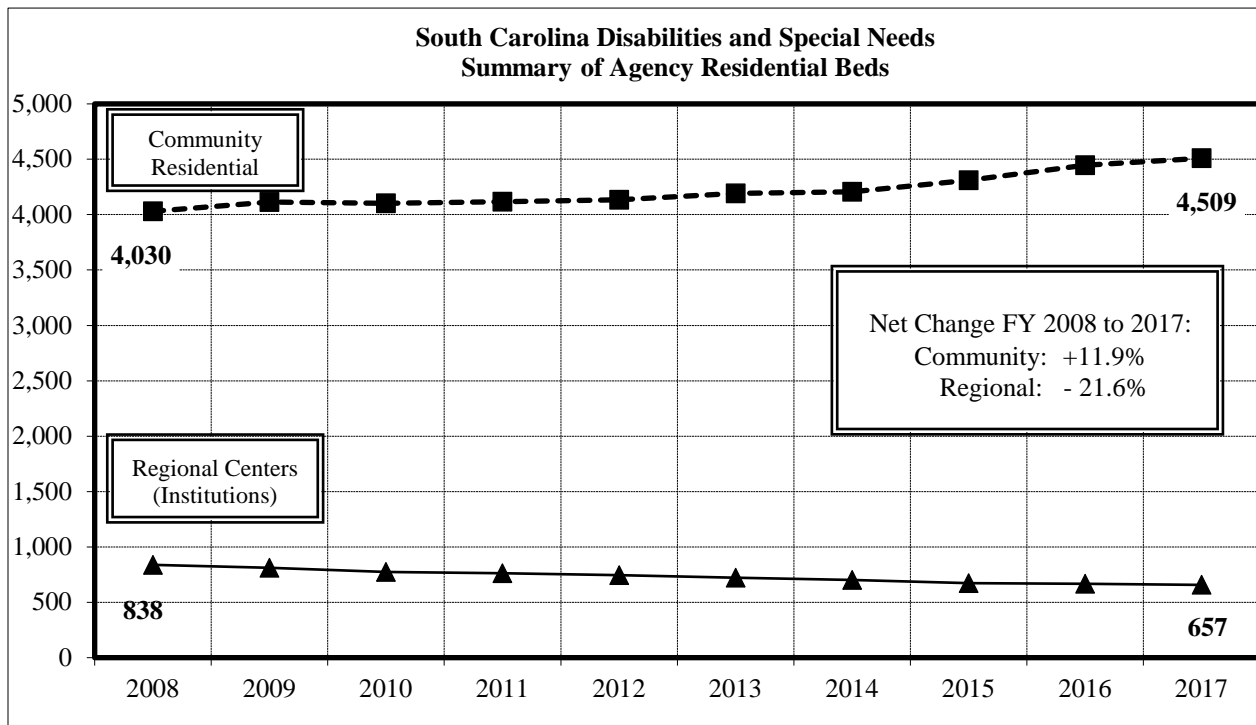
Of the approximately 40,855 individuals eligible or receiving DDSN services, 87% live at home with their families or in their own home. Of the thousands of persons with intellectual disabilities/related disabilities and autism receiving services from DDSN, 71% live with family caregivers, compared to 57% nationally. DDSN is doing a better job of helping individuals live in a family setting utilizing day services, respite, personal care, and other needed supports. Serving people with severe lifelong disabilities in their homes with family is best for the person, preferred by families and is the most cost-efficient service alternative for taxpayers.

Data Source: Agency data provided by DDSN

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Data Source: National data provided by: In-Home and Residential Long-Term Supports and Services for Persons with Intellectual or Developmental Disabilities: Status and Trends through 2014 published by The University of Minnesota



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SC Department of Disabilities and Special Needs

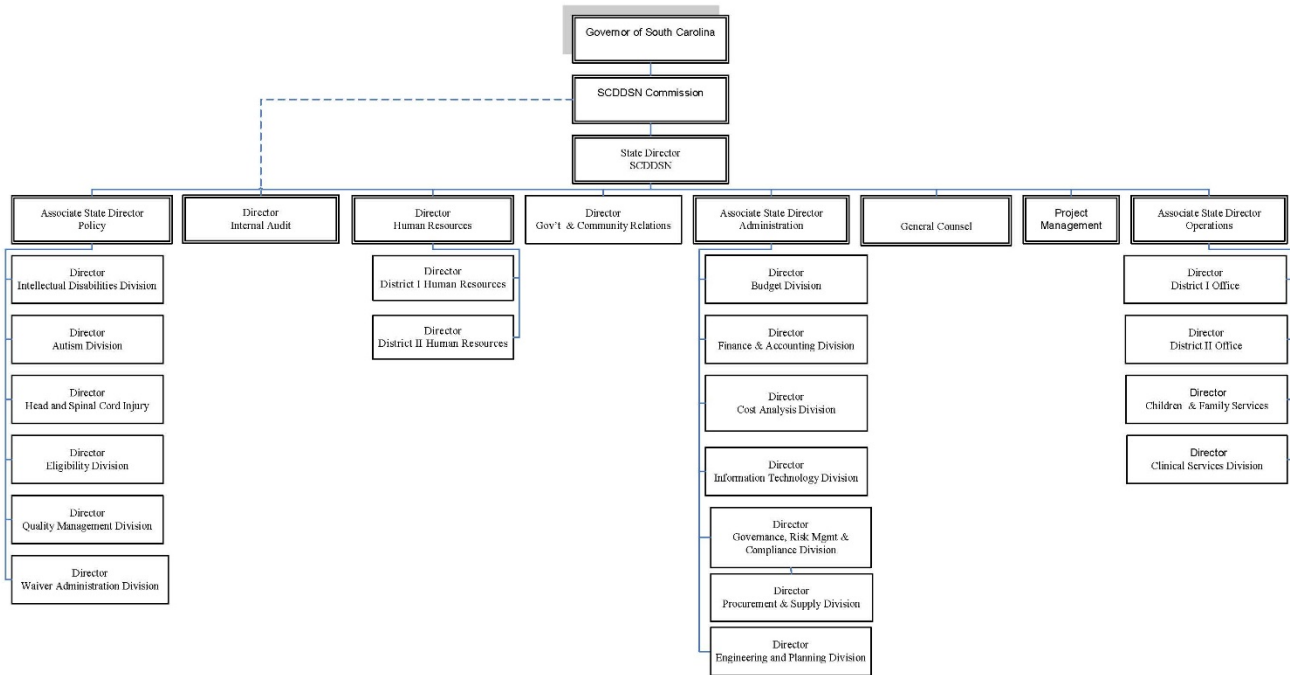
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SC Department of Disabilities and Special Needs
Agency Organizational Chart
August 2017



Agency Name: SC Department of Disabilities and Special Needs

Fiscal Year 2017-2018
Accountability Report

Agency Code: J16 Section: 036

Strategic Planning Template

| Type | Goal | Item # Strat | Object | Associated Enterprise Objective | Description |
|----------|----------|-----------------|--------|---|--|
| G | 1 | | | Healthy and Safe Families | Prevent Disabilities and Ameliorate Impact of Disabilities |
| S | | 1.1 | | | Reduce the Incidence of Neural Tube Defects and Metabolic Disorders |
| <i>O</i> | | | 1.1.1 | | Annual NTD Birth Rates in SC will remain at or below national average (7.0 per 10,000 live |
| <i>O</i> | | | 1.1.2 | | Provide Curative Treatment to 100 Children with Metabolic Disorders |
| S | | 1.2 | | | Reduce the severity of disabilities |
| <i>O</i> | | | 1.2.1 | | At risk children will receive Early Intervention services prior to third birthday |
| <i>O</i> | | | 1.2.2 | | Individuals with TBI/SCI will have increased access to Post Acute Rehabilitation Services |
| G | 2 | | | Education, Training, and Human Development | Provide Services in Community Integrated and Least Restrictive Settings and Promote Individual Independence |
| S | | 2.1 | | | Maximize use of supports and services to enable individuals to live at home with family or in |
| <i>O</i> | | | 2.1.1 | | South Carolina will rank in the top 10 of all states on UCPs Community Inclusion Report |
| <i>O</i> | | | 2.1.2 | | Avoid institutional placements of children |
| S | | 2.2 | | | Utilize least restrict residential settings/supports |
| <i>O</i> | | | 2.2.1 | | Maintain a ratio of at least 7.5 to 1 of persons served in HCB waivers compared to ICF/IID |
| <i>O</i> | | | 2.2.2 | | South Carolina will serve fewer individuals with ID in NFs than the national average (6.6 per |
| <i>O</i> | | | 2.2.3 | | South Carolina will serve fewer individuals per 100K population in 16 + bed institutions |
| <i>O</i> | | | 2.2.4 | | Increase number of less restrictive settings |
| <i>O</i> | | | 2.2.5 | | Move individuals from residential centers to community settings. |
| S | | 2.3 | | | Create opportunities for independent living, community inclusion and increased |
| <i>O</i> | | | 2.3.1 | | The % of individuals receiving day services in integrated employment settings will be at or |
| G | 3 | | | Healthy and Safe Families | Protect Health and Safety of Individuals Served |
| S | | 3.1 | | | Ensure the needs of eligible individuals in crisis situations are met |
| <i>O</i> | | | 3.1.1 | | Average length of wait for individuals placed on Critical Needs List will be less than 110 |
| | | | 3.1.2 | | Increase wage for direct support professionals |
| S | | 3.2 | | | Establish service directives and standards which promote consumer health and safety and |
| <i>O</i> | | | 3.2.1 | | Average Annual Overall Non-ICF/IID Provider Review Compliance will be 85% or higher |
| <i>O</i> | | | 3.2.2 | | Average Annual ICF/IID certification surveys will produce no more than 13 standard and |
| <i>O</i> | | | 3.2.3 | | Revise licensing and contract compliance reviews to strengthen emphasis on |
| <i>O</i> | | | 3.2.4 | | Revise Internal Audit review and reporting process |

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Strategic Planning Template

| Type | Goal | Item # Strat | Object | Associated Enterprise Objective | Description |
|------|------|-----------------|--------|---------------------------------|--|
| O | | | 3.2.5 | | Establish provider sanctions for report adverse internal audit findings |
| S | | 3.3 | | | Systemically monitor and review critical incident reporting, remediate substandard |
| O | | | 3.3.1 | | Annual rate of critical incidents per 100 persons served will be less than 25 |
| O | | | 3.3.2 | | Annual rate of falls leading to injury per 100 persons served will be less than 3.0 |
| O | | | 3.3.3 | | Revise critical incident monitoring system to focus on incidents more directly related |
| G | 4 | | | Government and Citizens | Serve Maximum Number of Eligible Individuals with Available Resources |
| S | | 4.1 | | | Maximize utilization of in-home supports |
| O | | | 4.1.1 | | The % of total individuals served who are receiving services in home will be at or above the |
| S | | 4.2 | | | Assure services are provided in the most cost effective manner |
| O | | | 4.2.1 | | The % of individuals served at the regional centers with severe or profound disabilities will |
| O | | | 4.2.2 | | Administrative expenses will be less than 2% of total expenses |
| O | | | 4.2.3 | | Average annual per person HCB waiver cost and ICF/IID cost will be less than national |
| O | | | 4.2.4 | | Establish financial audit requirement for private service providers |
| O | | | 4.2.5 | | Centralize Waiver Service authorization |
| O | | | 4.2.6 | | Restructure Post Acute Rehabilitation Services to achieve better outcomes and |
| S | | 4.3 | | | Avoid duplication of services |
| O | | | 4.3.1 | | Greater than 90% of DDSN consumers will not be served by multiple state agencies |
| S | | 4.4 | | | Increase availability of new resources to meet unmet needs and serve more individuals |
| O | | | 4.4.1 | | The # of individuals on DDSN managed HCB waiver waiting lists will decline by 5% |
| O | | | 4.4.2 | | Average time of wait for individuals enrolled in DDSN managed HCB waivers will be less |
| O | | | 4.4.3 | | The % growth in residential service capacity to eliminate the residential waiting list will be |
| O | | | 4.4.4 | | Increase number of DDSN operated community residences serving persons with |
| O | | | 4.4.5 | | Limit agency funding carryover to 1 percent or less of funding allowance to net |
| O | | | 4.4.6 | | DDSN will authorize all consumer service levels |
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Agency Name: SC Department of Disabilities and Special Needs

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Performance Measurement Template

| Item | Performance Measure | Last Value | Current Target Value | Current Value | Future Target Value | Time Applicable | Data Source and Availability | Calculation Method | Associated Objective(s) | Meaningful Use of Measure |
|------|---|------------|----------------------|---------------|---------------------|------------------|---|---|-------------------------|--|
| 1 | Annual Rate of NTD Births Per 10K Live Births | 6.9 | 6.9 | 7.5 | 7.5 | July 1 - June 30 | Report from Greenwood Genetics Center | Divide number of children born with NTD (spina bifida, anencephaly, encephalocele) by number of live births and multiply by 10,000 | 1.1.1 | Promotes prevents efforts |
| 2 | Annual # of Children with Metabolic Disorders Receiving Curative Treatment | 208 | 208 | 203 | 203 | July 1 - June 30 | Report from Greenwood Genetics Center | Count of the number of children receiving metabolic treatment from the Greenwood Genetics Center | 1.1.2 | Promotes prevents efforts |
| 3 | Percentage of children over 36 months receiving Early Intervention services prior to third birthday | 86.2% | 86.2% | 88.9% | 87.5% | July 1 | Internal database | Divide number of kids receiving EI services who are 36 months or older that began receiving EI services prior to 36 months by total number of kids over 36 months receiving EI services | 1.2.1 | Enhances consumer independence |
| 4 | Number of individuals receiving Post Acute Rehabilitation Services | 54 | 54 | 61 | 54 | July 1 - June 30 | Internal database | Count of the number of individuals with traumatic brain injury or spinal cord injury receiving DDSN funded post acute rehabilitation services | 1.2.2 4.2.6 | Enhances consumer independence |
| 5 | UCP Community Inclusion Ranking | 9th | 9th | 14th | 14th | Various | UCP Case for Inclusion Report 2015 | Ranking of all states and DC on numerous nationally published data regarding state ID system's inclusion of persons with ID into the community | 2.1.1 | Maximize resource utilization to enhance community integration |
| 6 | # Children Served in PRTFs | 64 | 64 | 39 | 45 | July 1 | Internal database | Count of individuals in PRTFs | 2.1.2 | Promotes less restrictive and less expensive services |
| 7 | # Children Served in Regional Centers | 5 | 5 | 4 | 5 | July 1 | Internal database | Count of individuals 18 years or younger in Regional Centers | 2.1.2 | Promotes less restrictive and less expensive services |
| 8 | Ratio of Persons Served In HCB waivers versus ICF/IID | 9.6 | 9.6 | 9.8 | 9.6 | July 1 | Internal database | Divide number of individuals served in one of the DDSN managed HCB waivers by number of individuals served in ICF/IID | 2.2.1 | Promotes less restrictive and less expensive services |
| 9 | # of Persons Served in NFs Per 100K General Population | 4.6 | 4.6 | 5 | 5 | July 1 | University of Minnesota RISP Report/most recent data as of 2014 | Divide number of persons with ID residing in Nursing Facility by population of South Carolina and multiply by 100,000 | 2.2.2 | Promotes less restrictive and less expensive services |
| 10 | # of Persons Served in 16 + Bed Institutions Per 100K General Population | 19.7 | 19.7 | 19.5 | 19.7 | July 1 | University of Minnesota RISP Report/most recent data as of 2014 | Number of persons with ID residing in Nursing Facility and 16 + bed public ICF/IID and 16 + private ICF/IID per 100,000 general population of South Carolina | 2.2.3 | Promotes less restrictive and less expensive services |
| 11 | # of Persons Served Less Restrictive Residential Settings | | 940 | 926 | 926 | July 1 | Internal database | Number of consumers receiving SLPI, SLPII, CIRS, CTH1 Services | 2.2.4 | Promotes less restrictive and less expensive services |

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Performance Measurement Template

| Item | Performance Measure | Last Value | Current Target Value | Current Value | Future Target Value | Time Applicable | Data Source and Availability | Calculation Method | Associated Objective(s) | Meaningful Use of Measure |
|------|--|------------|----------------------|---------------|---------------------|------------------|---|---|-------------------------|---|
| 12 | % of Individuals Receiving Day Services Who are Served in Integrated Employment Settings | 29% | 29% | 29% | 29% | 1-Jul | ICI/University of Massachusetts Employment Report/most recent data 2014 | Divide Individuals receiving DDSN Day/Employment Services who are receiving services in community integrated employment settings by total individuals receiving DDSN Day/Employment Services | 2.31 | Promotes less restrictive and less expensive services |
| 13 | Number of individuals moving from Regional Centers | | 24 | 26 | 24 | July 1 - June 30 | Internal database | Number of consumers moving from residential center to community setting | 2.25 | Promotes less restrictive and less expensive services |
| 14 | Average Length of Wait for Individuals Removed from Critical Needs List | 88 days | 85 days | 119 days | 110 days | July 1 - June 30 | Internal database | Divide total days awaiting removal from Critical Needs list by number of individuals removed from list during respective fiscal year | 3.1.1 | Strengthens consumer safety |
| 15 | Minimum Wage of Direct Support Professionals | | \$11.00/hr | \$11.00/hr | \$12.00/hr | | Internal database | Minimum wage for DSP working in community programs and regional centers | 3.1.2 | Enhances quality of service |
| 16 | % Average Annual Overall CCR Indicator Compliance | 91.1% | 91.5% | 91.5% | 91.5% | July 1 - June 30 | Internal database | Divide total number of DDSN developed key indicators assessed by QIO to be compliant for community contract providers by total number of DDSN develop key indicators assessed | 3.2.1 | Enhances quality of service |
| 17 | Annual # of Community Service Providers with less than 70% CCR Key Indicator Area Compliance | 20 | 19 | 4 | 10 | July 1 - June 30 | Internal database | Count of the number of community contract providers residential and day to have been found compliant with less than 70% of DDSN developed key indicators for any of the separate service areas assessed | 3.2.1 | Enhances quality of service |
| 18 | % Average Annual Overall Licensing Survey Compliance | 91.7% | 91.8% | 92.2% | 91.8% | July 1 - June 30 | Internal database | Divide total number of DDSN developed residential and day licensure standards assessed by QIO to be compliant for community contract providers by total number of DDSN developed licensure standards assessed | 3.2.1 | Enhances quality of service |
| 19 | Annual # of Community Residential or Day Facilities with less than 70% Licensure Compliance | 1 | 0 | 7 | 7 | July 1 - June 30 | Internal database | Count of the number of community contract providers to have been found compliant with less than 70% of DDSN developed residential or day program licensure standards | 3.2.1 | Enhances quality of service |

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|------|--|------------|----------------------|---------------|---------------------|------------------|------------------------------|--|-------------------------|-----------------------------|
| 20 | Average Annual Per Community ICF/IID Certification Deficiencies | 7.5 | 7.5 | 7.6 | 7.6 | July 1 - June 30 | Internal database | Divide total number of community ICF/IID certification deficiencies issued by DHEC surveyors during respective fiscal year by number of community ICF/IID licenses | 3.2.2 | Enhances quality of service |
| 21 | Average Annual Per Regional Center ICF/IID Certification Deficiencies | 9.6 | 9.6 | 16.9 | 9.6 | July 1 - June 30 | Internal database | Divide total number of Regional Center ICF/IID certification deficiencies issued by DHEC surveyors during respective fiscal year by number of Regional Center ICF/IID licenses | 3.2.2 | Enhances quality of service |
| 22 | Annual # of Community ICF/IID with Two or More Condition Level Citations | 6 | 5 | 2 | 5 | July 1 - June 30 | Internal database | Count of number of community ICF/IID licenses with two or more condition level certification citations issued by DHEC surveyors during respective fiscal year | 3.2.2 | Enhances quality of service |
| 23 | Annual # of Regional Center ICF/IID with Two or More Condition Level Citations | 0 | 0 | 1 | 1 | July 1 - June 30 | Internal database | Count of number of Regional Center ICF/IID licenses with two or more condition level certification citations issued by DHEC surveyors during respective fiscal year | 3.2.2 | Enhances quality of service |
| 24 | Annual # of Community ICF/IID Immediate Jeopardy Findings | 0 | 0 | 1 | 1 | July 1 - June 30 | Internal database | Count of number of community ICF/IID licenses with immediate jeopardy level certification citations issued by DHEC surveyors during respective fiscal year | 3.2.2 | Enhances quality of service |
| 25 | Annual # of Regional Center Immediate Jeopardy Findings | 0 | 0 | 0 | 0 | July 1 - June 30 | Internal database | Count of number of Regional Center ICF/IID licenses with immediate jeopardy level certification citations issued by DHEC surveyors during respective fiscal year | 3.2.2 | Enhances quality of service |
| 26 | Use of Council on Quality and Leadership (CQL) review protocol for review of providers | | Yes | No | Yes | July 1 - June 30 | Internal process | Does DDSN provider monitoring process follow CQL process? | 3.2.3 | Enhances quality of service |
| 27 | Internal Audit report includes clear indication of Seriousness of Findings | | Yes | Yes | Yes | July 1 | Internal process | Does IA report include citing of severity of finding? | 3.2.4 | Enhances quality of service |
| 28 | Financial sanctions are attached to Internal Audit Health and Safety findings | | Yes | Yes | Yes | July 1 | Internal process | Does IA finding include financial sanctions? | 3.2.5 | Strengthens consumer safety |

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Performance Measurement Template

| Item | Performance Measure | Last Value | Current Target Value | Current Value | Future Target Value | Time Applicable | Data Source and Availability | Calculation Method | Associated Objective(s) | Meaningful Use of Measure |
|------|--|------------|----------------------|---------------|---------------------|------------------|------------------------------|---|-------------------------|-----------------------------|
| 29 | Annual Rate of Substantiated Abuse/Neglect/Exploitation Per 100 Served in Community Residential Settings | 0.07 | 0.07 | 0.17 | 0.17 | July 1 - June 30 | Internal database | Divide number of substantiated allegations of abuse, neglect and/or exploitation of individuals served in DDSN funded community residential setting by total number of individuals served in DDSN funded community residential settings multiplied by 100 | 3.3 | Strengthens consumer safety |
| 30 | Annual Rate of Substantiated Abuse/Neglect/Exploitation Per 100 Served in Regional Centers | 0.3 | 0.25 | 0.28 | 0.28 | July 1 - June 30 | Internal database | Divide number of substantiated allegations of abuse, neglect and/or exploitation of individuals served in DDSN Regional Centers by total number of individuals served in DDSN Regional Centers multiplied by 100 | 3.3 | Strengthens consumer safety |
| 31 | Annual Rate of Critical Incidents Per 100 Served in Community Residential Settings | 19.14 | 19.0 | 21.1 | 21.1 | July 1 - June 30 | Internal database | Divide number of DDSN defined Critical Incidents involving individuals served in DDSN funded community residential or day settings by total number of individuals served in DDSN funded community residential and day settings multiplied by 100 | 3.3.1 | Strengthens consumer safety |
| 32 | Annual Rate of Critical Incidents Per 100 Served in Regional Centers | 40.1 | 39.0 | 45.9 | 45.9 | July 1 - June 30 | Internal database | Divide number of DDSN defined Critical Incidents involving individuals served in DDSN Regional Centers by total number of individuals served in DDSN Regional Centers multiplied by 100 | 3.3.1 | Strengthens consumer safety |
| 33 | Annual Rate of Fall Related Critical Incidents Per 100 Served in Community Residential Settings | 1.12 | 1.12 | 2.11 | 2.11 | July 1 - June 30 | Internal database | Divide number of DDSN defined fall related Critical Incidents involving individuals served in DDSN funded community residential or day settings by total number of individuals served in DDSN funded community residential and day settings multiplied by 100 | 3.3.2 | Strengthens consumer safety |
| 34 | Annual Rate of Fall Related Critical Incidents Per 100 Served in Regional Centers | 1.54 | 1.35 | 1.28 | 1.35 | July 1 - June 30 | Internal database | Divide number of DDSN defined fall related Critical Incidents involving individuals served in DDSN Regional Centers by total number of individuals served in DDSN Regional Centers multiplied by 100 | 3.3.2 | Strengthens consumer safety |

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Performance Measurement Template

| Item | Performance Measure | Last Value | Current Target Value | Current Value | Future Target Value | Time Applicable | Data Source and Availability | Calculation Method | Associated Objective(s) | Meaningful Use of Measure |
|------|--|------------|----------------------|---------------|---------------------|------------------|---|--|-------------------------|--|
| 35 | % of Critical Incidents which measure consumer behavioral adverse event or inquiry | | | 28% | 85% | July 1 | Internal process | Count of # of DDSN critical incidents which directly impact consumers | 3.3.3 | Strengthens consumer safety |
| 36 | % of Total Served Supported In Home | 71.0% | 71.0% | 71.0% | 71.0% | July 1 | University of Minnesota RISP Report/most recent data as of 2014 | Divide of individuals receiving services through DDSN who are receiving services in non-residential settings by total individuals receiving DDSN services | 4.1.1 | Promotes less restrictive and less expensive services |
| 37 | # of Persons Served Per 100K General Population | 365.9 | 369.2 | 365.9 | 365.9 | July 1 | University of Minnesota RISP Report/most recent data as of 2014 | Divide number of individuals receiving services through DDSN by population of South Carolina and multiple by 100,000 | 4.1.1 | Maximizes efficient resource utilization to serve more consumers |
| 38 | Ratio of Persons Served In HCB waivers versus ICF/IID | 9.6 | 9.6 | 9.8 | 9.6 | July 1 | Internal database | Divide number of individuals served in one of the DDSN managed HCB waivers by number of individuals served in ICF/IID | 4.1.1 | Promotes less restrictive and less expensive services |
| 39 | # of Persons Served in 16 + Bed Institutions Per 100K General Population | 19.7 | 19.7 | 19.5 | 19.7 | July 1 | University of Minnesota RISP Report/most recent data as of 2013 | Divide number of persons with ID residing in Nursing Facility and 16 + bed public ICF/IID and 16 + private ICF/IID by general population of South Carolina and multiply by 100,000 | 4.1.1 | Promotes less restrictive and less expensive services |
| 40 | % of Individuals Served in Regional Centers w/ Severe or Profound ID | 84.5% | 84.5% | 80.0% | 80.0% | July 1 | University of Minnesota RISP Report/most recent data as of 2011 | Divide total number of individuals receiving services at DDSN Regional Centers with severe or profound intellectual disabilities by total number served at Regional Centers | 4.2.1 | Maximizes efficient resource utilization to serve more consumers |
| 41 | Administrative Expenses as a % of Total Expenses | 1.29% | 1.29% | 1.33% | 1.33% | July 1 - June 30 | Internal database | Divide DDSN Central Office annual administrative personal services and operating cost by total DDSN annual expenditures | 4.2.3 | Maximizes efficient resource utilization to serve more consumers |
| 42 | Average Annual Per Person HCB Waiver Cost | \$29,689 | \$29,689 | \$29,911 | \$29,911 | July 1 - June 30 | University of Minnesota RISP Report/most recent data as of 2014 | Divide total HCB expenditures by average daily number of individuals receiving HCB waiver services managed by DDSN | 4.2.4 | Maximizes efficient resource utilization to serve more consumers |
| 43 | Average Annual Per Person Community ICF/IID Cost | \$89,487 | \$92,500 | \$89,487 | \$89,487 | July 1 - June 30 | University of Minnesota RISP Report/most recent data as of 2012 | Divide total community ICF/IID expenditures by average daily number of individuals receiving community ICF/IID services in South Carolina | 4.2.4 | Maximizes efficient resource utilization to serve more consumers |
| 44 | Average Annual Per Person Regional Center Cost | \$126,655 | \$126,655 | \$121,910 | \$126,655 | July 1 - June 30 | University of Minnesota RISP Report/most recent data as of 2014 | Divide total regional center ICF/IID expenditures by average daily number of individuals receiving regional center ICF/IID services in South Carolina | 4.2.4 | Maximizes efficient resource utilization to serve more consumers |

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Performance Measurement Template

| Item | Performance Measure | Last Value | Current Target Value | Current Value | Future Target Value | Time Applicable | Data Source and Availability | Calculation Method | Associated Objective(s) | Meaningful Use of Measure |
|------|--|------------|----------------------|---------------------------|---------------------|------------------|------------------------------|---|-------------------------|--|
| 45 | Requirements for private providers to have an annual financial audit | | Yes | Yes | Yes | July 1 | Internal process | Does DDSN policy require private providers to hire annual financial audits? | 4.2.4 | Maximizes efficient resource utilization to serve more consumers |
| 46 | Annual carryover from operating revenue | | 1% | 0.85% | 1% | July 1 - June 30 | Internal database | Actual funding amount remaining after all liabilities for fiscal year have been settled, to include set aside for Medicaid settlement, divided by to annual operating revenue received | 4.4.5 | Maximize efficient resource utilization to serve more consumers |
| 47 | Entity that approves Medicaid waiver authorization | | DDSN | Case Management Providers | DDSN | July 1 | Internal procedures | Which entity authorizes services for each individual being served through one of the DDSN operated Medicaid HCBS waivers | 4.4.6 | Maximizes efficient resource utilization to serve more consumers |
| 48 | % of DDSN consumers served by only DDSN | 93.0% | 93.0% | 93.5% | 93.0% | July 1 | Internal database | Number of individuals receiving any service funded through DDSN who are not receiving services through another state agency divided by total number of individuals receiving services funded through DDSN | 4.3.1 | Maximizes efficient resource utilization to serve more consumers |
| 49 | % of DDSN consumers served by DDSN and one other state agency | 6.1% | 6.1% | 5.7% | 6.1% | July 1 | Internal database | Number of individuals receiving any service funded through DDSN who are receiving services through one other state agency divided by total number of individuals receiving services funded through DDSN | 4.3.1 | Maximizes efficient resource utilization to serve more consumers |
| 50 | % of DDSN consumers served by DDSN and more than one other state agency | 0.9% | 0.9% | 0.8% | 0.9% | July 1 | Internal database | Number of individuals receiving any service funded through DDSN who are receiving services through two or more other state agency divided by total number of individuals receiving services funded through DDSN | 4.3.1 | Maximize efficient resource utilization to serve more consumers |
| 51 | # Individuals on DDSN Managed HCB Waiver Waiting Lists | 10,464 | 10,300 | 12,598 | 12,600 | July 1 | Internal database | Count of the individuals on the South Carolina Intellectual Disabilities/Related Disabilities, Community Support, Head and Spinal Cord Injury and Pervasive Developmental Disorder Medicaid waiver waiting lists (an individual may be on more than one waiting | 4.4.1 | Strengthens consumer safety |
| 52 | Average Time of Wait (in years) for Individuals Enrolled in ID/RD Waiver | 3.5 | 3.4 | 3.9 | 3.9 | July 1 - June 30 | Internal database | Divide total waiting time (in days) of all individuals enrolled in ID/RD waiver during respective fiscal year by the number of individuals enrolled in ID/RD waiver then divide by 365 | 4.4.2 | Enhances consumer independence and strengthen consumer safety |

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Performance Measurement Template

| Item | Performance Measure | Last Value | Current Target Value | Current Value | Future Target Value | Time Applicable | Data Source and Availability | Calculation Method | Associated Objective(s) | Meaningful Use of Measure |
|------|---|------------|----------------------|---------------|---------------------|------------------|---|--|-------------------------|---|
| 53 | Average Time of Wait (in years) for Individuals Enrolled in CS Waiver | 1.5 | 1.4 | 0.8 | 1.4 | July 1 - June 30 | Internal database | Divide total waiting time (in days) of all individuals enrolled in CS waiver during respective fiscal year by the number of individuals enrolled in CS waiver then divide by 365 | 4.4.2 | Enhances consumer independence and strengthen consumer safety |
| 54 | Average Time of Wait (in years) for Individuals Enrolled in HASCI Waiver | 0 | 0 | 0 | 0 | July 1 - June 30 | Internal database | Divide total waiting time (in days) of all individuals enrolled in HASCI waiver during respective fiscal year by the number of individuals enrolled in HASCI waiver then divide by 365 | 4.4.2 | Enhances consumer independence and strengthen consumer safety |
| 55 | % Growth in Residential Service Capacity Needed to Eliminate Residential Waiting List | 4.5% | 4.5% | 5.0% | 5.0% | July 1 | University of Minnesota RISP Report/most recent data as of 2013 | Number of individuals on DDSN's Priority I residential waiting list divided by the number of persons receiving DDSN funded residential services | 4.4.3 | Enhances consumer independence and strengthen consumer safety |
| 56 | # of persons with significant behavioral needs served in DDSN operated community residences | | 3 | 0 | 9 | | Internal database | Number of individuals with significant behavioral needs served in DDSN operated community homes | 4.4.4 | Enhances consumer independence and strengthen consumer safety |

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Program Template

| Program/Title | Purpose | FY 2016-17 Expenditures (Actual) | | | | FY 2017-18 Expenditures (Projected) | | | | Associated Objective(s) |
|---|--|----------------------------------|----------------|-----------|----------------|-------------------------------------|----------------|------------|----------------|--|
| | | General | Other | Federal | TOTAL | General | Other | Federal | TOTAL | |
| I. Administration | Leadership and direction for the agency including administration, financial, and legal services. | \$ 4,325,212 | \$ 2,550,337 | \$ - | \$ 6,875,549 | \$ 4,548,354 | \$ 3,335,645 | | \$ 7,883,999 | 4.2.2 |
| II. Program & Services A. Prevention Program | Programs and activities to prevent or reduce the occurrence of primary and secondary disabilities that include genetic services, specialized treatments, wellness programs, and professional and public education and awareness. | \$ 3,934,300 | \$ 8,056,831 | \$ - | \$ 11,991,131 | \$ 4,434,300 | \$ 7,681,174 | | \$ 12,115,474 | 1.1.1,1.1.2, |
| II. Program & Services B. Intellectual Disabilities Family Support | Family support services allow individuals to live independently or with family members, promote family unity and responsibility, and prevent crisis situations, the break up of families and expensive out of home placement. | \$ 65,598,921 | \$ 107,422,177 | \$ 17,499 | \$ 173,038,597 | \$ 75,268,932 | \$ 128,977,192 | \$ 233,000 | \$ 204,479,124 | 1.2.2,2.1.1,2.2.1,2.3.1,3.1.1,4.1.1,4.2.4,4.3.1,4.4.1,4.4.2 |
| II. Program & Services C. Autism Family Support Program | Family support services allow individuals to live independently or with family members, promote family unity and responsibility, and prevent crisis situations, the break up of families and expensive out of home placement. | \$ 7,416,667 | \$ 11,047,589 | \$ - | \$ 18,464,256 | \$ 11,152,934 | \$ 12,758,972 | \$ 5,000 | \$ 23,916,906 | 1.2.1,2.1.1,3.1.1,4.1.1,4.2.4,4.3.1,4.4.1,4.4.2 |
| II. Program & Services D. Head & Spinal Injury Family Support | Family support services allow individuals to live independently or with family members, promote family unity and responsibility, and prevent crisis situations, the break up of families and expensive out of home placement. | \$ 9,963,656 | \$ 8,353,425 | \$ - | \$ 18,317,081 | \$ 9,593,153 | \$ 18,165,834 | | \$ 27,758,987 | 2.1.1,3.1.1,4.1.1,4.2.4,4.3.1,4.4.1,4.4.2 |
| II. Program & Services E. Intellectual Disability Community Residential | Residential care for individuals with intellectual disabilities in the least restrictive environment consists of 24 hour care with range of care based on medical and behavioral needs of consumers. | \$ 82,000,178 | \$ 226,365,821 | \$ 89,303 | \$ 308,455,302 | \$ 75,436,842 | \$ 258,099,545 | | \$ 333,536,387 | 2.1.1, 2.1.2,2.2.2,2.2.3,3.1.1,3.2.1,3.2.2,3.3.1,3.3.2,4.2.2,4.2.4,4.3.1,4.4.1,4.4.2,4.4.3 |

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Program Template

| Program/Title | Purpose | FY 2016-17 Expenditures (Actual) | | | | FY 2017-18 Expenditures (Projected) | | | | Associated Objective(s) |
|--|--|----------------------------------|---------------|-----------|---------------|-------------------------------------|---------------|------------|---------------|---|
| | | General | Other | Federal | TOTAL | General | Other | Federal | TOTAL | |
| II. Program & Services F. Autism Community Residential Program | Residential care for individuals with intellectual disabilities in the least restrictive environment consists of 24 hour care with range of care based on medical and behavioral needs of consumers. | \$ 4,519,189 | \$ 8,999,350 | \$ - | \$ 13,518,539 | \$ 5,323,997 | \$ 18,233,612 | | \$ 23,557,609 | 2.1.1,2.2.2,3.1.1,3.2.1,3.3.1,3.3.2,4.2.4,4.3.1,4.4.1,4.4.2,4.4.3 |
| II. Program & Services G. Head & Spinal Cord Injury Community Residential | Residential care for individuals with intellectual disabilities in the least restrictive environment consists of 24 hour care with range of care based on medical and behavioral needs of consumers. | \$ 944,691 | \$ 3,118,154 | \$ - | \$ 4,062,845 | \$ 958,763 | \$ 2,081,769 | | \$ 3,040,532 | 2.1.1,2.2.2,3.1.1,3.2.1,3.3.1,3.3.2,4.2.4,4.3.1,4.4.1,4.4.2,4.4.3 |
| II. Program & Services H. Regional Centers Residential Program | Regional residential centers provide 24 hour care and treatment to individuals with intellectual disabilities or autism with the most fragile, complex and/or severe disabilities. | \$ 40,555,939 | \$ 27,423,685 | \$ 66,082 | \$ 68,045,706 | \$ 38,904,316 | \$ 40,389,702 | \$ 102,000 | \$ 79,396,018 | 2.1.2,2.2.2,2.3.2,3.1.1,3.2.2,3.3.1,3.3.2,4.2.1,4.2.2,4.2.4,4.3.1,4.4.1,4.4.2,4.4.3 |
| III. Employee Benefits | State employer contributions | \$ 20,002,096 | \$ 5,772,902 | \$ - | \$ 25,774,998 | \$ 23,374,654 | \$ 8,714,887 | | \$ - | |
| IV. Non-Recurring Appropriations | Proviso 118.16 (26) Lander Equestrian Center | \$ 300,000 | \$ - | \$ - | \$ 300,000 | | | | \$ - | |

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Legal Standards Template

| Item # | Law Number | Jurisdiction | Type of Law | Statutory Requirement and/or Authority Granted | Does this law specify who (customer) the agency must or may serve? (Y/N) | Does the law specify a deliverable (product or service) the agency must or may provide? (Y/N) |
|--------|--|--------------|-------------|--|--|---|
| | Title 44 20 South Carolina Intellectual Disability, Related Disabilities, Head Injuries, and Spinal Cord Injuries Act | | | | | |
| 1 | § 44-20-10 | State | State | This chapter may be cited as the "South Carolina Intellectual Disability, Related Disabilities, | No | No |
| | § 44-20-20 | State | State | Purpose of chapter | No | No |
| | § 44-20-30 | State | State | Definitions | No | No |
| | § 44-20-210 | State | State | Creation of South Carolina Commission on Disabilities and Special Needs; membership; terms | No | No |
| | § 44-20-220 | State | State | Duties of Commission; per diem; appointment of Director of Disabilities and Special Needs; | No | No |
| | § 44-20-230 | State | State | Powers and duties of director | No | No |
| | § 44-20-240 | State | State | Creation of Department of Disabilities and Special Needs; divisions | Yes | No |
| | § 44-20-250 | State | State | Powers and duties of Department | No | No |
| | § 44-20-255 | State | State | Ownership of property confirmed in Department of Disabilities and Special Needs; retention of | No | No |
| | § 44-20-260 | State | State | Research programs | Yes | No |
| | § 44-20-270 | State | State | Administration of federal funds | Yes | No |
| | § 44-20-280 | State | State | Contracts for expansion of service | No | No |
| | § 44-20-290 | State | State | Security guards; powers; bonds | No | No |
| | § 44-20-300 | State | State | Motor vehicle liability insurance for employees of Department | No | No |
| | § 44-20-310 | State | State | Sale of timber from forest lands; disposition of funds | No | No |
| | § 44-20-320 | State | State | Acceptance of gifts, etc. by Department; policies and regulations | No | No |
| | § 44-20-330 | State | State | Granting of easements, permits, or rights-of-way by Department | No | No |
| | § 44-20-340 | State | State | Records and reports pertaining to client; confidentiality of information; waiver | Yes | No |
| | § 44-20-350 | State | State | Reimbursement to State for its fiscal outlay on behalf of Department; charge for services; | Yes | Yes |
| | § 44-20-355 | State | State | Fee for Intermediate Care Facilities for persons with intellectual disability; proceeds to general | No | No |
| | § 44-20-360 | State | State | Midlands Center, Coastal Center, Pee Dee Center, and Whitten Center designated as | No | No |
| | § 44-20-365 | State | State | Closing regional centers to be authorized by law | Yes | Yes |
| | § 44-20-370 | State | State | Notification of applicant qualifying for services; county programs; training programs | Yes | Yes |
| | § 44-20-375 | State | State | County boards of disabilities and special needs; establishment; recognition | No | No |
| | § 44-20-378 | State | State | Composition of board; tenure | Yes | Yes |
| | § 44-20-380 | State | State | Funds for county boards of disabilities and special needs | Yes | No |
| | § 44-20-385 | State | State | Additional powers and duties of county boards of disabilities and special needs | Yes | Yes |
| | § 44-20-390 | State | State | Initial intake and assessment service for person believed to be in need of services; service | Yes | No |
| | § 44-20-400 | State | State | Admission of person to services of Department for evaluation and diagnosis; form for | Yes | No |
| | § 44-20-410 | State | State | Requirement for admission to services | Yes | Yes |
| | § 44-20-420 | State | State | Designation of service or program in which client is placed | Yes | No |
| | § 44-20-430 | State | State | Final authority over applicant eligibility, etc | Yes | Yes |
| | § 44-20-440 | State | State | Admission of client upon request of parent, spouse, lawful custodian or legal guardian, or | Yes | Yes |
| | § 44-20-450 | State | State | Proceedings for involuntary admission; petition; hearing; service of notice; guardian ad litem; | Yes | No |
| | § 44-20-460 | State | State | Discharge of client; detention of voluntarily admitted client; venue for judicial admission; | Yes | No |
| | § 44-20-470 | State | State | Return of nonresident person with intellectual disability or related disability to agency of state | Yes | No |
| | § 44-20-480 | State | State | Placement of client out of home; payment for services | Yes | Yes |

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| Item # | Law Number | Jurisdiction | Type of Law | Statutory Requirement and/or Authority Granted | Does this law specify who (customer) the agency must or may serve? (Y/N) | Does the law specify a deliverable (product or service) the agency must or may provide? (Y/N) |
|--|-------------|--------------|-------------|--|--|---|
| | § 44-38-380 | State | Statute | Advisory Council to System | No | Yes |
| | § 44-38-390 | State | Statute | Article does not establish entitlement program or benefit | No | No |
| | § 44-38-510 | State | Statute | Spinal Cord Injury Research Board | No | No |
| | § 44-38-610 | State | Statute | South Carolina Brain Injury Leadership Council | Yes | No |
| | § 44-38-620 | State | Statute | Duties of the Council | No | No |
| | § 44-38-630 | State | Statute | Membership of Council; officers of council; compensation | Yes | Yes |
| | § 44-38-640 | State | Statute | Authority to apply for grants | No | No |
| Title 44 Chapter 21 Department of Disabilities and Special Needs Family Support Services | | | | | | |
| 3 | § 44-21-10 | State | Statute | Legislative intent; intent of program; guiding principles | Yes | No |
| | § 44-21-20 | State | Statute | Definitions | Yes | No |
| | § 44 21 30 | State | Statute | Authority to contract or make grants | No | No |
| | § 44 21 40 | State | Statute | Focus of Family Support Program | Yes | No |
| | § 44 21 50 | State | Statute | Contracted agency to assist families in assessing needs and preparing plan | No | No |
| | § 44 21 60 | State | Statute | Services included in Family Support Program | Yes | Yes |
| | § 44 21 70 | State | Statute | Implementation contingent upon annual appropriations | No | No |
| | § 44 21 80 | State | Statute | Regional tertiary level developmental evaluation centers | Yes | No |
| Title 44 Chapter 23 Provisions Applicable to Both Mentally Ill Persons and Persons with Intellectual Disability | | | | | | |
| 4 | § 44-23-10 | State | Statute | Definitions | No | No |
| | § 44-23-20 | State | Statute | Inapplicability to Whitten Center | No | No |
| | § 44-23-40 | State | Statute | Appeal to court from rules and regulations | No | No |
| | § 44-23-210 | State | Statute | Transfer of confined persons to or between mental health or intellectual disability facility | No | No |
| | § 44-23-220 | State | Statute | Admission of persons in jail | No | No |
| | § 44-23-410 | State | Statute | Determining fitness to stand trial; time for conducting examination; extension; independent | No | Yes |
| | § 44-23-420 | State | Statute | Designated examiners' report | No | Yes |
| | § 44-23-430 | State | Statute | Hearing on fitness to stand trial; effect of outcome | No | No |
| | § 44-23-460 | State | Statute | Procedure when superintendent believes person charged with crime no longer requires | Yes | No |
| Title 44 Chapter 26 Rights of Clients with Intellectual Disability | | | | | | |
| 5 | § 44-26-10 | State | Statute | Definitions | Yes | No |
| | § 44-26-40 | State | Statute | Determination of competency to consent to or refuse major medical treatment | Yes | Yes |
| | § 44-26-50 | State | Statute | Health care decisions of client found incompetent to consent to or refuse major medical | Yes | No |
| | § 44-26-60 | State | Statute | Health care decisions of minor clients | Yes | No |
| | § 44-26-70 | State | Statute | Human rights committees | Yes | Yes |
| | § 44-26-80 | State | Statute | Appeal of decisions concerning services or treatment provided | Yes | Yes |
| | § 44-26-90 | State | Statute | Rights of client not to be denied | Yes | Yes |
| | § 44-26-100 | State | Statute | General rights of clients; limitations on rights | Yes | No |

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Legal Standards Template

| Item # | Law Number | Jurisdiction | Type of Law | Statutory Requirement and/or Authority Granted | Does this law specify who (customer) the agency must or may serve? (Y/N) | Does the law specify a deliverable (product or service) the agency must or may provide? (Y/N) |
|--|-------------|--------------|-------------|---|--|---|
| | § 44-26-110 | State | Statute | Right to daily physical exercise | Yes | No |
| | § 44-26-120 | State | Statute | Access to medical and habilitative records; grounds for denial of access; appeal of denial of | Yes | No |
| | § 44-26-130 | State | Statute | Confidentiality of communications with, and records of clients; disclosure | Yes | No |
| | § 44-26-140 | State | Statute | Clients to receive least restrictive appropriate care and habilitation available; exceptions | Yes | Yes |
| | § 44-26-150 | State | Statute | Clients to be informed of rights upon admission; written individualized plan of habilitation; | Yes | Yes |
| | § 44-26-16 | State | Statute | Mechanical, physical or chemical restraint of clients | Yes | Yes |
| | § 44-26-170 | State | Statute | Use of certain types of behavior modification | Yes | Yes |
| | § 44-26-180 | State | Statute | Informed consent required for participation in research; promulgation of regulations | Yes | Yes |
| | § 44-26-200 | State | Statute | State Employment Services Division and State Agency of Vocational Rehabilitation to find | No | No |
| | § 44-26-210 | State | Statute | Penalties for denying client rights accorded under this chapter | No | No |
| | § 44-26-220 | State | Statute | Person making health care decision not subject to civil or criminal liability, nor liable for cost of | No | No |
| Title 44 Health Chapter 28 Self-Sufficiency Trust Fund; Disability Trust Fund; Aid For Developmentally Disabled, Mentally Ill, and Physically Handicapped Persons | | | | | No | No |
| 6 | § 44-28-10 | State | Statute | Establishment of Fund; purpose | No | No |
| | § 44-28-20 | State | Statute | Definition of "self-sufficiency trust." | No | Yes |
| | § 44-28-40 | State | Statute | Departments and Agency required to provide care or treatment using monies in Fund account; | No | No |
| | § 44-28-60 | State | Statute | Money not usable for supplemental care and treatment to be returned to depositing trust; | No | Yes |
| | § 44-28-80 | State | Statute | Departments and Agency to promulgate regulations for implementation and administration of | No | No |
| | § 44-28-310 | State | Statute | Establishment of Fund; purpose | No | Yes |
| | § 44-28-360 | State | Statute | Departments and Agency required to provide care or treatment to eligible beneficiaries using | No | Yes |
| | § 44-28-370 | State | Statute | Departments and Agency to promulgate regulations for implementation and administration of | | |
| Health Chapter 44 "South Carolina Birth Defects Act" | | | | | | |
| 7 | § 44-44-40 | State | Statute | Birth Defects Advisory Council established; membership; subject areas for recommendations; | No | No |
| Title 44 Chapter 66 Adult Health Care Consent Act | | | | | | |
| 8 | § 44-66-10 | State | Statute | Short title | No | No |
| | § 44-66-20 | State | Statute | Definitions | No | No |
| | § 44-66-30 | State | Statute | Persons who may make health care decisions for patient who is unable to consent; order of | No | No |
| | § 44-66-40 | State | Statute | Provision of health care without consent where there is serious threat to health of patient, or | No | No |
| | § 44-66-50 | State | Statute | Provision of health care without consent to relieve suffering, restore bodily function, or to | No | No |
| | § 44-66-60 | State | Statute | No authority to provide health care to patient who is unable to consent where health care is | No | No |
| | § 44-66-70 | State | Statute | Person who makes health care decision for another not subject to civil or criminal liability, nor | No | No |
| | § 44-66-75 | State | Statute | Designating a family member with whom provider may discuss medical condition; exemptions | No | Yes |
| | § 44-66-80 | State | Statute | Other laws mandating or allowing testing or treatment without consent unaffected | No | No |
| Title 44. Health Chapter 25 Interstate Compact on Mental Health | | | | | | |
| 9 | § 44-25-10 | State | Statute | Compact enacted into law | No | No |

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Legal Standards Template

| Item # | Law Number | Jurisdiction | Type of Law | Statutory Requirement and/or Authority Granted | Does this law specify who (customer) the agency must or may serve? (Y/N) | Does the law specify a deliverable (product or service) the agency must or may provide? (Y/N) |
|---|-------------|--------------|-------------|--|--|---|
| | § 44-25-30 | State | Statute | Director of Mental Health and Director of Disabilities and Special Needs shall be compact | No | Yes |
| Title 44 Chapter 7 Hospitals, Tuberculosis Camps and Health Service Districts | | | | | | |
| 10 | § 44-7-260 | State | Statute | Requirements for licensure | No | No |
| | § 44-7-264 | State | Statute | Nursing home or community residential care facility licensure; fingerprint-based criminal | No | No |
| | § 44-7-2910 | State | Statute | Criminal record check for direct caregivers; definitions | No | Yes |
| | § 44-7-2920 | State | Statute | Criminal record check procedures | No | No |
| Title 6 Local Government Chapter 29 South Carolina Local Government Comprehensive Planning Enabling Act of 1994 | | | | | | |
| 11 | § 6-29-770 | State | Statute | Governmental entities subject to zoning ordinances; exceptions | No | Yes |
| Title 40 Professions And Occupations Chapter 35 Long Term Health Care Administrators | | | | | | |
| 12 | § 40-35-20 | State | Statute | Definitions | No | No |
| | § 40-35-30 | State | Statute | Supervision of facilities and centers by licensed administrators | Yes | Yes |
| Title 43 Social Services Chapter 35 Adult Protection (This chapter may be cited as the Omnibus Adult Protection Act) | | | | | | |
| 13 | § 43-35-5 | State | Statute | Short title | No | No |
| | § 43-35-10 | State | Statute | Definitions | No | No |
| | § 43-35-13 | State | Statute | Nonmedical remedial treatment by spiritual means is not abuse or neglect of vulnerable adult | No | No |
| | § 43-35-15 | State | Statute | Vulnerable Adults Investigations Unit; Long Term Care Ombudsman Program; Adult Protective | No | No |
| | § 43-35-20 | State | Statute | Additional powers of investigative entities | No | No |
| | § 43-35-25 | State | Statute | Persons required to report abuse, neglect, or exploitation of adult; reporting methods | No | Yes |
| | § 43-35-30 | State | Statute | Photographing of visible trauma on abused adult | No | Yes |
| | § 43-35-35 | State | Statute | Reporting deaths where abuse or neglect suspected | No | Yes |
| | § 43-35-60 | State | Statute | Sharing of report information by investigative entities; public confidentiality | No | No |
| | § 43-35-65 | State | Statute | Notices to be displayed at facilities | No | Yes |
| | § 43-35-75 | State | Statute | Immunity of person making report or participating in investigation in good faith | No | No |
| | § 43-35-310 | State | Statute | Council created; membership; filling vacancies (APCC) | No | No |
| | § 43-35-520 | State | Statute | Investigations of deaths in facilities operated by the Department of Mental Health or the | No | No |
| | § 43-35-540 | State | Statute | Access to medical information | No | Yes |
| | § 43-35-560 | State | Statute | Vulnerable Adults Fatalities Review Committee; members; terms; meetings; administrative | No | No |
| Title 63 Chapter 7 Child Protection and Permanency | | | | | | |
| 14 | § 63-7-310 | State | Statute | Persons required to report | No | Yes |
| | § 63-7-315 | State | Statute | Civil action created for wrongful termination based on employee having reported child abuse | No | No |
| | § 63-7-360 | State | Statute | Mandatory reporting to coroner | No | Yes |
| | § 63-7-380 | State | Statute | Photos and x-rays without parental consent; release of medical records | No | No |
| | § 63-7-390 | State | Statute | Reporter immunity from liability | No | No |

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Legal Standards Template

| Item # | Law Number | Jurisdiction | Type of Law | Statutory Requirement and/or Authority Granted | Does this law specify who (customer) the agency must or may serve? (Y/N) | Does the law specify a deliverable (product or service) the agency must or may provide? (Y/N) | |
|---|---|--------------|-------------|--|--|---|-----|
| | § 63-7-410 | State | Statute | Failure to report; penalties | No | No | |
| Regulations CHAPTER 88 DEPARTMENT OF DISABILITIES AND SPECIAL NEEDS | | | | | | | |
| 15 | License Requirements for Facilities and Programs | | | | | No | Yes |
| | § 88-105 | State | Regulation | Scope | Yes | No | |
| | § 88-110 | State | Regulation | Licenses Issued | No | No | |
| | § 88-115 | State | Regulation | Effective Date and Term of License | No | No | |
| | § 88-120 | State | Regulation | Applications for License | No | Yes | |
| | § 88-125 | State | Regulation | Denial, Suspension, or Revocation of License | No | No | |
| | § 88-130 | State | Regulation | Waivers | No | No | |
| | § 88-135 | State | Regulation | Validity of License | No | No | |
| | § 88-140 | State | Regulation | Separate Licenses | Yes | No | |
| | § 88-210 | State | Regulation | Definitions | | | |
| Recreational Camps For Persons With Intellectual Disability (No longer done) | | | | | | | |
| | § 88-310 | State | Regulation | Definitions | No | No | |
| | § 88-320 | State | Regulation | Supervision | No | No | |
| | § 88-325 | State | Regulation | Personnel | No | No | |
| | § 88-330 | State | Regulation | Size of Staff | No | No | |
| | § 88-335 | State | Regulation | Personnel Records | No | No | |
| | § 88-340 | State | Regulation | General Health | No | No | |
| | § 88-345 | State | Regulation | General Safety | No | No | |
| | § 88-350 | State | Regulation | Emergency Procedures | No | No | |
| | § 88-355 | State | Regulation | General Sanitation Requirements | No | No | |
| | § 88-360 | State | Regulation | Housing in Residential Camps | No | No | |
| | § 88-365 | State | Regulation | Nutrition and Food Service | No | No | |
| | § 88-370 | State | Regulation | Transportation | No | No | |
| | § 88-375 | State | Regulation | Program | No | No | |
| | § 88-380 | State | Regulation | Waterfront Activity | No | No | |
| | § 88-385 | State | Regulation | General Care of Campers | No | No | |
| | § 88-390 | State | Regulation | Confidentiality | No | No | |
| | § 88-395 | State | Regulation | Reserve Clause | | | |
| Day Programs For Persons With Intellectual Disability | | | | | | | |
| | § 88-405 | State | Regulation | Definitions | No | No | |
| | § 88-410 | State | Regulation | Personnel | No | No | |
| | § 88-415 | State | Regulation | Facility | No | No | |
| | § 88-420 | State | Regulation | Transportation | No | No | |

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Legal Standards Template

| Item # | Law Number | Jurisdiction | Type of Law | Statutory Requirement and/or Authority Granted | Does this law specify who (customer) the agency must or may serve? (Y/N) | Does the law specify a deliverable (product or service) the agency must or may provide? (Y/N) |
|---|--|--------------|-------------|--|--|---|
| | § 88-425 | State | Regulation | Medical Care | No | No |
| | § 88-430 | State | Regulation | Evaluations | No | No |
| | § 88-435 | State | Regulation | Program | No | No |
| | § 88-440 | State | Regulation | Records | | |
| Unclassified Facilities And Programs | | | | | | |
| | § 88-910 | State | Regulation | Unclassified Facilities and Programs | No | No |
| | § 88-915 | State | Regulation | Application for License of an Unclassified Program | No | No |
| | § 88-920 | State | Regulation | Determination by the Department | No | No |
| Federal Statutes | | | | | | |
| 16 | Fair Housing Act 42 U.S. C. §3601 | Federal | Statute | | No | No |
| 17 | American with Disabilities Act 42 U.S.C. 126 §12101 et seq | Federal | Statute | | No | No |
| 18 | Rehabilitation Act 29 U.S.C. § 701 | Federal | Statute | | No | No |
| 19 | Medicaid 42 U.S.C 1936n §1915 et seq | Federal | Statute | | Yes | No |
| 20 | Health Insurance Portability and Accounting Act (HIPPA) 42 U.S.C. 1320-d | Federal | Statute | | No | No |
| 21 | IDEA 20 U.S. C. 33 §1400 et seq | Federal | Statute | | No | No |
| Appropriations | | | | | | |
| 22 | Appropriations Act 2016-2017 | State | Proviso | 36.1 Work Activity Programs | No | No |
| 23 | Appropriations Act 2016-2017 | State | Proviso | 36.2 Sale of Excess Real Property | No | No |
| 24 | Appropriations Act 2016-2017 | State | Proviso | 36.3 Prenatal Diagnosis | No | No |
| 25 | Appropriations Act 2016-2017 | State | Proviso | 36.4 Medicaid-Funded Contract Settlements | No | No |
| 26 | Appropriations Act 2016-2017 | State | Proviso | 36.5 Departmental Generated Revenue | No | No |
| 27 | Appropriations Act 2016-2017 | State | Proviso | 36.6 Transfer of Capital/Property | No | No |
| 28 | Appropriations Act 2016-2017 | State | Proviso | 36.7 Unlicensed Medication Providers | No | Yes |
| 29 | Appropriations Act 2016-2017 | State | Proviso | 36.8 Pervasive Developmental Disorder | Yes | Yes |
| 30 | Appropriations Act 2016-2017 | State | Proviso | 36.9 Child Daycare Centers | No | Yes |
| 31 | Appropriations Act 2016-2017 | State | Proviso | 36.10 Debt Service Account | No | Yes |
| 32 | Appropriations Act 2016-2017 | State | Proviso | 36.11 Traumatic Brain Injury | Yes | Yes |
| 33 | Appropriations Act 2016-2017 | State | Proviso | 36.12 Greenwood Genetic Center Autism Research | No | No |
| 34 | Appropriations Act 2016-2017 | State | Proviso | 36.13 Medicaid Direct Billing | No | Yes |
| 35 | Appropriations Act 2016-2017 | State | Proviso | 36.14 Carry Forward Authorization | No | Yes |
| 36 | Appropriations Act 2016-2017 | State | Proviso | 36.15 Service Providers Expenditure Requirement | No | No |
| 37 | Appropriations Act 2016-2017 | State | Proviso | 117.24 TEFRA | Yes | Yes |
| 38 | Appropriations Act 2016-2017 | State | Proviso | 117.54 ISCEDC Funding Transfer | Yes | Yes |

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Legal Standards Template

| Item # | Law Number | Jurisdiction | Type of Law | Statutory Requirement and/or Authority Granted | Does this law specify who (customer) the agency must or may serve? (Y/N) | Does the law specify a deliverable (product or service) the agency must or may provide? (Y/N) |
|--------|------------------------------|--------------|-------------|--|--|---|
| 39 | Appropriations Act 2016-2017 | State | Proviso | 117.73 IMD Operations | Yes | Yes |
| 40 | Appropriations Act 2016-2017 | State | Proviso | 117.91 Means Test | No | Yes |
| 41 | Appropriations Act 2016-2017 | State | Proviso | 117.98 First Steps - BabyNet | No | Yes |
| 42 | Appropriations Act 2016-2017 | State | Proviso | 117.118 Employee Compensation | No | Yes |
| 43 | Appropriations Act 2016-2017 | State | Proviso | 118.16 Nonrecurring Revenue | No | Yes |

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Customer Template

| Divisions or Major Programs | Description | Service/Product Provided to Customers | Customer Segments | <i>Specify only for the following segments: (1) Industry: Name; (2) Professional Organization: Name; (3) Public: Demographics.</i> |
|-----------------------------|-------------|---------------------------------------|-------------------|--|
|-----------------------------|-------------|---------------------------------------|-------------------|--|

| | | | | |
|----------------|------------------------------------|--|---------------------------------|--|
| Administration | Executive, Fiscal, Legal and Audit | Leadership, direction, fiscal management oversight, legal activities and audit functions | Executive Branch/State Agencies | |
|----------------|------------------------------------|--|---------------------------------|--|

Legislative Branch
Judicial Branch
Local Govts.

General Public Public: All ages, all genders, all incomes

| | | | | |
|-----------------------|--|---|----------------|--|
| Programs and Services | Prevention, Family Support, Community Services, Regional Center Services | Primary preventive services, Early Intervention services, in-home family support services, community day/employment services, community residential services, regional center day/employment services, regional center residential services | General Public | Public: Individuals of all ages, gender, income with an intellectual disability, related disability, autism spectrum disorder, traumatic brain injury, spinal cord injury and their families |
|-----------------------|--|---|----------------|--|

Industry Industry: Qualified providers of services specific to the needs of individuals eligible to receive services funded by DDSN.

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Partner Template

| Name of Partner Entity | Type of Partner Entity | Description of Partnership | Associated Objective(s) |
|--|-------------------------------|---|---|
| Public and private provider organizations | Non-Governmental Organization | Provision of consumer focused, high quality services in local communities | 1.1.1, 1.1.2, 1.2.1, 1.2.2, 2.1.1, 2.1.2, 2.2.1, 2.2.2, 2.2.3, 2.2.4, 2.2.5, 2.3.1, 3.1.1., 3.1.2, 3.2.1, 3.2.2, 3.2.3, 3.2.4, 3.2.5, 3.3.1, 3.3.2, 3.3.3, 4.1.1, 4.2.1, 4.2.2, 4.2.3, 4.2.4, 4.2.5, 4.2.6, 4.3.1, 4.4.1, 4.4.2, 4.4.3, 4.4.4, 4.4.5, 4.4.6 |
| Department of Health and Human Services (DHHS) | State Government | Development, operational management and federal oversight of services funded in conjunction Medicaid dollars | 1.1.1, 1.1.2, 1.2.1, 1.2.2, 2.1.1, 2.1.2, 2.2.1, 2.2.2, 2.2.3, 2.2.4, 2.2.5, 2.3.1, 3.1.1., 3.1.2, 3.2.1, 3.2.2, 3.2.3, 3.2.4, 3.2.5, 3.3.1, 3.3.2, 3.3.3, 4.1.1, 4.2.1, 4.2.2, 4.2.3, 4.2.4, 4.2.5, 4.2.6, 4.3.1, 4.4.1, 4.4.2, 4.4.3, 4.4.4, 4.4.5, 4.4.6 |
| State Law Enforcement Division (SLED) | State Government | Management of allegations of abuse, neglect or exploitation | 3.3.1 |
| Department of Mental Health (DMH) | State Government | Coordination of services for individuals served by both agencies | 2.1.1, 2.1.2, 2.2.2, 2.2.3, 2.2.4, 2.2.5, 4.1.1, 4.3.1 |
| Department of Social Services (DSS) | State Government | Coordination of services for individuals served by both agencies; Management of allegations of abuse, neglect or | 2.1.1, 2.1.2, 2.2.2, 2.2.3, 2.2.4, 2.2.5, 4.1.1, 4.3.1 |
| Vocational Rehabilitation (VR) | State Government | Coordination of services for individuals served by both agencies | 2.1.1, 2.1.2, 2.2.2, 2.2.3, 2.2.4, 2.2.5, 4.1.1, 4.3.1 |

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Partner Template

| Name of Partner Entity | Type of Partner Entity | Description of Partnership | Associated Objective(s) |
|--|-------------------------------|--|--|
| Disability Advocacy Organizations | Non-Governmental Organization | Collaboration to develop and promote services valued by individuals with disabilities and their families. Parent and family member education efforts. Peer support initiatives. | 1.1.1, 1.1.2, 1.2.1, 1.2.2, 2.1.1, 2.1.2, 2.2.1, 2.2.2, 2.2.3, 2.2.4, 2.2.5, 2.3.1, 3.1.1., 3.1.2, 3.2.1, 3.2.2, 3.2.3, 3.2.4, 3.2.5, 3.3.1, 3.3.2, 3.3.3, 4.1.1, 4.2.1, 4.2.2, 4.2.3, 4.2.4, 4.2.5, 4.2.6, 4.3.1, 4.4.1, 4.4.2, 4.4.3, 4.4.4, 4.4.5, 4.4.6 |
| State Long Term Care Ombudsman | State Government | Management of allegations of abuse, neglect or exploitation | 3.3.1 |
| Attorney General | State Government | Management of allegations of abuse, neglect or exploitation | 3.3.1 |
| Department of Administration | State Government | Coordinate with Office of Executive Budget, Division of State Human Resources, Division of Procurement, Division of | 2.1.1, 2.1.2, 2.2.1, 2.2.2, 2.2.3, 4.2.1, 4.2.2, 4.3.1 |
| State Fiscal Accountability Authority (SFAA) | State Government | Coordinate with Office of State Auditor, Human Resources, Procurement Services, Insurance Reserve Fund | 2.1.1, 2.1.2, 2.2.1, 2.2.2, 2.2.3, 2.2.4, 2.2.5, 4.2.1, 4.2.2, 4.3.1 |
| Local Law Enforcement | Local Government | Management of allegations of abuse, neglect or exploitation | 3.3.1 |
| Labor, Licensing and Regulation | State Government | Coordinate with divisions of specialized licensure | 2.1.1, 2.1.2, 2.2.1, 2.3.1, 4.1.1 |
| Department of Health and Environmental Control | State Government | Coordination of services and licensure of facilities | 1.1.1, 1.1.2, 3.2.1, 3.2.2, 4.1.1, 4.2.1, 4.3.1 |
| Department of Alcohol and Drug Abuse | State Government | Coordination of services for individuals served by both agencies | 2.1.1, 2.1.2, 2.2.2, 2.2.3, 2.2.4, 2.2.5, 4.1.1, 4.3.1 |
| Department of Juvenile Justice | State Government | Coordination of services for individuals served by both agencies | 2.1.1, 2.1.2, 2.2.2, 2.2.3, 2.2.4, 2.2.5, 4.1.1, 4.3.2 |
| Department of Corrections | State Government | Coordination of services for individuals served by both agencies | 2.1.1, 2.1.2, 2.2.2, 2.2.3, 2.2.4, 2.2.5, 4.1.1, 4.3.3 |
| First Steps | Non-Governmental Organization | Coordination of services for individuals served by both agencies | 1.2.2, 2.1.1, 2.1.2, 2.2.2, 2.2.3, 2.2.4, 2.2.5, 4.1.1, 4.3.3 |

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Report Template

| Item | Report Name | Name of Entity Requesting the Report | Type of Entity | Reporting Frequency | Submission Date (MM/DD/YYYY) | Summary of Information Requested in the Report | Method to Access the Report |
|------|---|--|----------------|---------------------------|------------------------------|--|---|
| 1 | Restructuring Report | House Legislative Oversight Committee | State | Annually | As required | 1-30-10(G)(1) | Website House Legislative Oversight Committee |
| 2 | Accountability Report | Executive Budget Office | State | Annually | September 15 | Appropriation Act Proviso | Website Executive Budget Office |
| 3 | Restructuring Report | Office of Senate Oversight | State | Annually | As required | Implement Cost Savings and Increased Efficiencies | Website Office of Senate Oversight |
| 4 | Debt Collection | General Assembly/SIG | State | Annually | By February 28 | Report Outstanding Debt | Contact DDSN |
| 5 | Fines and Fees | General Assembly | State | Annually | September 1 | Promote Accountability and Transparency | Contact DDSN |
| 6 | IMD Operations | General Assembly | State | Annually | October | Transparency | Contact DDSN |
| 7 | Pervasive Developmental Disorder | General Assembly | State | Bi-annually | As required | Report on PDD Program | Contact DDSN |
| 8 | Bank Account Transparency and Accountability | General Assembly | State | Annually | October 1 | Transparency of Composite Reservoir Accounts | Contact DDSN |
| 9 | First Steps - BabyNet | General Assembly | State | Quarterly | As required | Federal Compliance/Report of Expenditures | Contact DDSN |
| 10 | Information Technology and Information Security Plans | Dept. of Admin. | State | Annually | October 1 | State-Level Coordination | Contact DDSN |
| 11 | Debt Service Account | General Assembly | State | Annually | August 1 | Transparency and Accountability | Contact DDSN |
| 12 | Carry Forward Authorization | General Assembly | State | Annually | September | Transparency and Accountability | Contact DDSN |
| 13 | GCR-1 | Executive Budget Office | State | As allotments are awarded | ongoing | Accountability | Executive Budget Office |
| 14 | State Fiscal Year Closing Packages | SC Comptroller General's Office | State | Annually | November | Multiple reports required for the year-end reporting process to assist in the completion of the state's Comprehensive Annual Financial Report (CAFR) | Contact DDSN |
| 15 | Travel Report | SC Comptroller General's Office | State | Annually | September | Agency travel expenses for the prior fiscal year | SC Comptroller General's Office |
| 16 | EEO Report | SC Human Affairs Commission | State | Annually | October | Affirmative action and diversity in personnel practices (hiring, promotions, etc.) | Contact DDSN |
| 17 | Survey of Occupational Injuries and Illnesses | U.S. Department of Labor, Bureau of Labor Statistics | Federal | Annually | February | Data on workplace injuries and illnesses | Contact DDSN |
| 18 | Energy Conservation Annual Progress Report | SC Energy Office | State | Annually | September | Energy conservation measures; energy consumption data; purchase of energy conservation products; energy retrofit financing; energy plan update | Contact DDSN |
| 19 | Schedule of Federal Financial Assistance | Office of State Auditor | State | Annually | August | Schedule of federal program expenditures to ensure timely completion of Statewide Single Audit | Contact DDSN |
| 20 | Minority Business Enterprise Utilization Plan | Small and Minority Business Contracting and Certification Division | State | Quarterly/ Annually | July | Establishment of goal for spending a certain percentage of each governmental body's total dollar amount of funds expended with minority business enterprises (MBEs) certified by the Office of Small and Minority Business Assistance. | Contact DDSN |

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External Review Template

| Item | Name of Entity Conducted External Review | Type of Entity | External Review Timeline (MM/DD/YYYY to MM/DD/YYYY) | Method to Access the External Review Report |
|------|--|----------------------|---|---|
| 1 | State Inspector General | State | 9/30/2016 | SIG Website |
| 2 | House Legislative Oversight Committee | State | 1/10/2107 - ongoing | Committee Website |
| 3 | Senate Oversight | State | 3/2/2017 - ongoing | |
| 4 | Independent Validator Statement- Internal Audit Activity's Self-Assessment | Outside Organization | 3/16/2017 | Contact DDSN |