



DDSN Executive Memo

TO: FINANCE DIRECTORS
EXECUTIVE DIRECTORS/CEO'S

FROM: W. CHRIS CLARK, CPA, CGMA
CHIEF FINANCIAL OFFICER

DATE: JULY 25, 2019

RE: Family Support/Respite Administrative Costs

Historically, providers have been told that they are not permitted to allocate administrative costs to the family support/respite award. The Commission approved a reversal of this practice at their July 18th meeting. Any provider receiving a family support/respite award are now requested to allocate administrative costs to this program. These costs will be allowable now when considering the 95% spending requirement. Please note that we request administrative costs be allocated to this program even if you do not desire to claim these costs. It is imperative that all programs receive their proper share of cost allocations to ensure other programs are not allocated a disproportionate share of costs.

We ask that you ensure this allocation is completed for FY 2019 and forward. Please let me know if you have any questions regarding this memo. You can reach me at chris.clark@ddsn.sc.gov or 803-898-4084.

