

SOUTH CAROLINA COMMISSION ON DISABILITIES AND SPECIAL NEEDS

A G E N D A

**South Carolina Department of Disabilities and Special Needs
3440 Harden Street Extension
Conference Room 251
Columbia, South Carolina**

February 20, 2020

10:00 A.M.

1. Call to Order *Chairman Gary Lemel*
2. Welcome - Notice of Meeting Statement *Commissioner Lorri Unumb*
3. Adoption of Agenda
4. Invocation *Commissioner Barry Malphrus*
5. Introduction of Guests
6. Approval of the Minutes of the January 23, 2020 Commission Meeting
7. Public Input
8. Commissioners' Update *Commissioners*
9. Finance and Audit Committee Update *Committee Chairman Robin Blackwood*
10. Policy Committee Update *Committee Chairman Barry Malphrus*
11. Old Business:
 - A. Mentor *Director Mary Poole and Mrs. Julie Cook*
 - B. Case Management Update *Mrs. Lori Manos*
 - C. Final Rule Compliance Progress Report *Mrs. Janet Priest*
12. New Business:
 - A. Financial Update *Mr. Pat Maley*
 - B. Proposed Quarterly Contract Amendment Report *Mr. Pat Maley*
 - C. ANE Quarterly Report *Mrs. Ann Dalton*
 - D. Information Regarding Conflict Free Case Management *Director Mary Poole*
13. State Director's Report *Director Mary Poole*
14. Executive Session
15. Next Regular Meeting (March 19, 2020)
16. Adjournment



DDSN Executive Memo

**TO: EXECUTIVE DIRECTORS, DSN BOARDS
CEOS, CONTRACTED SERVICE PROVIDERS**

FROM: SUSAN KREH BECK, ED.S., LPES, NCSP, ASSOCIATE STATE DIRECTOR, POLICY *SKB*

DATE: FEBRUARY 12, 2020

RE: Market Rate Case Management Issue – January 2020 Billing Report

Attached is the "Case Management Review by Provider" report for January 2020. The report includes: (1) the average monthly revenue per waiver individuals, (2) the average revenue per non-waiver individuals (MTCM/SFCM) and (3) a total average revenue per individual. This data allows a provider to evaluate, over time, the average monthly revenue generated per individual so the appropriate number of case managers/supervisors needed based on the total number of cases served by the agency can be determined. The statewide average revenue per individual is outlined in the chart for January.

Statewide Average Revenue Per Individual by Category			
	WCM	MTCM/SFCM	TOTAL
January	\$ 113.58	\$ 78.62	\$ 107.98

Average Revenue per Individual by Category

As a reminder, a rate increase for WCM was implemented on January 1, 2020. The increase of \$0.22 for Waiver Case Management (WCM) with travel and \$0.13 for WCM without travel is reflected in the average revenues. Overall, these rates caused a .85% increase in the average monthly revenue per consumer for WCM. The line graph reflecting average market rate revenue for WCM over time has been updated to reflect a data point for old and new rates so that DDSN can continue to track statewide progress. As you can see, January 2020 WCM monthly revenue per consumer is the highest we have seen to date both with and without the rate increase.

Additionally, of the individuals enrolled in the waiver on January 31, 2020, 989 did not have a reportable note submitted during the month of December despite the WCM requirement to do so. This represents 8.24% of the waiver individuals in the system. This represents an increase from the past few months and is a lost opportunity to serve and connect with individuals as well as potential revenue being dropped. Providers need to take action to develop management monitoring and feedback systems for their case managers to meet this monthly contact requirement. Neglecting to take action to meet requirements may lead to compliance issues. DDSN will reach out to providers who have excessive individuals who did not have a reportable note submitted to assist with identifying strategies to reduce this percentage.

DDSN is closely monitoring providers whose revenue per consumer is less than 60% of the previous monthly payment for Waiver individuals to provide technical assistance. We will continue communication those providers to gather information and provide technical assistance.

Invoices

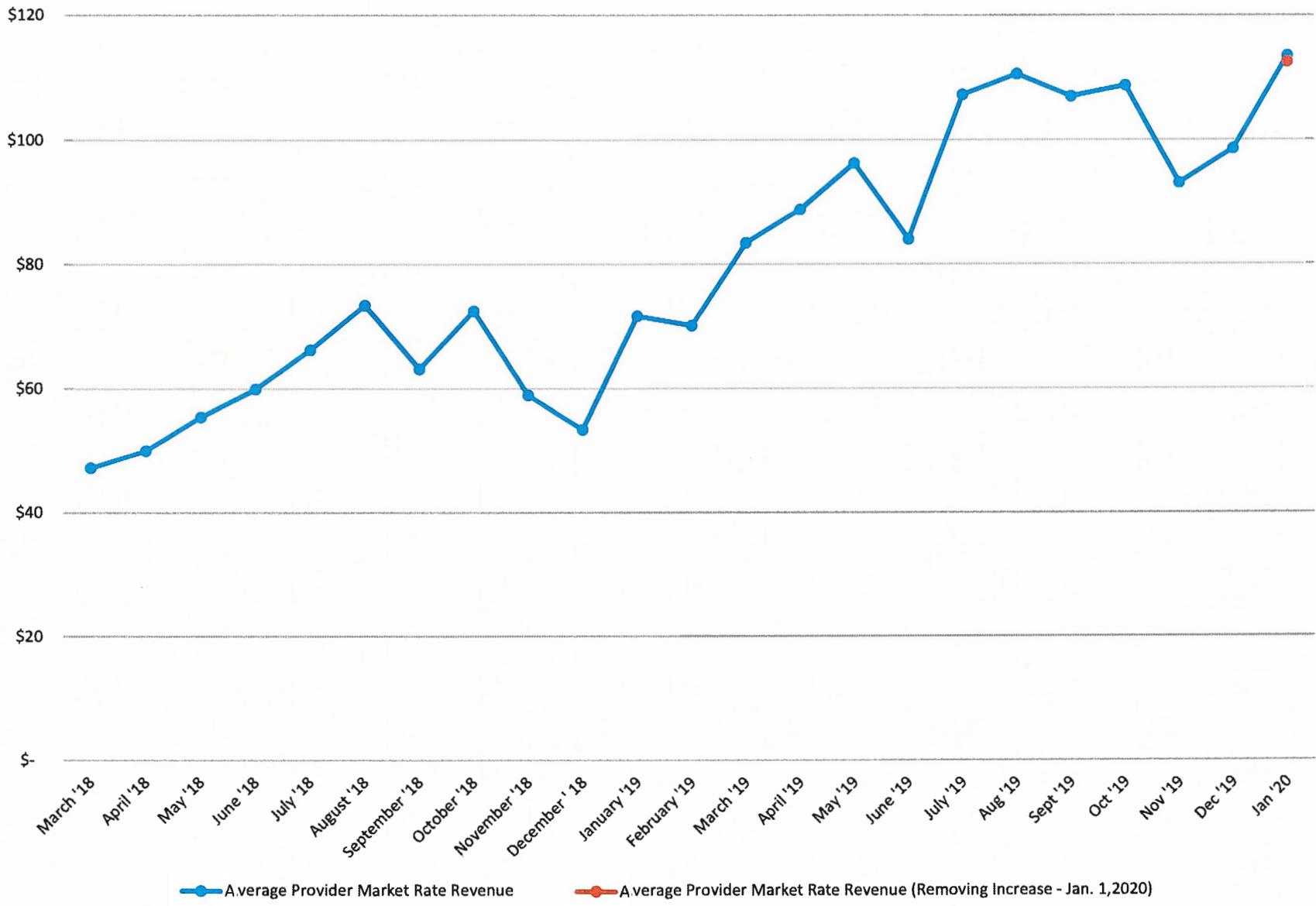
In addition to payment for Medicaid ineligible, there are units not paid this month that can possibly be corrected and resubmitted next month. Please see the memo sent on September 9, 2019, regarding [Invoice Report Analysis Guidance](#) for instructions to take action on the invoice issues. A review of the January 2020 invoices for Medicaid

Ineligible and Not Paid are reflected in the charts below:

Description	WCM	MTCM
% of units that were paid but Medicaid Ineligible	0.02%	0.02%
% of units not paid due to wrong template	0.19%	7.53%
% of units not paid - other	0.00%	0.02%

If you have questions, please contact Ben Orner at borner@ddsn.sc.gov or (803) 898-3520 or Lori Manos at lmanos@ddsn.sc.gov or (803) 898-9715.

Average Provider Market Rate Revenue Over Time



January 2020 Case Management Revenue by Provider					
Provider Name	Provider Size	Average Waiver Revenue per Waiver Consumer	Average MTCM/SFCM Revenue per Consumer	TOTAL Average Revenue per Consumer	25% Quartiles
Provider 13	Very Small	\$ 171.02	\$ 159.58	\$ 169.46	Top Quartile \$129.71 - \$169.67
Provider 34	Very Small	\$ 140.92	\$ 138.00	\$ 140.77	
Provider 10	Large	\$ 138.73	\$ 111.38	\$ 134.65	
Provider 8	Small	\$ 136.40	\$ 95.63	\$ 133.65	
Provider 18	Medium	\$ 132.76	\$ 119.18	\$ 131.03	
Provider 2	Very Small	\$ 155.97	\$ 71.07	\$ 129.85	
Provider 4	Medium	\$ 165.20	\$ 80.63	\$ 129.39	
Provider 6	Medium	\$ 123.28	\$ 140.43	\$ 125.23	Upper Middle Quartile \$112.22 - \$125.38
Provider 32	Small	\$ 124.36	\$ 104.00	\$ 122.76	
Provider 16	Large	\$ 124.18	\$ 77.24	\$ 119.83	
Provider 11	Small	\$ 118.97	\$ 93.60	\$ 116.41	
Provider 1	Large	\$ 135.08	\$ 76.14	\$ 115.90	
Provider 31	Very Small	\$ 46.91	\$ 481.25	\$ 113.73	
Provider 21	Small	\$ 121.34	\$ 52.00	\$ 113.12	
Provider 33	Small	\$ 117.25	\$ 90.50	\$ 112.05	Lower Middle Quartile \$91.60 - \$111.85
Provider 3	Large	\$ 117.37	\$ 54.90	\$ 111.80	
Provider 41	Medium	\$ 117.10	\$ 46.94	\$ 111.28	
Provider 7	Very Small	\$ 139.44	\$ 64.68	\$ 109.73	
Provider 12	Small	\$ 109.68	\$ 104.07	\$ 109.17	
Provider 23	Small	\$ 108.05	\$ 71.43	\$ 106.65	
Provider 46	Very Small	\$ 100.43	\$ 225.00	\$ 106.50	
Provider 5	Large	\$ 127.45	\$ 68.64	\$ 105.17	
Provider 42	Small	\$ 106.50	\$ 32.33	\$ 100.64	
Provider 38	Small	\$ 103.97	\$ 30.00	\$ 99.44	
Provider 24	Medium	\$ 92.84	\$ 110.13	\$ 94.76	Bottom Quartile \$14.36 - \$89.60
Provider 35	Very Small	\$ 99.40	-	\$ 94.38	
Provider 17	Small	\$ 99.94	\$ 55.80	\$ 91.49	
Provider 20	Medium	\$ 91.55	\$ 63.13	\$ 89.56	
Provider 14	Small	\$ 86.69	\$ 128.33	\$ 88.44	
Provider 15	Very Small	\$ 85.71	\$ 77.50	\$ 85.30	
Provider 22	Large	\$ 90.34	\$ 31.39	\$ 82.80	
Provider 9	Very Small	\$ 95.24	\$ 34.33	\$ 78.92	
Provider 39	Very Small	\$ 78.63	\$ 74.29	\$ 78.21	
Provider 26	Very Small	\$ 80.48	\$ 44.29	\$ 77.60	
Provider 44	Very Small	\$ 75.84	\$ 120.00	\$ 77.39	
Provider 36	Very Small	\$ 80.34	\$ 7.50	\$ 74.79	
Provider 29	Small	\$ 71.75	\$ 112.78	\$ 74.03	
Provider 40	Small	\$ 73.34	\$ 32.50	\$ 70.92	
Provider 25	Very Small	\$ 88.02	\$ 23.16	\$ 70.66	
Provider 19	Large	\$ 67.36	\$ 72.65	\$ 67.71	
Provider 30	Very Small	\$ 57.55	\$ 18.75	\$ 56.50	
Provider 45	Very Small	\$ 55.25	\$ 70.00	\$ 55.94	
Provider 47	Very Small	\$ 25.01	\$ 12.41	\$ 14.27	
Total		\$ 113.58	\$ 78.62	\$ 107.98	

Size	Number
Large	500+
Medium	300-499
Small	150-299
Very Small	0-149

FY 19/20 Legislative Authorized & Spending Plan Budget VS Actual Expenditures (as of 1/31/2020)

Funded Program - Bud	Original Budget	Adjustments	Adjusted Budget	YTD Actual Expense	Remaining Budget	Percent Expended - Target %
						58.33%
ADMINISTRATION	\$ 8,256,999	\$ 156,200	\$ 8,413,199	\$ 3,943,872	\$ 4,469,327	46.88%
PREVENTION PROGRAM	\$ 657,098	\$ -	\$ 657,098	\$ 12,500	\$ 644,598	1.90%
GREENWOOD GENETIC CENTER	\$ 15,185,571	\$ -	\$ 15,185,571	\$ 7,132,055	\$ 8,053,516	46.97%
CHILDREN'S SERVICES	\$ 24,889,594	\$ (220,400)	\$ 24,669,194	\$ 5,854,811	\$ 18,814,383	23.73%
IN-HOME FAMILY SUPP	\$ 91,285,431	\$ (805,413)	\$ 90,480,018	\$ 32,250,979	\$ 58,229,039	35.64%
ADULT DEV&SUPP EMPLO	\$ 83,355,338	\$ 3,600	\$ 83,358,938	\$ 52,988,629	\$ 30,370,309	63.57%
SERVICE COORDINATION	\$ 22,656,140	\$ 11,800	\$ 22,667,940	\$ 8,616,844	\$ 14,051,096	38.01%
AUTISM SUPP PRG	\$ 26,355,826	\$ 13,400	\$ 26,369,226	\$ 6,870,547	\$ 19,498,679	26.06%
HD&SPINL CRD INJ COM	\$ 5,040,532	\$ -	\$ 5,040,532	\$ 3,212,403	\$ 1,828,129	63.73%
REG CTR RESIDENT PGM	\$ 89,945,948	\$ 2,551,317	\$ 92,497,265	\$ 45,949,864	\$ 46,547,401	49.68%
HD&SPIN CRD INJ FAM	\$ 29,296,050	\$ 5,000	\$ 29,301,050	\$ 9,976,757	\$ 19,324,293	34.05%
AUTISM COMM RES PRO	\$ 29,739,084	\$ 25,000	\$ 29,764,084	\$ 9,452,083	\$ 20,312,001	31.76%
INTELL DISA COMM RES	\$ 335,315,273	\$ 6,065,907	\$ 341,381,180	\$ 219,045,736	\$ 122,335,444	64.16%
STATEWIDE CF APPRO		\$ -	\$ -		\$ -	
STATEWIDE PAY PLAN		\$ -	\$ -		\$ -	
STATE EMPLOYER CONTR	\$ 35,392,850	\$ 1,135,443	\$ 36,528,293	\$ 18,074,494	\$ 18,453,799	49.48%
SC GENOMIC MED-TGEM		\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ -	100.00%
Legislative Authorized Total	\$ 797,371,734	\$ 10,941,854	\$ 808,313,588	\$ 425,381,574	\$ 382,932,014	52.63%
Legislative authorization capacity above actual spending plan budget			\$ (37,483,345)			
DDSN spending plan budget			\$ 770,830,243	\$ 425,381,574	\$ 345,448,669	55.18%
Percent of total spending plan budget			100.00%	55.18%	44.82%	REASONABLE
% of FY completed (expenditures) & % of FY remaining (available funds)			100.00%	58.33%	41.67%	
Difference			0.00%	-3.15%	3.15%	

Carry Forward + Cash Flow Analysis Indicates Sufficient Cash to Meet FY 20 Estimated Expenditure Commitments: YES X ; At-Risk ; NO

Expenditures categorized to provide insight into direct service consumers costs vs. non-direct service costs:

Expenditure	FY 19 - % of total	FY 18 - % of total
Central Office Admin & Program	2.35%	2.37%
Indirect Delivery System Costs	1.22%	1.56%
Board & QPL Capital	0.07%	0.14%
Greenwood Autism Research	0.03%	0.03%
Direct Service to Consumers	96.33%	95.90%
Total	100.00%	100.00%

NOTE: Prior FY data will be calculated and presented to provide assurance as to the consistent pattern of direct service & non-direct service expenditures and explanation for increases/decreases