SOUTH CAROLINA COMMISSION ON DISABILITIES AND SPECIAL NEEDS

MINUTES

March 17, 2016

The South Carolina Commission on Disabilities and Special Needs met on Thursday, March 17, 2016, at 10:00 A.M. at the Department of Disabilities and Special Needs Central Office, 3440 Harden Street Extension, Columbia, South Carolina.

The following were in attendance:

COMMISSION

Present:
Bill Danielson, Chairperson
Eva Ravenel, Secretary
Mary Ellen Barnwell
Katherine Davis
Gary Lemel
Vicki Thompson

<u>Absent</u> Fred Lynn, Vice Chairman

DDSN Administrative Staff

Dr. Buscemi, State Director; Mr. David Goodell, Associate State Director, Operations; Mrs. Susan Beck, Associate State Director, Policy; Mr. Tom Waring, Associate State Director, Administration; Mrs. Tana Vanderbilt, General Counsel (For other Administrative Staff see Attachment 1 – Sign In Sheet).

<u>Guests</u>

(See Attachment 1 Sign-In Sheet)

Coastal Regional Center (via videoconference) (See Attachment 2 Sign-In Sheet)

Georgetown County DSN Board (See Attachment 3 Sign-In Sheet)

<u>Pee Dee Regional Center (via videoconference)</u> (See Attachment 4 Sign-In Sheet)

<u>Pickens County DSN Board (via videoconference)</u> (See Attachment 5 Sign-In Sheet)

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Whitten Regional Center (via videoconference) (See Attachment 6 Sign-In Sheet)

York County DSN Board (via videoconference) (See Attachment 7 Sign-In Sheet)

News Release of Meeting

Chairperson Danielson called the meeting to order and Commissioner Ravenel read a statement of announcement about the meeting that was mailed to the appropriate media, interested persons, and posted at the Central Office and on the website in accordance with the Freedom of Information Act.

Invocation

Commissioner Barnwell gave the invocation.

Adoption of the Agenda

The Commission adopted the March 17, 2016 Meeting Agenda by unanimous consent. (Attachment A)

Approval of the Minutes of the February 18, 2016 Commission Meetings

The Commission approved the February 18, 2016 Commission Meeting minutes with a change by unanimous consent.

Public Input

Ms. Deborah McPherson of Columbia spoke; Mr. Jerry Mize, Executive Director, Oconee County DSN Board, spoke on behalf of a group/organization; Ms. Kathleen Roberts spoke on behalf of the Whitten Center Parents' Club; Dr.. Gerald Bernard, Executive Director, Charles Lea Center spoke on behalf of the SC Human Services Providers Association.

Commissioners' Update

Commissioners Thompson, Ravenel and Danielson spoke of events in their districts.

Disability Advocacy Day

Ms. Margie Williamson, Executive Director of the ARC of South Carolina, and Ms. Connie Coleman, President of SC IMPACT, the statewide self-advocate organization, spoke about the Disability Advocacy Day event that took place on March 2, 2016 at the South Carolina Statehouse.

March 17, 2016 DDSN Commission Meeting Minutes Page 3 of 5

Ms. Williamson presented a plaque to Ms. Coleman honoring her for her outstanding leadership in support of the advocacy network. Mr. Williamson stated it is a very well deserved award.

Consumer Recognition/Employment Showcase

Dr. Buscemi introduced Mr. Terry Rogers, Executive Director, CHESCO Services. Mr. Rogers, Ms. Annmarie Whyte, Walmart Manager, and Mr. Gabe Watson of CHESCO Services spoke of CHESCO's employment initiatives with Walmart. Mr. Watson introduced Mr. Sammie McAlilly III, a consumer employed with Walmart that recently was honored as the Cheraw Citizen of the Year by the Cheraw Chamber of Commerce. He also received the Sam Walton Award which is awarded to only a few of the 2.1 million Walmart employees. Mr. McAlilly not only serves as a role model employee but also as a role model in his church and community. Mr. McAlilly spoke of spoke of his positive experience with Walmart and CHESCO Services.

QA Process/Incident Management Reporting

Mrs. Beck provided a presentation and an Incident Management Review Summary. She explained the difference among the critical incidents report categories. Dr. Buscemi stated the increase in critical incidents between FY 2015 and FY 2016 may be related to expansion and the increase in our service population. The Commission agreed monthly reports should be provided for their review regarding Incident Management from this point forward due to increases in incident counts. Discussion followed (Attachment B)

Finance and Audit Committee Report

Commissioner Ravenel, Chairperson of the Finance and Audit Committee, reported on the Committee Meeting that took place prior to the Commission Meeting. She stated that Mr. Kevin Yacobi gave an update of the Internal Audit findings. Commissioner Ravenel also added that the Finance and Audit Committee will meet quarterly on the budget and bring forth any recommendations to the Commission.

Financial Report

Mr. Waring gave an analysis of the agency's financial activity through February of 2016 and the agency's current financial position. The agency's operating funds balance as of February 29, 2016 is \$68,551,716. He also provided a SCEIS report categorized by program which reflects budget verses actual expenditures through February. (Attachment C)

Midlands Center Right-of-way Easement

Mr. Waring provided information of the Richland County offer to purchase the right-of-way intersection of Farrow Road and Pisgah Church Road. Discussion followed with concerns of the appraisal, offer, the timeframe March 17, 2016 DDSN Commission Meeting Minutes Page 4 of 5

that it was brought to the Commission and the upkeep of the property. Dr. Buscemi suggested the Commission approve with conditions presented and remove the sale from the State Fiscal Accountability Authority agenda if the Commission is uncomfortable with additional information that is received.

Commissioner Davis made the motion to allow staff to proceed with the process of the sale of the land to Richland County subject to successful negotiations on outstanding right-of-way issues and subject to approval by the State Fiscal Accountability Authority. The motion was seconded and passed. (Attachment D)

Waiting List Reduction Efforts

Mrs. Beck shared waiting list data as of March 1, 2016. Mrs. Beck also provided charts with the unduplicated count of the number of individuals on the ID/RD and Community Supports Waiver Waiting Lists. Mrs. Beck presented a new Waiting List reporting format for the Commission to take into consideration. Discussion followed. The consensus of the Commission was to try the new reporting document displaying the monthly data points by fiscal year to include the pending status for a couple of months. (Attachment E)

Strategic Planning Update

Dr. Buscemi stated the agency Mission Statement was revised in the Strategic Planning session that was held yesterday, Wednesday, March 16, 2016 Dr. Buscemi explained the changes. On motion of Commissioner Lemel, seconded and passed, the changes to the Mission Statement were adopted. (Attachment F).

Dr. Buscemi spoke of the seven key areas the Commission decided would be part of the DDSN Strategic Plan which included 1) Communication; 2) Provider support/guidance training; 3) Oversight of providers; 4) Crisis Management; 5) Waiting List; 6) Recruitment and retention of qualified employees and 7) Intake process.

Recognition of Commissioners

In recognition of Commissioner Fred Lynn's service on the Commission, Commissioner Barnwell read a resolution expressing gratitude for his service on behalf of the Commission.

In recognition of Commissioner Katherine Davis' service on the Commission, Chairperson Danielson read and presented a resolution expressing gratitude for her service on behalf of the Commission.

State Director's Report

Dr. Buscemi reported on the following:

March 17, 2016 DDSN Commission Meeting Minutes Page 5 of 5

Financial Audit – An entrance conference is scheduled next week with Greene, Finney and Horton Accounting Firm. Scott and Company have finished their portion of the audit. The timeline for completion of the audit is the latter part of May.

Room and Board – 15 boards/providers have submitted plans on the overcharges for 2015. Reminders will be sent out as the plans were due at the end of February. There was no impact on the 2015 charges of eight boards/providers that submitted plans. The impact of charges on the remaining providers is approximately \$300,000.

Southern Wesleyan University – a public announcement was made this Monday about the unique collaboration of a housing/work program between Pickens County DSN Board, Anderson County DSN Board, DDSN and the University.

ABLE – the ABLE bill passed out of the Senate Finance Committee this week. It will next be taken up by the full Senate. The bill has already passed the House. Hopefully the bill will be passed by the General Assembly this year.

Executive Session

On motion of Commissioner Lemel, seconded and passed, the Commission entered into Executive Session to discuss a contractual matter regarding SC Mentor.

Enter into Public Session

The Commission entered into Public Session. It was noted that no action was taken in the Executive Session.

Adjournment

With no further business, Commissioner Danielson adjourned the meeting.

Submitted by,

Sandra J. Delaney

Approved:

Commissioner Eva Ravenel

Secretary

Attachment 1

SC COMMISSION ON DISABILITIES AN Commission Meeting

March 17, 2016

(PLEASE PR	Name and Organization
1. Lisa Weeks -DDSN	
2. Marty Rawls - DDSN	
3. CHUCK NORMAN - DDSN	
4. CASEY STERNENBERG - DDSN	
5. Shortenna Jett KCD5X	
6. Debart E Heathe Maphe	vsan- Richland court
7. Dorothy Goodwin -	- Community Options Inc
8. Angela Jacildone	SC Spinal Cord Injury Assa
9. KATHLEEN ROBERTS	SUM WHITTEN CENTER- SCPE
10. Zenobia Corty	Kerchw Conf. Don
11. Kelly Eifert	SCDHH5
12. Ben DRNEK	D05~
13. Connie Coleman	Newberry DSN Boom
14. Chery 1 Nichors	Mauberg psw BD
15. De White	Cherokee County DSNB
16. Terry POGEN	CHESCO Sour
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SC COMMISSION ON DISABILITIES AND SPECIAL NEEDS

Commission Meeting March 17, 2016

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22. Reyhan Miller	DD Council
23. Mike Keith	Marion Della DSD
24. Cassidy Evans	DHH ~
25. <u>Jennifer Van Chare</u>	LGM
27. Retir Frysszur	
28. Gathera Britton	DHHS
29. Ann Dalton	DHHS
30. Joyce Davis	BIASC
31. Julie Brown	
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34. Suzanne Hyma	Project HOPE Fondaling
35. Beth Burge	Bright Start
36. Gerd Bernal	Cthelis Lea Center
37. Melissa Hallbert	Boblock Center
38. <u>Jena Martin</u>	family Connection
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SC COMMISSION ON DISABILITIES AND SPECIAL NEEDS

Commission Meeting March 17, 2016

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SC COMMISSION ON DISABILITIES AND Commission Meeting March 17, 2016

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SC COMMISSION ON DISABILITIES AND **Commission Meeting**

March 17, 2016

Guest Registration Sheet

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SC COMMISSION ON DISABILITIES AND Commission Meeting March 17, 2016

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SOUTH CAROLINA COMMISSION ON DISABILITIES AND SPECIAL NEEDS

AGENDA

South Carolina Department of Disabilities and Special Needs 3440 Harden Street Extension Conference Room 251 Columbia, South Carolina

	March 17, 2016	10:00 A.M.
1.	Call to Order	Chairperson Bill Danielson

2. Welcome - Notice of Meeting Statement Commissioner Eva Ravenel

3. Invocation Commissioner Mary Ellen Barnwell

4. Introduction of Guests

5. Adoption of Agenda

6. Approval of the Minutes of the February 18, 2016 Commission Meeting

7. Public Input

8. Commissioners' Update

Commissioners

Ms. Susan Beck

Mr. Tom Waring

Mr. Tom Waring Ms. Susan Beck

Dr. Beverly Buscemi

Dr. Beverly Buscemi

9. Business:

A. Disability Advocacy Day

Ms. Connie Coleman

IMPACT of South Carolina Ms. Margie Williamson Executive Director

The ARC of South Carolina

B. Consumer Recognition
C. Employment Showcase

Dr. Beverly Buscemi
Mr. Terry Rogers

Executive Director CHESCO Services

D. QA Processes/Incident Management Reporting

E. Finance and Audit Committee Report

F. Financial Report

G. Midlands Center Right-of-way Easement

H. Waiting List Reduction Efforts

I. Strategic Planning Update

J. Recognition of Commissioners

Chairperson Bill Danielson

Commissioner Eva Ravenel

10. State Director's Report

11. Executive Session

12. Next Regular Meeting (April 21, 2016)

13. Adjournment

DSN Incident Management Review Summary

3/17/16

ABUSE, NEGLECT, AND EXPLOITATION REPORTING

DDSN has a comprehensive system for collecting data related to abuse, neglect exploitation or other critical incidents. This review covers reporting within the appropriate time frames, completion of internal reviews, and a review of the provider's management action taken, staff training, risk management and quality assurance activities to provide safeguards for the consumers.

- DDSN follows the procedures for reporting allegations of Abuse, Neglect, and Exploitation according to the procedures outlined in the SC Code of Law for Adult/ Child Protective services and the Omnibus Adult Protection Act. The agency also has a system to capture reports of other critical incidents that do not meet the definitions of an abuse, neglect or exploitation allegation.
- Per 534-02-DD, for all allegations of abuse, neglect or exploitation, the alleged perpetrator must be immediately placed on Administrative Leave Without Pay. Based on the outcome of the internal review for improper conduct and any policy or procedural violations, the provider agency may take appropriate disciplinary action consistent with their human resource policies. Allegations substantiated by SLED, Local Law Enforcement or DSS must result in termination of the employee.

TRACKING AND TRENDING REPORTS

DDSN tracks, trends, and analyzes all Incident Management data through statewide and provider-level profile reports. These reports provide raw data with regard to the number of reports made and cases substantiated and also gives a rate per 100 ratio. As an additional measure, the reports breakdown the types of abuse cases within the provider agency and the number of each type of report. A listing of the top four types of reports for the provider and the state as a whole is given for additional comparison. The rate per 100 information is especially useful in providing a comparative analysis among agencies.

- Over the past 5 years, the number of statewide ANE Allegations per 100 individuals in residential services has dropped from a high of 11.47 to a low of 8.78 in FY14. For FY15, the rate per 100 was 9.9. For the first half of FY16, the rate is 4.4.
- The rate of substantiated abuse per 100 individuals in residential services remains under .25.
- The number of ANE Allegations per 100 individuals in day services remains below 1%. For FY14, the rate was .97. FY15 dropped to .84, and the first half of FY16 reflects a rate of .38.
- The rate of substantiated abuse per 100 individuals in day services remains around .03 to .05. There have been no substantiated allegations of ANE in Day Services in FY16.

CRITICAL INCIDENT REPORTING

A Critical Incident is defined as an unusual, unfavorable occurrence that is not consistent with routine operations; has harmful or otherwise negative effects involving people with disabilities, employees, or property; and occurs during the direct provision of DDSN service.

It is also important to remember that Critical Incident numbers are not unduplicated numbers. Critical Incident categories are selected by the reporter and more than one category may be selected for an incident. For example, a van accident would be reported under Motor Vehicle Accidents, but it may also involve injuries and possibly Major Medical. Aggression between 2 consumers may result in Law Enforcement involvement and a report of injuries.

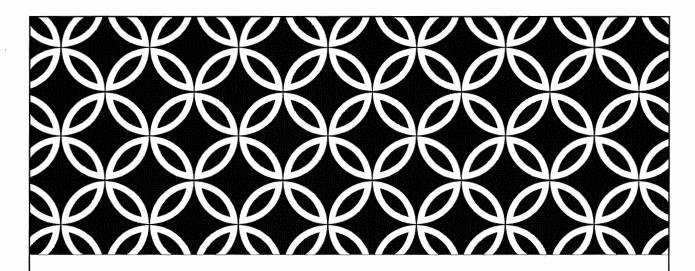
- Statewide, about 15 17% of our service population will have a Critical Incident of some type each year. The numbers are higher for the Regional Centers due to the medically complex needs and/or behavioral challenges presented by some residents.
- For FY15, approximately 38% of all critical incidents were related to major medical or hospitalization related reports. For the first half of FY16, approximately 36% of the reports fall into this category.
 - The majority of incidents reported to DDSN are for medical issues, accidents, and injuries.
 Major medical incidents have been steadily increasing, but this is largely impacted by our agency's aging population and increasing medical needs.
 - There have been more people admitted to the hospital for pneumonia or other respiratory infections, an increase in consumers receiving Hospice care in their DDSN home as opposed to a nursing home, and other medical conditions typically associated with older adults.
- DDSN Continues to monitor reports of aggression among consumers supported by the agency. For FY15, approximately 11% of the total number of critical incidents reported were related to consumer aggression. For the first part of FY11, the number remains consistent at about 11%.

DDSN REVIEW

DDSN has staff dedicated to the review of statewide incident management data. All reports are reviewed for completeness and consistency and to ensure appropriate disciplinary actions, recommendations for training and additional quality management actions to prevent recurrence. Staff ensure reporting procedures are consistent with DDSN policy. Reports are also tracked for various details, including the number of reports, by type, for each provider and other characteristics.

Examples of provider training recommendations and/ QM efforts include the following:

- Increased staffing to support consumers in day or residential locations or on community outings
- Development of new/revised policies
- · Additional/ refresher MANDT or crisis intervention training for staff
- · Sensitivity training
- Appropriate use of restraints
- Rights/ due process
- Sign language
- Revision of supervision plans/ behavior support
- Evaluation of assistive technology



- Critical Incidents
- Allegations of Abuse, Neglect, and Exploitation
- Death Reporting

SCDDSN INCIDENT MANAGEMENT REPORTING

DDSN has a comprehensive system for collecting data related to abuse, neglect exploitation or other critical incidents. This review covers reporting within the appropriate time frames, completion of internal reviews, and a review of the provider's management action taken, staff training, risk management and quality assurance activities to provide safeguards for the consumers.

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SCDDSN INCIDENT MANAGEMENT REPORTING

ANE Reports- Disciplinary Action Taken

Per 534-02-DD, for all allegations of abuse, neglect or exploitation, the alleged perpetrator must be immediately placed on Administrative Leave Without Pay. Based on the outcome of the internal review for improper conduct and any policy or procedural violations, the provider agency may take appropriate disciplinary action consistent with their human resource policies. Allegations substantiated by SLED, Local Law Enforcement or DSS must result in termination of the employee.

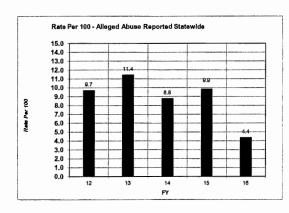
The following slides represent the total number of allegations reported and the number of cases substantiated by a State Investigative Agency, divided by location type. Based on these findings, 6 staff were terminated due to substantiated abuse, neglect or exploitation. As additional 50 staff were terminated throughout the DDSN due to policy or procedural violations or other improper conduct towards a consumer.

Community Residential Services - Allegations of Abuse, Neglect, Exploitation

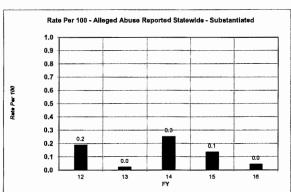
	FY 12	FY 13	FY14	FY15	FY16
# Reports	412	493	383	438	195
Rate Per 100	9.72	11. <i>47</i>	8. <i>7</i> 8	9.88	4.37
Allegations Substantiated	8	1	11	4	0
Rate Per 100	0.19	0.02	0.25	0.09	0

SCDDSN INCIDENT MANAGEMENT REPORTING

Allegations reported for Community Residential Service Providers



Substantiated Allegations for Community Residential Service Providers



Most frequently types of abuse reported- Statewide Residential

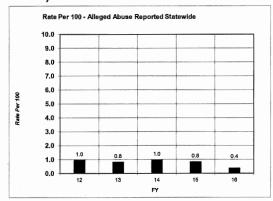
FY 12	Physical 197	Neglect 103	Psychological 92	Exploitation 42
	Physical	Neglect	Psychological	Exploitation
FY 13	200	162	109	68
	Physical	Neglect	Psychological	Exploitation
FY 14	1 <i>7</i> 1	128	77	43
	Physical	Neglect	Exploitation	Psychological
FY 15	209	116	63	56
	Physical	Neglect	Psychological	Exploitation
FY 16	125	71	56	25

SCDDSN INCIDENT MANAGEMENT REPORTING

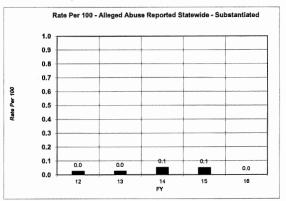
Day Services- Allegations of Abuse, Neglect and Exploitation

	FY 12	FY 13	FY14	FY15	FY16 (YTD)
# Reported	71	61	73	65	29
Rate Per 100	0.96	0.82	0.97	0.58	0.38
# Allegations Substantiated	2	2	4	4	0
Rate Per 100	0.03	0.03	0.05	0.05	0.0

Allegations reported for Community Day Services



Substantiated Allegations for Community Day Service Providers



SCDDSN INCIDENT MANAGEMENT REPORTING

Most frequently types of abuse reported- Statewide Day

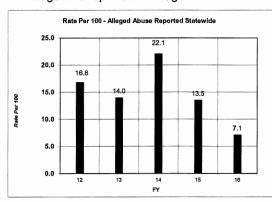
	Physical	Neglect	Psychological	Sexual/Exp
FY 12	38	17	11	4 ea
	Physical	Neglect	Exploitation	Psychological
FY 13	25	19	10	10
	Physical	Psychological	Neglect	Sexual
FY 14	37	16	13	5
	Psychological	Physical	Neglect	Sexual
FY 15	25	21	15	5
	Physical	Neglect	Psychological	
FY 16	17	8	4	

ABUSE, NEGLECT, EXPLOITATION reported by Regional Centers

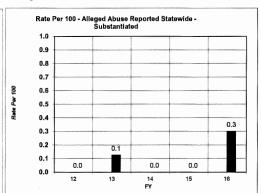
	FY 12	FY 13	FY14	FY15	FY16 (YTD)
# Allegations Reported	1 <i>37</i>	111	167	102	49
Rate Per 100	16.8	14.0	22.1	13.5	7. 1
# Allegations Substantiated	0	1	0	0	2
Rate Per 100 (Substantiated)	0.0	0.1	0.0	0.0	.3

SCDDSN INCIDENT MANAGEMENT REPORTING

Allegations reported for Regional Centers



Substantiated Allegations for Regional Centers



ANE Reports- Disciplinary Action Taken

Per 534-02-DD, for all allegations of abuse, neglect or exploitation, the alleged perpetrator must be immediately placed on Administrative Leave Without Pay. Based on the outcome of the internal review for improper conduct and any policy or procedural violations, the provider agency may take appropriate disciplinary action consistent with their human resource policies. Allegations substantiated by SLED, Local Law Enforcement or DSS must result in termination of the employee.

Disciplinary actions for DDSN and its provider agency personnel have been summarized based on actions documented in the Incident Management System.

Community Residential & Day	FY14	FY15	FY16 7/1/15-12/31/15)
Termination	79	83	28
Resignation	1	7	2
Written Warning	15	39	7
Verbal Counseling	6	7	7
Suspension	5	17	6
Other disciplinary action	11	47	18

Regional Centers	FY14	FY15	FY16 7/1/15- 12/31/15)
Termination	17	16	12
Written Warning	4	13	13
Suspension	1	4	2
Other disciplinary action	3	19	12

SCDDSN INCIDENT MANAGEMENT REPORTING

Critical Incidents

**Critical Incident numbers are not unduplicated numbers.

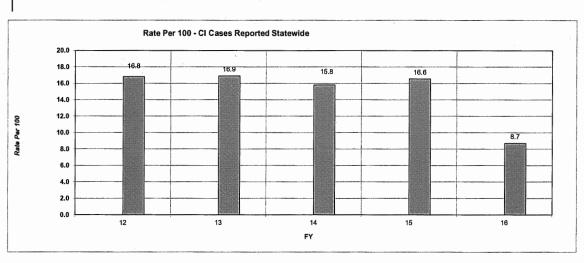
Critical Incident categories are selected by the reporter and more than one category may be selected for an incident. For example, a van accident would be reported under Motor Vehicle Accidents, but it may also involve injuries and possibly Major Medical. Aggression between 2 consumers may result in Law Enforcement involvement and a report of injuries.

Critical Incidents reported by Community Providers (DSN Boards and Qualified Providers)

	FY 12	FY 13	FY14	FY15	FY16 (YTD)
# Incidents Reported	1,325	1,338	1,277	1,381	726
Rate Per 100	16.8	16.9	15.8	16.5	8. <i>7</i>

Major medical incidents have been steadily increasing, but this is impacted by our agency's aging population and increasing medical needs. There have been more people admitted to the hospital for pneumonia or other respiratory infections, an increase in consumers receiving Hospice care in their DDSN home as opposed to a nursing home, and other medical conditions typically associated with older adults. DDSN staff trend this data and work with program staff to provide appropriate training and technical assistance where needed.

SCDDSN INCIDENT MANAGEMENT REPORTING

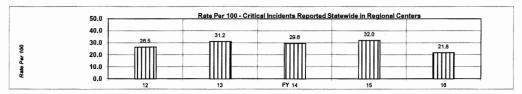


Types of C	ritical Inciden	t Reports m	ost frequently	submitted by
Community	-Based Provid	ders		
	MM	Agg	lnj	Oth
FY 12	475	142	135	130
	MM	Hsp	Agg	Fall
FY 13	391	208	124	115
	MM	Hsp	lnj	Agg
FY 14	277	239	134	A CONTROL OF THE PARTY OF THE P
	Hsp	MM	Oth	Agg
FY 15	270	257	154	148
	Hsp	MM	Oth	LE
FY 16	132	129	102	75

SCDDSN INCIDENT MANAGEMENT REPORTING

CRITICAL INCIDENTS reported by Regional Centers

Incidents Reported 216 248 224 240 150 26.5 31.2 29.6 31.9 21.8

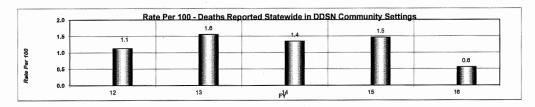


In September 2011, DDSN revised the Critical Incident Directive to include additional criteria under major medical to better track this information. The revised criteria include hospital admissions of 3 or more days or more than 2 ER visits in a 30 day period. This change had a much larger impact on DDSN Regional Centers than the community providers.

Deaths reported by Community Providers (DSN Boards and Qualified Providers)

Deaths Reported Rate Per 100

FY 11	FY 12	FY 13	FY14	FY15
57	48	67	59	65
1.34	1.13	1.56	1.35	1.47



For both community residential settings and regional centers, DDSN has observed a slight increase in the number of deaths reported. DDSN providers support a population that is aging in place rather than moving to a nursing home. Many residents receive Hospice care in their DDSN sponsored setting, rather than moving to a Hospice setting. DDSN has also observed more deaths related to cardiac disease.

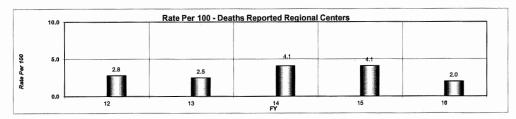
SCDDSN INCIDENT MANAGEMENT REPORTING

DEATHS reported by Regional Centers

Deaths Reported Rate Per 100
 FY 12
 FY 13
 FY14
 FY15
 FY16

 23
 20
 31
 31
 14

 2.8
 2.5
 4.1
 4.1
 2.0



DDSN has staff dedicated to the review of statewide incident management data. All Examples of provider training recommendations and QM efforts include the following: reports are reviewed for completeness and consistency. Staff ensure reporting procedures are consistent with DDSN policy.

Reports are reviewed to ensure appropriate disciplinary actions, recommendations for training and additional quality management actions to prevent recurrence.

Reports are also tracked for various details, including the number of reports, by type, for each provider and the average age of consumers involved in incidents.

- Olncreased staffing to support consumers in day or residential locations or on community outings.
- oDevelopment of new/ revised policies
- OAdditional/ refresher MANDT or crisis intervention training for staff
- OSensitivity training
- OAppropriate use of restraints
- oRights/ due process
- oSign language
- ORevision of supervision plans/ behavior support
- oEvaluation of assistive technology

FINANCIAL POSITION ANALYSIS - OPERATING FUNDS FY 2016 AS OF 2/29/2016

	State Fund Revenue (Appropriations)	Earned Medicaid Revenue	Other Funds and One-Time Carry Forward	Federal and Restricted Funds	Total
Activity through 2/29/2016				126	
Revenue	\$223,026,113	\$242,532,407	\$2,646,136	\$326,371	\$468,531,027
Carry Forward	\$1,030,471	\$1,912,919	\$2,664,601	\$135,055	\$5,743,046
Interfund Loan	(\$38,250,000)	\$38,000,000		\$250,000	\$0
Personal Services Expense	(\$30,781,593)	(\$9,774,494)	(\$32,976)	(\$158,724)	(\$40,747,788)
Fringe & Benefit Expense	(\$12,397,920)	(\$4,174,733)		(\$65,916)	(\$16,638,568)
Other Operating Expense	(\$89,637,500)	(\$258,262,297)	(\$435,017)	(\$1,186)	(\$348,336,000)
Balance as of 2/29/2016 per Financial System	\$52,989,571	\$10,233,802	\$4,842,744	\$485,599	\$68,551,716

	FM Budget	t vs Actual			K						
		Author	JGRANT		Status of Data	3/1/2016 04:39:32					
hert	Filter Infor	metion									
	Table										
	•	*	•								
		1		- 100 10 10				VTD A L - L	Balance	ommitments	Demotates
	Fiscal year	Business area	Funded Program - Bud	Fund (High Level)	Original Budget	Budget	Current Budget	YTD Actual	Retore	1	Remaining
						Adjustments		Expense	Commitments		Balance
	2016	DDCN	ADMINISTRATION	GENERAL FUND	\$ 3,943,324	\$ 96,400	\$ 4,039,724	\$ 2,680,895	\$ 1,358,829	ransactions	\$ 1,35
	2016	DDSN	ADMINISTRATION	EARMARKED FUNDS	\$ 3,335,645	-\$ 56,160	\$ 3,279,485	\$ 1,328,816	·	\$ 564,911	\$ 1,38
			1	Result	\$ 7,278,969	\$ 40,240	\$ 7,319,209	\$ 4,009,711	\$ 3,309,498	\$ 564,911	\$ 2,74
			PREVENTION PROGRAM	EARMARKED FUNDS	\$ 257,098	\$ 356,702	\$ 613,800	\$ 513,799		\$ 100,001	7 -,, .
			PREVENTION PROGRAM	Result	\$ 257,098	\$ 356,702	\$ 613,800	\$ 513,799		\$ 100,001	
			GWOOD GENETIC CTR	GENERAL FUND	\$ 3,434,300	\$ 0	\$ 3,434,300	\$ 2,875,729		\$ 408,571	\$ 15
		 	GWOOD GENETIC CIK	EARMARKED FUNDS	\$ 6,534,076	\$0	\$ 6,534,076	\$ 4,531,054	\$ 2,003,022	\$ 2,003,022	,
			<u> </u>	Result	\$ 9,968,376		\$ 9,968,376	\$ 7,406,783	\$ 2,561,593	\$ 2,411,593	\$ 15
			CHILDREN'S SERVICES	GENERAL FUND	\$ 3,053,909	\$ 800	\$ 3,054,709	\$ 2,253,678		\$0	\$ 80
				EARMARKED FUNDS	\$ 11,582,226		\$ 18,175,306	\$ 4,615,597	\$ 13,559,709	\$ 320	\$ 13,55
				FEDERAL FUNDS	\$ 223,000	\$0	\$ 223,000	\$0		\$0	\$ 22
				Result	\$ 14,859,135	\$ 6,593,880	\$ 21,453,015	\$ 6,869,276		\$ 320	\$ 14,58
			Babynet	GENERAL FUND	\$ 3,725,000	\$0	\$ 3,725,000	\$ 3,725,000	\$0	\$0	
				EARMARKED FUNDS	\$ 5,587,500	\$0	\$ 5,587,500	\$ 3,628,599	\$ 1,958,901	\$0	\$ 1,95
				Result	\$ 9,312,500	\$0	\$ 9,312,500	\$ 7,353,599		\$0	\$ 1,95
			IN-HOME FAMILY SUPP	GENERAL FUND	\$ 36,998,158	\$ 309,114	\$ 37,307,272	\$ 17,816,936		\$ 6,988,606	\$ 12,50
				EARMARKED FUNDS	\$ 39,332,737	-\$ 8,874,290	\$ 30,458,447	\$ 7,312,392	\$ 23,146,055	\$ 206,310	\$ 22,93
				FEDERAL FUNDS	\$ 10,000		\$ 10,000		\$ 10,000		\$ 1
				Result	\$ 76,340,895	-\$ 8,565,176	\$ 67,775,719	\$ 25,129,328	\$ 42,646,391	\$ 7,194,916	\$ 35,45
			ADULT DEV&SUPP EMPLO	GENERAL FUND	\$ 15,179,630	\$ 9,405,514	\$ 24,585,144	\$ 17,276,860	\$ 7,308,284	\$0	\$ 7,30
				EARMARKED FUNDS	\$ 49,215,777	\$ 150,000	\$ 49,365,777	\$ 33,348,844	\$ 16,016,933	\$0	\$ 16,01
				Result	\$ 64,395,407	\$ 9,555,514	\$ 73,950,921	\$ 50,625,704	\$ 23,325,217	\$0	\$ 23,32
			SERVICE COORDINATION	GENERAL FUND	\$ 6,566,847	\$ 1,173,200	\$ 7,740,047	\$ 4,881,499	\$ 2,858,548	\$ 968,982	\$ 1,88
				EARMARKED FUNDS	\$ 16,140,763	\$ 48,227	\$ 16,188,990	\$ 8,279,241	\$ 7,909,749	\$ 0	\$ 7,90
				Result	\$ 22,707,610	\$ 1,221,427	\$ 23,929,037		\$ 10,768,296	\$ 968,982	\$ 9,79
			AUTISM SUPP PRG FY10	GENERAL FUND	\$ 4,649,334		\$ 4,659,734			\$ 315,488	\$ 2,68
				EARMARKED FUNDS	\$ 9,458,972	-\$ 1,000,000	\$ 8,458,972	\$ 4,626,721		\$0	\$ 3,83
				FEDERAL FUNDS	\$ 5,000		\$ 5,000		\$ 5,000		\$
				Result	\$ 14,113,306		\$ 13,123,706			\$ 315,488	\$ 6,53
			Pervasive Developmen	GENERAL FUND	\$ 7,886,794	······			······································	\$ 1,789,764	\$ 88
				EARMARKED FUNDS	\$ 5,140,309		\$ 3,300,000			\$ 60,119	\$ 2,5
				Result	\$ 13,027,103		\$ 10,342,232			\$ 1,849,882	\$ 3,48
			HD&SPINL CRD INJ COM	GENERAL FUND	\$ 958,763			L		\$0	
				EARMARKED FUNDS	\$ 2,081,769					\$0	***************************************
				Result	\$ 3,040,532					\$0	\$ 1,18
			REG CTR RESIDENT PGM	GENERAL FUND	\$ 36,540,363					\$0	
				EARMARKED FUNDS	\$ 34,808,202					\$ 3,612,511	\$ 13,9
				RESTRICTED FUNDS		\$ 344,048					\$ 2
				FEDERAL FUNDS	\$ 102,000					\$0	
				Result	\$ 71,450,565					\$ 3,612,511	\$ 27,8
			HD&SPIN CRD INJ FAM	GENERAL FUND	\$ 7,593,153					\$ 3,190,179	\$ 1,64
	4	i	1	EARMARKED FUNDS	\$ 18,165,834	-\$ 7,837,713	\$ 10,328,121	\$ 6,186,120	\$ 4,142,001	\$ 725,232	\$ 3,43

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	Fiscal year	Business area	Funded Program - Bud	Fund (High Level)	Original Budget	Budget Adjustments	Current Budget	YTD Actual Expense	Before Commitments	Commitments and Other Transactions	Remaining Balance
	934 1		AUTISM COMM RES PRO	GENERAL FUND	\$ 5,323,997	\$ 26,400	\$ 5,350,397	\$ 3,380,648	\$ 1,969,749	\$0	\$ 1,969,7
				EARMARKED FUNDS	\$ 18,233,612	-\$ 853,300	\$ 17,380,312	\$ 11,223,920	\$ 6,156,392	\$ 60,844	\$ 6,095,5
				Result	\$ 23,557,609	-\$ 826,900	\$ 22,730,709	\$ 14,604,569	\$ 8,126,140	\$ 60,844	\$ 8,065,2
			INTELL DISA COMM RES	GENERAL FUND	\$ 61,224,552	-\$ 10,005,099	\$ 51,219,453	\$ 27,820,064	\$ 23,399,389	\$ 14,436,633	\$ 8,962,
				EARMARKED FUNDS	\$ 225,226,675	\$ 13,391,433	\$ 238,618,108	\$ 163,892,517	\$ 74,725,591	\$ 8,061,802	\$ 66,663,
				RESTRICTED FUNDS		\$ 101,100	\$ 101,100	\$ 67,933	\$ 33,167		\$ 33,
				Result	\$ 286,451,227	\$ 3,487,434	\$ 289,938,661	\$ 191,780,514	\$ 98,158,147	\$ 22,498,435	\$ 75,659,
			STATEWIDE CF APPRO	GENERAL FUND		\$0			\$0		
				Result		\$0			\$0		
			STATEWIDE PAY PLAN	GENERAL FUND		\$0			\$0		
				Result		\$0	\$0		\$0		
			STATE EMPLOYER CONTR	GENERAL FUND	\$ 21,558,745		\$ 21,072,414	\$ 12,397,920	\$ 8,674,495	\$ 0	
				EARMARKED FUNDS	\$ 6,809,487	\$0	<u> </u>	\$ 4,174,733	\$ 2,634,754	\$ 0	
				RESTRICTED FUNDS		\$ 168,505	\$ 168,505	·		\$ 0	
				Result	\$ 28,368,232	-\$ 317,826	\$ 28,050,406		<u> </u>	\$ 0	
			DUAL EMPLOYMENT	GENERAL FUND				\$0		\$0	
				Result				\$0		\$0	
			Autism Services	GENERAL FUND		\$ 1,000,000	\$ 1,000,000	\$ 495,800	·	\$ 0	
				Result		\$ 1,000,000	\$ 1,000,000	\$ 495,800		\$.0	
			Special Needs Park -	GENERAL FUND		\$ 100,000	\$ 100,000	\$ 100,000	4	\$0	
				Result		\$ 100,000	\$ 100,000			\$0	
			Special Family Resou	GENERAL FUND		\$1	\$1	·	\$1		
				Result		\$1	\$ 1		\$1		
			Result		\$ 670,887,551	\$ 6,033,368	\$ 676,920,919	\$ 405,722,357	\$ 271,198,562	\$ 43,493,297	\$ 227,705

CONSIDERATION OF OFFER

RICHLAND COUNTY OFFER TO PURCHASE RIGHT-OF-WAY INTERSECTION OF FARROW ROAD AND PISGAH CHURCH ROAD RICHLAND COUNTY, SC

Road/Route S.C. Route 555 & S-40-34 Intersection – Richland County SCDOT ID: 28869 – RPP Proj. 296 – Tract 5

On behalf of Richland County, Right-of-Way Acquisition Agent for PAN offers \$40,400.00 for fee simple title to 0.87 acres of land. The offer is based on appraisal by A.R. Martin Company.

The Department will pursue with Acquisition Agent the following items:

- 1. Additional land required for new SCE&G easement and power line relocation, as only a Preliminary Sketch was provided with the offer.
- 2. Fair compensation for replanting of landscaping lost around Midlands Center sign that must be relocated by intersection improvement contractor.
- 3. Fair compensation for timber lost along the right of way.
- 4. Written assurance that all gullies and washes will be promptly and satisfactorily repaired and re-grassed for a period of one year.

Staff recommends that permission be given to sell the requested property, subject to successful negotiations on outstanding right-of-way issues, and subject to approval by the State Fiscal Accountability Authority.

ATTACHMENT: Offer

Offer Letter

Exhibit A - Area of Acquisition

Date Received:

03/11/16

Commission Date:

03/17/16



Road/Route S.C. Route 555 & S-40-34 Intersection — Richland County SCDOT ID: 28869 — RPP Proj. 296 - Tract 5

South Carolina Department of Disabilities and Special Needs P.O. box 4706 Columbia, SC 29240

Dear Department of Disabilities and Special Needs:

Reference is made to the above captioned project, under which the Richland County proposes to acquire a portion of your property for this improvement as has been discussed with you previously. The County must pay just compensation for the property which is based on an appraisal made by a qualified real estate appraiser using comparable sales in the area.

The appraisal, which is available to the landowner upon request, has been made, reviewed and approved, and I am now authorized to make you the following offer:

\$40,400.00 - For fee simple title to 0.87 acre (37, 759.16 sq. ft.) of land and all improvements thereon, if any.

Please give this offer your prompt attention and let me know your decision as soon as possible. Retain this information to report your payment according to IRS rules in Publication 544.

If I can be of any further assistance, do not hesitate to contact me.

Sincerely,

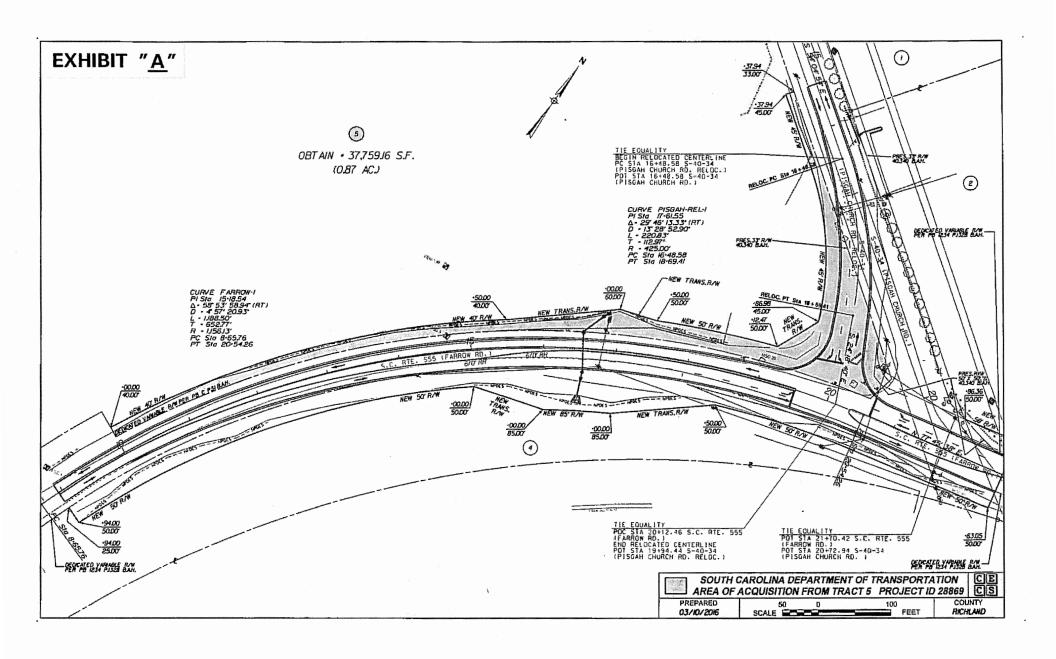
Marcus B. Link Acquisition Agent

PAN, Inc.

803-726-6628

803-622-3804 (cell)

March 10, 2016
Date Offer Made



SC Department of Disabilities and Special Needs Waiting List Reduction Efforts

As of March 1, 2016 (run on March 1, 2016)

Waiting List	Number of Individuals	Consumer/Fami	Number of Individuals	
	Removed from Waiting Lists	Number of Individuals Enrolled in a Waiver	Number of Individuals Opted for Other Services/ Determined Ineligible	Services are Pending
Intellectual Disability/Related Disabilities (As of July 1, 2014)	1,438 (FY15) 1,863 (FY16) 3,301	713 (FY15) 744 (FY16) 1,457	507 (FY15) <u>549 (FY16)</u> 1,056	92 (FY15) <u>696 (FY16)</u> 788
Community Supports (As of July 1, 2014)	2,430 (FY15) 1,227 (FY16) 3,657	701 (FY15) 383 (FY16) 1,084	1,448 (FY15) 401 (FY16) 1,849	104 (FY15) 620 (FY16) 724
Head and Spinal Cord Injury (As of Oct 1, 2013)	673	308	187	178
***************************************		2,849	3,092	
Total	7,631	5,9	1,690	

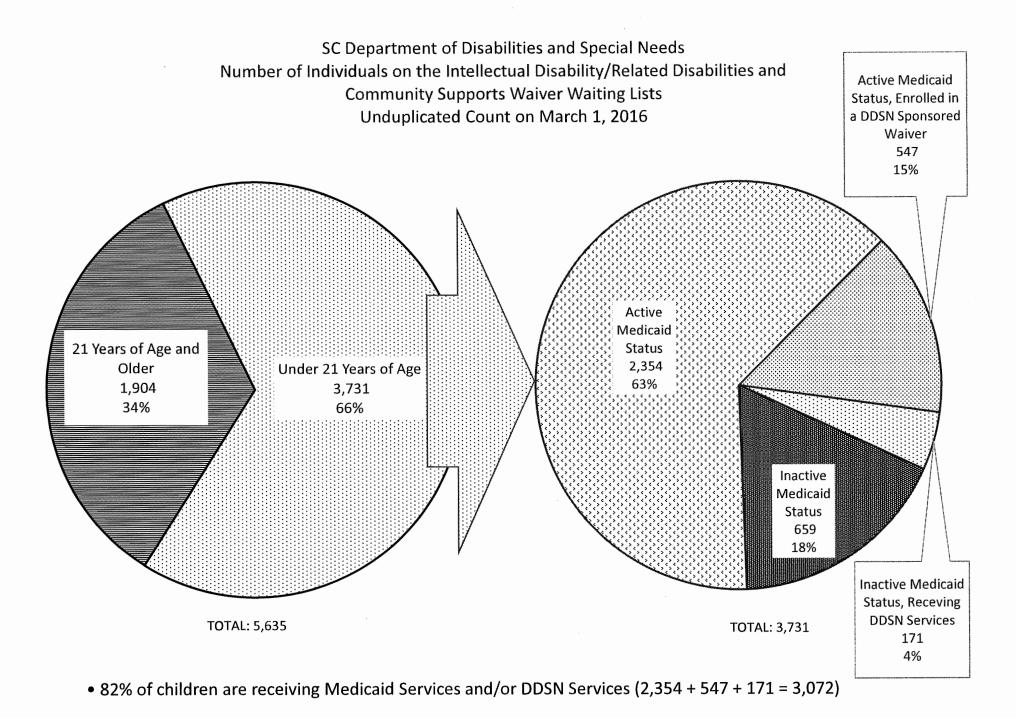
Waiting List *	Number of Individuals Added Between July 1, 2014 and March 1, 2016	Number of Individuals Waiting as of March 1, 2016
Intellectual Disability/Related		
Disabilities	2,975 (1,201 since 7/1/15)	5,001
Community Supports	2,957 (1,126 since 7/1/15)	3,551
Head and Spinal Cord Injury	500 (147 since 7/1/15)	0
Total	6,432	8,552**

- * There is currently no Head and Spinal Cord Injury (HASCI) Waiver waiting list.
- ** Approximately 34 percent of 8,552 are duplicated names; therefore approximately 5,635 people are on waiting lists.

South Carolina Department Of Disabilities & Special Needs As Of February 29, 2016

Service List	01/31/16	Added	Removed	02/29/16
Critical Needs	122	53	42	133
Pervasive Developmental Disorder Program	1638	48	37	1649
Intellectual Disability and Related Disabilities Waiver	4935	172	105	5001
Community Supports Waiver	3501	196	146	3551
Head and Spinal Cord Injury Waiver	0	21	21	0

Report Date: 3/9/16



SC Department of Disabilities and Special Needs

Waiting List Reduction Efforts for Fiscal Year 2016

	2015					2016						
Total Numbers At Beginning of the Month	July	August	September	October	November	December	January	February	March	April	Мау	June
Intellectual Disability/Related Disabilities Waiver Waiting List Total	5,473	5,559	5,443	4,934	4,793	4,779	4,925	4,935	5,001			
Community Supports Waiver Waiting List Total	3,614	3,624	3,565	3,544	3,534	3,478	3,530	3,501	3,551			
Head and Spinal Cord Injury Waiver Waiting List Total	0	0	0	0	0	0	0	0	0			
Critical Needs Waiting List Total	132	131	140	122	118	124	122	122	133			
Total Number Added to the ID/RD, HASCI, and CS Waiting Lists	297	431	182	318	367	214	406	285	389			
Number of Individuals Enrolled in a Waiver Since Initiative Began	1,656	1,792	1,951	2,066	2,205	2,374	2,498	2,689	2,849			
Number of Individuals Opted for Other Services/Determined Ineligible Since Initiative Began	1,659	1,860	2,017	2,215	2,392	2,648	2,719	2,905	3,092			
Total Unduplicated Individuals on the Waiver Waiting Lists (Some Months Approximate)	6,122	6,152	6,035	5,680	5,495	5,449	5,580	5,575	5,635			

S.C. DEPARTMENT OF DISABILITIES AND SPECIAL NEEDS

The SCDDSN, as defined in the South Carolina Code of Law, serves persons with intellectual disabilities, autism, head and spinal cord injury and conditions related to each of these four disabilities.

VISION - WHERE WE ARE GOING!

To provide the very best services to assist all persons with disabilities and their families in South Carolina.

MISSION - WHAT WE DO!

Assist people with disabilities and their families through choice in meeting needs, pursuing possibilities and achieving life goals; and minimize the occurrence and reduce the severity of disabilities through prevention.

VALUES - OUR GUIDING BELIEFS!

Health, safety and well-being of each person

Dignity and respect for each person

Individual and family participation, choice, control and responsibility

Relationships with family, friends and community connections

Personal growth and accomplishments

PRINCIPLES - FEATURES OF SERVICES AND SUPPORTS

Person-centered and Community Inclusive

Responsive, efficient and accountable

Practical, positive and appropriate

Strengths-based, results-oriented

Opportunities to be productive and maximize potential

Best and promising practices