

FINANCE AND AUDIT COMMITTEE AGENDA

Commission of the South Carolina Department of Disabilities and Special Needs
3440 Harden Street Extension
Conference Room 251 (TEAMS)
Columbia, South Carolina

February 8, 2023

3:30 p.m.

In attendance: Robin Blackwood, Chair; Ed Miller; Michelle Woodhead; Courtney Crosby; Quincy Swygert; Preston Southern; and Christie Linguard.

1. Call to Order *Robin Blackwood, Committee Chair*

The meeting was called to order at 3:30 p.m.

2. Statement of Announcement *Robin Blackwood, Committee Chair*

Commissioner Blackwood read a statement of announcement about the meeting that was distributed to the appropriate media, interested persons, and posted at the Central Office and on the website in accordance with the Freedom of Information Act.

3. Invocation *Robin Blackwood, Committee Chair*

Commissioner Blackwood gave the invocation.

4. Adoption of the Agenda

Brief Summary: Agenda was presented.

Committee Member(s) Guidance (if any): None

Committee Vote(s) (if any): Commissioner Miller made a motion to approve the agenda as written; seconded by Commissioner Woodhead. The agenda was unanimously approved by the Committee.

5. Review Minutes from the November 2022 Meeting

Brief Summary: The minutes from the November 9, 2022 meeting were presented to the committee for approval.

Committee Member(s) Guidance (if any): None

Committee Vote(s) (if any): Commissioner Miller made a motion to approve the minutes as written; seconded by Commissioner Woodhead. The minutes were unanimously approved by the Committee.

6. Financial Update

Quincy Swygert

Brief Summary: Mr. Swygert requested to increase the threshold of Cooperative Training Grants from \$400,000 to \$1M in the FY 23 Spending Plan. The grants are still in the planning phase but the Agency has recognized that \$400,000 will not be sufficient to sustain the new initiative in addition to the multi-year approach that the Agency is seeking. These grant programs are designed to facilitate a cooperative approach to meet the current staffing and training challenges for providers and to encourage the development of sharing full-time staff that are hired by the cooperative entity for common administrative functions which require professional staff but for which one provider, alone, may not have full-time work. The aim of the shared training grant is to encourage and support staff training needs that are shared by Providers but are also not appropriate for DDSN staff to provide. DDSN is optimistic that these grant opportunities will encourage and support innovative and financially viable approaches to Provider's needs in these areas.

Committee Member(s) Guidance (if any): None

Committee Vote(s) (if any): Commissioner Miller made a motion to approve the request to increase the threshold for the Cooperative Training Grants from \$400,000 to \$1M in the FY23 Spending Plan, seconded by commissioner Woodhead. The request will go to the full Commission for approval at the November 17, 2022 meeting.

7. Chief Financial Update

Quincy Swygert

Brief Summary: Ms. Crosby presented on the proposed revisions for directive 275-05-DD. The directive was posted for external review. One comment was received and that comment was addressed by adding some clarifying language. Ms. Crosby requested approval from the committee to send the directive and the proposed changes to the full Commission for approval.

Committee Member(s) Guidance (if any): The committee approved the final revision of the directive.

Committee Vote(s) (if any): Commissioner Miller made a motion to approve the final revision of the directive, seconded by Commissioner Woodhead and unanimously approved by the Committee. The final revision of the directive will go to the full Commission for approval at the November 17, 2022 meeting.

8. Next Meeting Date and Time: March 8, 2023 @ 3:30 PM

9. Adjournment

There being no further business, at 3:43 PM, Commissioner Miller made a motion to adjourn the meeting, seconded by Commissioner Woodhead and unanimously approved by the Committee.