

SOUTH CAROLINA COMMISSION ON DISABILITIES AND SPECIAL NEEDS

MINUTES

July 17, 2014

The South Carolina Commission on Disabilities and Special Needs met on Thursday, July 17, 2014, at 10:00 a.m. at the Department of Disabilities and Special Needs Central Office, 3440 Harden Street Extension, Columbia, South Carolina.

The following were in attendance:

COMMISSION

Present:

Christine Sharp, Chairperson
Fred Lynn, Vice Chairman
Katherine Finley
Harvey Shiver

Absent:

Bill Danielson
Katherine Davis
Eva Ravenel, Secretary

DDSN Administrative Staff

Dr. Buscemi, State Director; Mrs. Susan Beck, Associate State Director, Policy; Mr. David Goodell, Associate State Director, Operations; Mr. Tom Waring, Associate State Director, Administration; Mrs. Tana Vanderbilt, General Counsel (For other Administrative Staff see Attachment 1 – Sign In Sheet).

Guests

(See Attachment 1 Sign-In Sheet)

Coastal Regional Center (via videoconference)

(See Attachment 2 Sign-In Sheet)

Pee Dee Regional Center (via videoconference)

(No Attendees)

Whitten Regional Center (via videoconference)

(See Attachment 4 Sign-In Sheet)

York County DSN Board (via videoconference)

(See Attachment 5 York County Sign-In Sheet)

News Release of Meeting

Chairperson Christine Sharp called the meeting to order and Commissioner Fred Lynn read a statement of announcement about the meeting that was mailed to the appropriate media, interested persons, and posted at the Central Office and on the website in accordance with the Freedom of Information Act.

Invocation

Commissioner Harvey Shiver gave the invocation.

Adoption of the Agenda

The Commission adopted the July 17, 2014 Meeting Agenda by unanimous consent. (Attachment A)

Approval of the Minutes of the June 19, 2014 Commission Meetings

The Commission approved the minutes of the June 19, 2014 Commission Meeting by unanimous consent.

Public Input

There was no participation in Public Input.

Report from DSN Boards

Mr. Jimmy Burton spoke on behalf of the SC Human Service Providers Association.

Commissioners' Update

Commissioners Christine Sharp and Katherine Finley spoke of events in their districts.

Recognition of Commissioner Fred Lynn

Chairperson Christine Sharp presented Commissioner Fred Lynn with a plaque recognizing him for his exemplary leadership and advocacy as Chairman of the SC Commission on Disabilities and Special Needs from January 2012 through June 2014.

FY 2015 Committee Assignments

Chairperson Christine Sharp appointed Commissioners Bill Danielson, Harvey Shiver and Eva Ravenel to the Finance Audit Committee with Commissioner Danielson serving as chairman. She appointed Commissioners

Katherine Davis, Katherine Finley and Fred Lynn to the Policy Committee with Commissioner Davis serving as Chairperson.

Legislative Audit Council Report

Dr. Buscemi stated the Legislative Audit Council (LAC) Report of the agency has been released and can be viewed on the LAC website. Dr. Buscemi gave a brief overview and stated the report all in all was not a bad report. Some system changes will require state law changes. The Commission will come up with a plan of action with the assistance from agency staff. The agency will be making changes as a result of some of the recommendations.

Chairperson Christine Sharp appointed Commissioners Fred Lynn and Harvey Shiver to serve on the Ad Hoc LAC Committee. Chairperson Sharp will serve as Chairperson of the committee.

Golden Palmetto Award

Ms. Lois Park Mole presented a recommendation for the Golden Palmetto Award for 2013 which is given annually to a county in South Carolina that has best demonstrated exemplary support of citizens with disabilities and special needs during the previous year. Ms. Mole stated that Florence County and Lexington County were chosen for the award. Florence County was nominated by the Florence Disabilities and Special Needs Board and Lexington County was nominated by the Babcock Center. Both counties did an outstanding job of illustrating their council's long and supportive partnership in making people with disabilities a priority. Commissioner Harvey Shiver made the motion to accept the recommendation to award both Florence County and Lexington County the 2013 Golden Palmetto Award. The motion was seconded and passed. Chairperson Christine Sharp will present the award August 4, 2014 at the South Carolina Association of Counties' Annual Conference in Hilton Head.

Waiting List Report

Mrs. Susan Beck provided a detailed annual report on the movement of waiver waiting lists for fiscal year 2013 -2014 including a monthly report on the critical list. (Attachment B)

Dr. Buscemi stated this is the first year that DDSN is using all recurring PDD funding since the PDD Waiver Program began. She also stated that DDSN is working with DHHS on how the waiting lists will be managed.

Reduction Effort

Dr. Buscemi reported that 400 individuals on the waiting lists were awarded waiver slots in the first part of July. This consisted of 300 from the Community Supports waiting list and 100 from the ID/RD waiting list. The goal is to enroll 1400 from these waiver waiting lists during the FY15 period. DDSN and DHHS did not want to delay the movement so it was agreed to roll

out the first batch with the 300/100 proportion. The next proportion is under discussion and DDSN and DHHS are working through the bottleneck points. There is an issue of not enough personnel to complete the increased number of level of care determinations and another issue is the sponsored DHHS workers who complete the Medicaid financial eligibility process for DDSN consumers. We are not sure how this will work out but DHHS is making some changes currently in how the sponsored worker program is configured. Dr. Buscemi stated that it has been clarified that the \$13.3 million appropriated to move the waiting lists in FY15 can be used for services to state-supported, non-Medicaid eligible individuals. Mr. Keck has indicated that he intended to use DHHS funds so \$13.3 million will be spent serving Medicaid eligible individuals off the waiver waiting lists. The funding can be used only for the waiting list reduction.

Assessment Tool Usage

Dr. Buscemi stated there has been discussion of the advantages of using the SIS in determining service needs for individuals on the critical list versus using the HRST. SIS is nationally recognized and is a more comprehensive package and has a more complicated approval process whereas HRST has a much faster completion process. DDSN is discussing with DHHS on using both screening tools. Discussion followed.

Critical Needs Criteria

Dr. Buscemi stated the critical needs criteria definition is being redefined due to the waiting list reduction effort and in order to be able to serve individuals living with aging caregivers over the age of 80. Dr. Buscemi said that we want to expand the criteria a little bit but define the criteria such that needs can still be met in a timely fashion. The definition will be somewhat more relaxed than it was in the past. There will be further discussion and a decision should be made in a couple of weeks. Dr. Buscemi added that she is pleased about the process of funding the person and not the provider.

Attrition Process

Dr. Buscemi stated the Commission previously approved the waiver attrition process. This involved moving every other ID/RD waiver slot that became vacant to the Community Supports waiver. It is her recommendation that we do not continue to follow this process. Discussion followed. On motion of Katherine Finley, seconded and passed, the Commission approved that when a slot becomes vacant and if it is an ID/RD slot, it remains an IR/RD slot.

Capital Needs

Mr. Tom Waring presented information for review and approval of the Commission to provide one-time funding for deferred maintenance and infrastructure needs of the provider network to ensure the health and safety of the consumers. Discussion followed. On motion of Commissioner Harvey

Shiver, second and passed, the Commission gave approval of one-time funding in the amount of \$750,000 to offer relief for deferred maintenance and infrastructure needs to the provider network based on parameters set by DDSN.

Key Administrative Indicators

Dr. Buscemi stated that each year, DDSN develops key indicators that represent the selected areas within our directives and standards that we measure for provider compliance. The development of the key indicators for FY15 was delayed due to the policy development for MTCM and WCM. DHHS made 69 recommendations for changes to waiver related indicators. There are now 49 recoupable indicators related to waiver case management. DDSN previously had the discretion to absorb the recoupment of funds for providers, but as our system changes, the recoupment will be passed on to the provider of services affected. The new indicators were implemented July 1, 2014. Dr. Buscemi stated DDSN sought provider input regarding the changes and expressed concern to DHHS. Tony Keck has said he will assign a workgroup to address the concerns.

Consideration of Bids

Mr. Tom Waring presented information for Commission approval on the bids for the Central Office renovation project. He stated the Commission previously approved \$2.8 million for the project and now the agency is at the bid process. The Commission approved the following bids:

On motion of Commissioner Harvey Shiver, seconded and passed, the Commission confirmed the contract award for the HVAC replacement to Walker White, Inc. of Sumter, South Carolina in the contract amount of \$978,856 which included the Base Bid with Alternate Number One with permission to award to the second low bidder should the low bidder be determined non-responsible.

On motion of Commissioner Fred Lynn, seconded and passed, the Commission confirmed the contract award for the lighting replacement to MFP Electric, Inc. of West Columbia, South Carolina in the contract amount of \$138,040 which includes the Base Bid and Alternate Number One and if a problem occurs with the bid, it is to come back to DDSN for further discussion.

On motion of Commissioner Fred Lynn, seconded and passed, the Commission confirmed the contract award for the fire alarm replacement to Tyco simplex Grinnell of West Columbia, South Carolina in the contract amount of \$134,507 with permission to award to the second low bidder should the low bidder be determined non-responsible.

On motion of Commissioner Fred Lynn, seconded and passed, the Commission confirmed the contract award for the roof replacement to Southern Roofing Services, Inc. of Sumter, South Carolina in the contract amount of \$610,858 which included the Base Bid and Alternate Nos. One, Two and Three with permission to award to the second low bidder should the low bidder be determined non-responsible. (Attachment D)

State Director's Report

Dr. Buscemi reported that DDSN's eligibility determination process is now centralized effective July 1, 2014. Five employees have been hired with one in the process. At the DDSN Business Process Task Force's request from the last meeting, a flowchart will be included in the policy when it is reissued.

Dr. Buscemi asked Mr. Tom Waring to explain the 95/98 rule. The rule will become irrelevant if the provider network is paid retrospectively for all services. With DDSN's current per member per month prospective payment system the 98/95 rule is needed to assure that funds are used for service delivery. The Fiscal and the Quality Assurance divisions are evaluating the rule. Mr. Waring stated a proposal will be presented to the Commission.

Dr. Buscemi spoke of the CMS Bulletin that was recently released requiring states to include ABA services for children on Autism Spectrum through Medicaid State Plan Services including EPSDT. She added that we are not sure what this means for the PDD Waiver. This change is a good thing, as more children could receive services however, there is presently a provider shortage, and this will become worse with the expansion.

Dr. Buscemi gave an update on the CLOUD Pilot Program. The program has demonstrated success. It is not only better for the individuals but also costs less to serve them. New providers are interested in participating in this program thus a question and answer informational meeting is being scheduled for early August.

Dr. Buscemi stated the Public Consulting Group report is complete and they will conduct a formal presentation of the report at the August Commission meeting.

Dr. Buscemi announced a Policy Committee meeting has been scheduled for Wednesday, July 23, 2014 at 1:30 p.m. in Conference Room 180. Also, the October 16, 2013 Commission meeting has been rescheduled for October 23, 2014.


Next Regular Meeting Date

Chairperson Christine Sharp announced the next regular Commission Meeting is scheduled for Thursday, August 21, 2014 with the starting time to be determined.

Adjournment


With no further business, Chairperson Christine Sharp adjourned the meeting.

Submitted by,



Sandra J. Delaney

Approved:



Commissioner Eva Ravenel
Secretary

SC COMMISSION ON DISABILITIES AND
Commission Meeting

Attachment 1

July 17, 2014

Guest Registration Sheet

(PLEASE PRINT) Name and Organization

1. Judy Johnson BSHCOCK CENTER
2. JAY Altman CLDSN
3. Valarie Bestly SCADQ
4. Amy Nienhuis Family Connection
5. Amy Davenport DD Council
6. Richard Wuck DDSN
7. Mary Leitner Rich/Lex DSN Bd.
8. Shondala Hall DDSN
9. Deborah E Heath McPherson richland county
10. Jimmy Burt Burt Center
11. Bob Jones allendale/Barnwell DSNB
12. Mike Ken Merri-Diller DSN
13. Ann Dalton SCDDSN
14. D. Rotholz USC/CDIS
15. Linda Veldker SCDDSN.
16. Marge Williamson The Arc of SC
17. Dore Egan SCSETA
18. Kathy Martin PJA
19. KATHLEEN ROBERTS WHITEN CENTER + SC PROO
20. Goya Davis BSAFC

SC COMMISSION ON DISABILITIES AND SPECIAL NEEDS
Commission Meeting
July 17, 2014

Guest Registration Sheet

(PLEASE PRINT) Name and Organization

21. DEAN RISON COLLECTION COUNCIL BOS.U

22. GEORGE MAKY DEHS

23. CASSY EVANS DHHS

24. _____

25. _____

27. _____

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SC COMMISSION ON DISABILITIES AND
Commission Meeting
July 17, 2014

Attachment 2

Guest Registration Sheet

(PLEASE PRINT) Name and Organization

1. Gloria M. James Bamberg DSN Bd.
2. Suzanne Johnson Parents + Guardians
3. Ronda Ritchie DDSN Dist. II Office
4. Hester Wannamaker DDSN Distr II
5. Felita Martino DDSN Dist II
6. Rufus Brith DDSN
7. _____
8. _____
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20. _____

**SC COMMISSION ON DISABILITIES AND
Commission Meeting
July 17, 2014**

Guest Registration Sheet

(PLEASE PRINT) Name and Organization

- 1. John Kipp DDSN
- 2. PAT FRGAN SCDDSN
- 3. _____
- 4. _____
- 5. _____
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- 20. _____

SC COMMISSION ON DISABILITIES AND
Commission Meeting
July 17, 2014

Attachment 5

Guest Registration Sheet

(PLEASE PRINT) Name and Organization

- | | | |
|-----|------------------|---------------|
| 1. | Mary Poole | YDSNB |
| 2. | Michelle Shaffer | YDSNB |
| 3. | Joe White | Cherokee DSNB |
| 4. | JANICE FOWLER | YCBDSN |
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SOUTH CAROLINA COMMISSION ON DISABILITIES AN

A G E N D A

**South Carolina Department of Disabilities and Special Needs
3440 Harden Street Extension
Conference Room 251
Columbia, South Carolina**

July 17, 2014

10:00 A.M.

1. Call to Order *Chairman Christine Sharp*
2. Welcome - Notice of Meeting Statement *Commissioner Fred Lynn*
3. Invocation *Commissioner Harvey Shiver*
4. Introduction of Guests
5. Adoption of Agenda
6. Approval of the Minutes of the June 19, 2014 Commission Meeting
7. Public Input
8. Report from DSN Boards *Mr. Jimmy Burton*
9. Commissioners' Update *Commissioners*
10. Recognition of Commissioner Fred Lynn *Chairman Christine Sharp*
11. Committee Assignments *Chairman Christine Sharp*
12. Business:
 - A. Legislative Audit Council Report *Dr. Beverly Buscemi*
 - B. Golden Palmetto Award *Mrs. Lois Park Mole*
 - C. Waiting List
 1. Report *Mrs. Susan Beck*
 2. Reduction Effort *Dr. Beverly Buscemi*
 3. Assessment Tool Usage *Dr. Beverly Buscemi*
 - D. Critical Needs Criteria *Dr. Beverly Buscemi*
 - E. Attrition Process *Dr. Beverly Buscemi*
 - F. Capital Needs *Mr. Tom Waring*
 - G. Key Administrative Indicators *Mrs. Susan Beck*
 - H. Consideration of Bids/Central Office Projects *Mr. Tom Waring*
13. State Director's Report *Dr. Beverly Buscemi*
14. Next Regular Meeting Date (August 21, 2014)
15. Adjournment

Planned Rotation of Monthly Commission Reports on Quarterly Waiting List Progress

FY 2014-2015	ID/RD	Community Supports	PDD	HASCI
July Annual Report	X	X	X	X
August	X	X		
September				X
October			X	
November	X	X		
December				X
January			X	
February	X	X		
March				X
April			X	
May	X	X		
June				X

Critical List updates will be provided monthly

South Carolina Department of Disabilities and Special Needs

Waiting List Updates

Movement of Waiver Waiting Lists Interpretation Guide

1. Column 2: For the given time period, # of slots were awarded to new consumers.
2. Column 3: As of the earliest date of this period, the next person awarded was # on the waiting list.
3. In general, some individuals on the waiting list were not able to be located, no longer wanted the slot or have been served some other way and so the list has moved more than the designated # of slots awarded when these individuals were removed from the list.

**MOVEMENT OF WAIVER WAITING LISTS:
ANNUAL REPORT FOR FISCAL YEAR 2013-2014
(JULY 1, 2013 TO JUNE 30, 2014)**

WAIVER	NEW CONSUMERS REMOVED FROM THE WAITING LIST DUE TO SLOT ALLOCATION	NEXT PERSON TO BE AWARDED A SLOT ON THE WAITING LIST WAS THIS NUMBER ON JULY 1, 2013
INTELLECTUAL DISABILITY/RELATED DISABILITY	147	141
COMMUNITY SUPPORTS	928	868
HEAD AND SPINAL CORD INJURY	207	41
PERVASIVE DEVELOPMENTAL DISORDER	410	270
TOTAL FISCAL YEAR 2014	1692	1320

**FISCAL YEAR TOTALS:
MOVEMENT OF WAIVER WAITING LISTS**

WAIVER WAITING LIST	NEW CONSUMERS REMOVED FROM THE WAITING LIST DUE TO SLOT ALLOCATION
TOTAL FISCAL YEAR 2012-2013 (July 1, 2012 to June 30, 2013)	925
TOTAL FISCAL YEAR 2012-2013 and 2013-2014 (2 YEAR TOTAL)	2245

South Carolina Department Of Disabilities & Special Needs

Community Waiting List			
	6/30/12	6/30/13	6/30/14
Critical	50	45	48
Priority One	321	297	287
Other	1677	1679	1647
Total	1998	1976	1934
Day Supports Waiting List			
	6/30/12	6/30/13	6/30/14
Day Program (Center Based)	987	968	970
Job Coach	183	175	166
Other	182	175	178
Total - Unduplicated	1288	1259	1252
Regional Centers Waiting List			
	6/30/12	6/30/13	6/30/14
Priority One	1	1	0
Other	23	21	20
Total	24	22	20
Intellectual Disability/Related Disabilities (ID/RD) Waiver Waiting List			
	6/30/12	6/30/13	6/30/14
ID/RD - Critical	0	0	0
Autism - Critical	0	0	0
Total - Critical	0	0	0
ID/RD - Regular	2726	3399	4240
Autism - Regular	614	856	1202
Total - Regular	3340	4255	5442
Total	3340	4255	5442
Head & Spinal Cord Injury (HASCI) Waiver Waiting List			
	6/30/12	6/30/13	6/30/14
HASCI - Critical	0	0	0
HASCI - Regular	393	385	152
Total	393	385	*152
Pervasive Developmental Disorder (PDD) Waiver Waiting List			
	6/30/12	6/30/13	6/30/14
Total	812	1009	1338
Community Supports Waiver Waiting List			
	6/30/12	6/30/13	6/30/14
Total	3233	3787	4280

*Individuals on the HASCI Waiting List are pending eligibility, not yet located or moved to the bottom of the list by request at time of allocation

South Carolina Department Of Disabilities Special Needs
 Critical List Activity For 6/30/2013 Through 6/30/2014

	As Of 6/30/2013	Added During The Period	Removed During The Period	As Of 6/30/2014
	-----	-----	-----	-----
Coastal	4	63	61	6
Midlands	15	82	77	20
Pee Dee	7	51	53	5
Piedmont	19	88	90	17
	-----	-----	-----	-----
Total:	45	284	281	48
	=====	=====	=====	=====

South Carolina Department Of Disabilities Special Needs
 Critical List Activity For 5/31/2014 Through 6/30/2014

	As Of 5/31/2014 -----	Added During The Period -----	Removed During The Period -----	As Of 6/30/2014 -----
Coastal	4	5	3	6
Midlands	12	12	4	20
Pee Dee	2	4	1	5
Piedmont	16	7	6	17
	-----	-----	-----	-----
Total:	34	28	14	48
	=====	=====	=====	=====

CONSIDERATION OF BIDS

**CENTRAL OFFICE – SAFETY/CODE/ENERGY REPAIRS
HVAC REPLACEMENT**

STATE PROJECT NO: J16-9863-FW-(A)

The project scope includes mechanical renovation of SCDDSN's Central Office, an existing two-story office building. Renovation includes selective demolition, HVAC equipment, ductwork, piping, plumbing, electrical, and ceiling replacement work. The HVAC system is original to the building, and the 25 year old water source heat pumps above the ceiling are failing. The old equipment will be replaced with fan powered variable air volume (VAV) terminal units and two new rooftop units. Also included in the project work scope is installation of energy management controls, replacement of exhaust fans, water heaters, water filter system, and miscellaneous plumbing repairs.

It is recommended that a contract be awarded to **Walker White, Inc. of Columbia, SC** in the amount of **\$978,856.00**. While no problem is anticipated, permission is requested to award to the second low bidder should the low bidder be determined non-responsible.

Base Bid One: \$ 978,856.00

Contract Amount: \$ 978,856.00

ATTACHMENT: Bid Tabulation

FUNDS: Excess Debt Service

BID DATE: 06/24/14

DATE: 06/24/14

PROJECT NO.: J16-9863-FW-(A)
PROJECT NAME: Central Office - Safety/Code/Energy Repairs - HVAC RENOVATIONS
ARCHITECT/ENGINEER: Swygart & Associates Consulting Engineers

BID DATE: Tuesday, June 24, 2014
TIME: 2:00 p.m.
LOCATION: SCDDSN Central Office, Conf Room 251

SCDDSN Engineering and
 Planning Division
 3440 Harden St. Extension
 Columbia, SC 29203
 Phone: (803) 898-9798
 Fax: (803) 832-8188



BID TABULATION

	CONTRACTOR NAME	ADDENDA	BID SECURITY	BASE BID	SUBCONTRACTOR LISTING
1	Walker White, Inc. Columbia, SC	✓	✓	\$978,856.00	Interior Renovations: M. Dillon Construction
2	McCarfer Mechanical Spartanburg, SC	✓	✓	\$979,719.00	Interior Renovations: Switzer Construction & Electric, Inc.
3	Columbia Cooling & Heating Co., Inc. Columbia, SC	✓	✓	\$1,052,455.00	Interior Renovations: Interiors Group of SC, Inc.
4	Triad Mechanical Contractors, Inc. Johns Island, SC	✓	✓	\$1,170,299.00	Interior Renovations: Allied Contracting Services
5					Interior Renovations:

Reed Marshall

Reed Marshall, Project Manager

John Green

Witness

CONSIDERATION OF BIDS

**CENTRAL OFFICE – SAFETY/CODE/ENERGY REPAIRS
LIGHTING REPLACEMENT**

STATE PROJECT NO: J16-9863-FW-(B)

The project scope includes replacing existing 25-year-old original interior T-12 fluorescent light fixtures with new, more efficient T-8 fluorescent fixtures, replacing exit lights with new fixtures, adding emergency light packs, cleaning and re-lamping recessed can lights, adding and replacing lighting controls, and miscellaneous related work. Alternate No. One Bid will install LED fixtures in lieu of T-8 fixtures.

It is recommended that a contract be awarded to **MFP Electric, Inc. of West Columbia, SC** in the amount of **\$ 138,040.00**. While no problem is anticipated, permission is requested to award to the second low bidder should the low bidder be determined non-responsible.

Base Bid One:	\$ 121,164.00
Alternate No. One:	<u>\$ 16,876.00</u>
Contract Amount:	\$ 138,040.00

ATTACHMENT: Bid Tabulation

FUNDS: Excess Debt Service

BID DATE: 06/24/14

DATE: 06/24/14

PROJECT NO.: J16-9863-FW-(B)
PROJECT NAME: Central Office - Safety/Code/Energy Repairs - Lighting Replacement
ARCHITECT/ENGINEER: Roy Smart, P.E., SCDDSN


BID DATE: Tuesday, June 24, 2014
TIME: 2:00 p.m.
LOCATION: SCDDSN Central Office, Conference Room 251

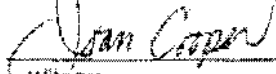
SCDDSN
 Engineering
 and
 Planning
 Division
 3440 Kardon St.



BID TABULATION

	CONTRACTOR NAME	ADDENDA	BID SECURITY	BASE BID	ALTERNATE # ONE
1	MFP Electric, Inc. W. Columbia, SC	✓	✓	\$121,164.00	\$16,876.00
2	Electric Services, Inc. Columbia, SC			Non-Responsive	
3	Constructure, Inc. Piedmont, SC	✓	✓	\$186,570.00	\$19,700.00
4	Premier Constructors, Inc. W. Columbia, SC	✓	✓	\$224,915.00	\$20,553.00
5					


 Reed Marshall, Project Manager


 Witness

CONSIDERATION OF BIDS

**CENTRAL OFFICE
SAFETY CODE ENERGY REPAIRS – FIRE ALARM REPLACEMENT**

STATE PROJECT NO: J16-9863-C

The project scope includes replacing existing 24 year old original and unreliable fire alarm. The building does not have a fire protection sprinkler system. Safety requires prudent coverage of building area with a fire alarm system. Current code requires connection to controlled egress doors, mechanical and electrical rooms, and other coverage improvements. We will install a fire alarm/mass notification system and access control system to SCDDSN's Central Office.

It is recommended that a contract be awarded to **TYCO SIMPLEX GRINNELL of WEST COLUMBIA, SC in the amount of \$ 134,507.00**. While no problem is anticipated, permission is requested to award to the second low bidder should the low bidder be determined non-responsible.

Base Bid One: \$ 134,507.00

Contract Amount: \$ 134,507.00

ATTACHMENT: Bid Tabulation

FUNDS: Excess Debt Service

BID DATE: 06/26/14

DATE: 06/26/14

PROJECT NO.: J16-9863-FW-(C)
 PROJECT NAME: SCDDSN Central Office -Safety/Code/Energy Repairs-FIRE ALARM REPLACEMENT

ARCHITECT/ENGINEER: Andrew Tharin, PE, DDSN Engineering & Planning Div.

SCDDSN Engineering and Planning Division
 3440 Harden St. Extension
 Columbia, SC 29204
 Phone: (803) 696-9796
 Fax: (803) 832-8788



BID DATE: Thursday, June 26, 2014
 TIME: 3:30 p.m.
 LOCATION: SCDDSN Central Office, Conf. Room 247

BID TABULATION							
	CONTRACTOR NAME	ADDENDA	BID SECURITY	SUMMATION A Line A on BF-2	SUMMATION B Line B on BF-2	BASE BID	UNIT PRICES
1	Tyco-Simplex Grinnell W. Columbia, SC	✓	✓	\$ 11,889.00	\$122,618.00	\$134,507.00	1 \$2,800.00
							2 \$2,912.00
							3 \$3,028.00
							4 \$3,149.00
2	MFP Electric, Inc. W. Columbia, SC	✓	✓	\$ 7,100.00	\$130,500.00	\$137,600.00	1 \$1,625.00
							2 \$1,725.00
							3 \$1,825.00
							4 \$1,925.00

Reed Marshall
 Reed Marshall, SCDDSN Project Manager

Joan Cooper
 Witness

CONSIDERATION OF BIDS

**CENTRAL OFFICE - SAFETY/CODE/ENERGY REPAIRS
ROOF REPLACEMENT**

STATE PROJECT NO: J16-9863-FW-(D)

The Base Bid project scope includes the complete removal and disposal of existing EPDM roofing system, cut column extensions flush with concrete deck, and installation of modified bitumen membrane with cap sheet over new tapered lightweight concrete system over temporary roof membrane, metal siding at parapet walls, flashings and metal flashings, overflow scuppers, and walk pads.

Bid Alternate No. One includes sealant and backer rod replacement at all masonry control joints, window and curtain wall perimeters, doors and limestone panels. Bid Alternate No. Two includes storefront windows and curtain wall assembly refurbishment. Bid Alternate No. Three scope is for masonry repairs, including removal of approximately 1500 lineal feet of existing mortar, 200 broken, cracked or damaged masonry units, and replacement of mortar and masonry units to match existing.

Staff recommends that a contract be awarded for the **BASE BID and ALTERNATE NOS. ONE, TWO, & THREE** to **Southern Roofing Services, Inc. of Sumter, SC** in the amount of \$ **610,858.00**. While no problem is anticipated, permission is requested to award to the second low bidder should the low bidder be determined non-responsive or non-responsible.

Base Bid:	\$ 483,825
Alternate No. One:	\$ 33,443
Alternate No. Two:	\$ 69,780
Alternate No. Three:	<u>\$ 23,810</u>
Contract Amount:	\$ 610,858

ATTACHMENT: Bid Tabulation

FUNDS: Excess Debt Service

BID DATE: 06/24/14

DATE: 06/24/14

PROJECT NO.: J16-9B63-FW-(D)
 PROJECT NAME: SCDDSN Central Office - Safety/Code/Energy Repairs - ROOF REPLACEMENT
 ARCHITECT/ENGINEER: Stafford Consulting Engineers - A Terracon Company
 BID DATE: Tuesday, June 24, 2014
 TIME: 2:00 p.m.
 LOCATION: SCDDSN Central Office, Conf. Room 251

SCDDSN Engineering and
 Planning Division
 3440 Hodson St. Extension
 Columbia, SC 29203
 Phone: (803) 898-9796
 Fax: (803) 892-8198



BID TABULATION - Page 1 of 4

SV R.M.

	CONTRACTOR NAME	ADDENDA	BID SECURITY	SUMMATION A Line A of BF-2	SUMMATION B Line B of BF-2	BASE BID	ALTERNATES	UNIT PRICES
1	Southern Roofing Services, Inc. Sumter, SC	✓	✓	\$ 3,885.00	\$479,940.00	\$483,825.00	1	\$33,443.00
							2	\$2.00
							3	\$0.50
							4	\$0.50
							5	\$4.00
							6	\$231.00
2	Aqua Seal Mfg. & Roofing, Inc. W. Columbia, SC	✓	✓	\$4,675.00	\$503,980.00	\$508,655.00	1	\$39,310.00
							2	\$3.00
							3	\$1.75
							4	\$2.50
							5	\$3.75
							6	\$260.00
3	AAR of NC, Inc. Kernersville, NC		Non-Responsive				1	
							2	
							3	
							4	
							5	
							6	
4	Tecta America Carolinas, LLC Indian Trail, NC	✓	✓	\$5,050.00	\$559,910.00	\$564,960.00	1	\$41,290.00
							2	\$3.00
							3	\$1.50
							4	\$2.00
							5	\$6.00
							6	\$250.00
5	Watts & Associates Roofing, Inc. Columbia, SC	✓	✓	\$6,375.00	\$521,400.00	\$527,775.00	1	\$30,660.00
							2	\$1.00
							3	\$0.50
							4	\$0.50
							5	\$4.00
							6	\$300.00

PROJECT NO.: J16-9863-FW-(D)
 PROJECT NAME: SCDDSN Central Office - Safety/Code/Energy Repairs - ROOF REPLACEMENT

ARCHITECT/ENGINEER: Stafford Consulting Engineers - A Terracon Company

BID DATE: Tuesday, June 24, 2014
 TIME: 2:00 p.m.
 LOCATION: SCDDSN Central Office, Conf. Room 251

SCDDSN Engineering and
 Flooring Division
 3440 Harden St. Extension
 Columbia, SC 29204
 Phone: (803) 896-9776
 Fax: (803) 822-8188



BID TABULATION - Page 2 of 4

	CONTRACTOR NAME	ADDENDA	BID SECURITY	SUMMATION A Line A of BF-2	SUMMATION B Line B of BF-2	BASE BID	ALTERNATES	UNIT PRICES
6	C.E. Bourne & Co., Inc. Greenwood, SC	✓	✓	\$4,175.00	\$624,850.00	\$629,025.00	1	\$4.00
							2	\$2.50
							3	\$0.80
							4	\$0.80
							5	\$3.50
							6	\$250.00
7	Coastal Commercial Roofing Co., Inc. Cortway, SC		Non-Responsive				1	
							2	
							3	
							4	
							5	
							6	
8	Alternative Roofing Solutions, Inc. Charlotte, NC		Non-Responsive				1	
							2	
							3	
							4	
							5	
							6	
9	Johnson's Roofing Service, Inc. FL Mills, SC		Non-Responsive				1	
							2	
							3	
							4	
							5	
							6	

Reed Marshall
 Reed Marshall, SCDDSN Project Manager
Jan Cox
 Witness