

SOUTH CAROLINA COMMISSION ON DISABILITIES AND SPECIAL NEEDS

MINUTES

April 11, 2013

The South Carolina Commission on Disabilities and Special Needs met on Thursday, March 21, 2013, at 10:30 A.M. at the Department of Disabilities and Special Needs Central Office, 3440 Harden Street Extension, Columbia, South Carolina.

The following were in attendance:

COMMISSION

Present:

Fred Lynn, Chairman
Deborah McPherson, Vice Chairman
Christine Sharp, Secretary
Katherine Davis
Katherine Finley
Harvey Shiver

Absent:

Eva Ravenel

DDSN Administrative Staff

Dr. Buscemi, State Director; Dr. Kathi Lacy, Associate State Director, Policy; Mr. David Goodell, Associate State Director, Operations; Mr. Tom Waring, Associate State Director, Administration; Mrs. Tana Vanderbilt, General Counsel (For other Administrative Staff see Attachment 1 – Sign In Sheet).

Guests

(See Attachment 1 Sign-In Sheet)

Coastal Regional Center (via videoconference)

(See Attachment 2 Coastal Regional Center Sign-In Sheet)

Pee Dee Regional Center (via videoconference)

(No one in Attendance)

Whitten Regional Center (via videoconference)

(See Attachment 4 Whitten Center Regional Center Sign-In Sheet)

York County DSN Board (via videoconference)

(See Attachment 5 York County Sign-In Sheet)

News Release of Meeting

Chairman Fred Lynn called the meeting to order and Commissioner Christine Sharp read a statement of announcement about the meeting that had been mailed to the appropriate media, interested persons, and posted at the Central Office and on the website in accordance with the Freedom of Information Act.

Invocation

Commissioner Harvey Shiver gave the invocation.

Adoption of the Agenda

The Commission adopted the April 11, 2013 Meeting Agenda as changed by unanimous consent. (Attachment A)

Approval of the Minutes of the March 21, 2013 Meetings

The Commission approved the minutes of the March 21, 2013 Commission Meeting by unanimous consent.

Public Input

Ms. Joyce Davis spoke on behalf of the Brain Injury Association of South Carolina.

Commissioners' Update

Commissioners Christine Sharp and Fred Lynn spoke of events and meetings that they attended and shared news of upcoming events in their district.

Consideration of Bid

Mr. Tom Waring presented information on the Parkins I and II Community Residences (located in Greenville, South Carolina) sprinkler system replacement for Commission approval. Discussion followed. On motion of Commissioner Deborah McPherson, seconded and passed, the Commission approved to accept the recommendation to award the contract to the lowest bidder, Castle Automatic Sprinkler Company, Inc. of Blythewood, South Carolina, in the amount of \$121,000.00. (Attachment B)

Policy Committee Report

Commissioner Deborah McPherson, Chairman of the Policy Committee, gave a report of the Policy Committee Meeting held just prior to today's Commission Meeting. The criteria outlined in the Special Service Contracts were reviewed with no recommended changes. The RFP will be posted as

presented to the Committee. The Commission will determine if there are other priority areas that may warrant writing additional RFPs for next year. The five Commission Policies were also reviewed. It was recommended that the Commission review the policies for changes after they receive training on Carver's Governance Model.

2012 Employee of the Year Awards

Mr. Goodell stated that the Regional Center employees should be extremely proud of their important work and indicated they are truly heroes in the way they support the consumers at the Regional Centers 24-hours a day, 7-days a week. He noted that each Regional Center selected an Employee of the Year from whom the DDSN Employee of the Year was selected. Mrs. Deirdre Blake-Sayers described the process for selecting the DDSN Employee of the Year and noted that this award represents the best of the best.

Mr. John Hitchman announced Ms. Brenda Jones-Givens as Employee of the Year for the Saleeby Regional Center. Ms. Jones-Givens performs duties as a Human Services Specialist and has been employed at the Saleeby Regional Center since 2009. Commissioner Katherine Finley presented a Commission resolution to Ms. Jones-Givens.

Ms. Becky Hill announced Mr. Jimmie Parler as Employee of the Year for the Coastal Regional Center. Mr. Parler performs duties as a Trades Specialist in the Maintenance Department and has been employed at the Coastal Regional Center for more than 31 years. Commissioner Deborah McPherson presented a Commission resolution to Mr. Parler.

Ms. Nancy Hall announced Ms. Mary Gilyard as Employee of the Year for the Midlands Regional Center. Ms. Gilyard performs duties as a Human Services Assistant and has been employed at the Midlands Regional Center for 20 years. Commissioner Katherine Davis presented a Commission resolution to Ms. Gilyard.

Mr. John Hitchman announced Mr. Stanley Mack as Employee of the Year for the Pee Dee Regional Center. Mr. Mack performs duties as a Human Services Assistant and has been employed at the Pee Dee Regional Center since 2010. Commissioner Harvey Shiver presented a Commission resolution to Mr. Mack.

Mr. Wes Leonard announced Ms. Betty Johnson as Employee of the Year for the Whitten Regional Center. Ms. Janice Pitts spoke on Mr. Leonard's behalf. Ms. Johnson performs duties as a Human Services Specialist and has been employed at the Whitten Regional Center for more than 29 years. Commissioner Christine Sharp presented a Commission resolution to Ms. Johnson.

Chairman Fred Lynn announced that Mr. Jimmie Parler had been selected as the statewide 2012 DDSN Employee of the Year. Chairman Fred Lynn presented Mr. Parler with a plaque and Dr. Buscemi presented him with a monetary award.

State Director's Report

Dr. Buscemi reported on the following topics:

Budget Update – DDSN's budget request that was presented to the Senate Finance Healthcare Subcommittee on March 13, 2013 was well received. The Senate Finance Committee will have budget deliberations April 30 through May 2, 2013. It looks promising for the \$5 million request for funding.

Protection and Advocacy Report *Still...No Place to Call Home* – Dr. Buscemi spoke of the report that came out earlier this week. DDSN does not operate the CRCF's in the report. DDSN has not placed any consumers we serve in these homes, however, their family members may have. The CRCF's that DDSN operate are operated under more oversight and higher standards. CRCF's operated by DDSN are required to comply with all of the agency's directives reporting requirements and are regularly surveyed for quality.

North Carolina Court Case – Dr. Buscemi stated there is an email being circulated regarding a North Carolina court case which upholds a previous ruling protecting North Carolinians with disabilities. This case is specific to North Carolina and not applicable to South Carolina. The case has a long way to go before it is passed in North Carolina.

Greenville County DSN Board – Dr. Buscemi stated she is happy to report that Mr. David Goodell has permanently returned to DDSN after serving as Interim Executive Director at the Greenville County DSN Board. Mr. John Cocciolone has been hired as the new Executive Director. Mr. Goodell spoke of the event the Board held recognizing him and Mrs. Nancy Hall for providing oversight during the Board's transition.

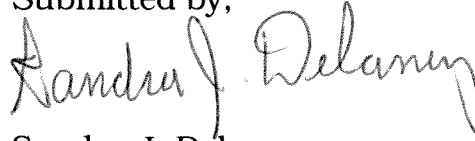
Next Regular Meeting Date

Chairman Fred Lynn announced the next regular Commission Meeting is scheduled for Thursday, May 16, 2013 with the starting time to be announced later.

Adjournment

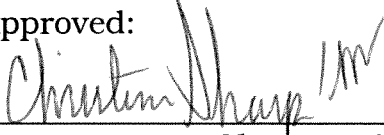
With no further business, Chairman Fred Lynn adjourned the meeting.

Submitted by,



Sandra J. Delaney

Approved:



Christine Sharp
Commissioner Christine Sharp
Secretary

SC COMMISSION ON DISABILITIES AND
Commission Meeting

Attachment 1

April 11, 2013

Guest Registration Sheet

(PLEASE PRINT)

Name and Organization

1. JK Hillman SCDDSN
2. Brenda Givens Saleeby Center
3. Marcia Lindsay LAC
4. Jennifer Buster SCDDSO
5. Nancy Hall Midlands Center
6. Mary Gityard Midland Center
7. John King ODSN
8. Deirdre Sayers EDSN
9. Rebecca D. Hill COASTAL CENTER
10. Julius MATTIVE COASTAL CENTER
11. Jessie Bellia Coastal Center
12. Jimmie Parker Coastal Center
13. Rufus Boyt ODSN
14. Daniel David Autism Division
15. Richard Wnek
16. Lisa Weeks
17. Liza Robertson Dist. I - HR
18. Betty Johnson W. C
19. Janice C. Pitts Whitten Center
20. Wes Leonard WC

SC COMMISSION ON DISABILITIES AND SPECIAL NEEDS

Commission Meeting

April 11, 2013

Guest Registration Sheet

(PLEASE PRINT)

Name and Organization

- | | | |
|-----|--------------------|---------------|
| 21. | Joyce Davis | B/Asc |
| 22. | Shondala Hall | DD SN |
| 23. | Dora Reed | CCBDSW |
| 24. | Stephanie Williams | CalMenn DSNB |
| 25. | KEVIN YACOB | DDSN |
| 27. | Mike Keith | Marion-Dillon |
| 28. | KATHLEEN ROBERTS | DDSN + SCRAPD |
| 29. | Ruthy Martin | P + A |
| 30. | Anna Parsons | CAC |
| 31. | Diane Amy | SCSCIA |
| 32. | Stanley D. Mack | TRF DEE |
| 33. | LINDA VEDHEER | DDSN |
| 34. | | |
| 35. | | |
| 36. | | |
| 37. | | |
| 38. | | |
| 39. | | |
| 40. | | |

SC COMMISSION ON DISABILITIES AND
Commission Meeting
April 11, 2013

Attachment 2

Guest Registration Sheet

(PLEASE PRINT) Name and Organization

1. Gloria M. James Bamberg Co. DSN Bd.

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____

9. _____

10. _____

11. _____

12. _____

13. _____

14. _____

15. _____

16. _____

17. _____

18. _____

19. _____

20. _____

SC COMMISSION ON DISABILITIES AND
Commission Meeting
April 11, 2013

Guest Registration Sheet

(PLEASE PRINT) Name and Organization

- 1. PAT FRAM DDSM DIST. 2 OFFICE
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____
- 7. _____
- 8. _____
- 9. _____
- 10. _____
- 11. _____
- 12. _____
- 13. _____
- 14. _____
- 15. _____
- 16. _____
- 17. _____
- 18. _____
- 19. _____
- 20. _____

(PLEASE PRINT)

Name and Organization

1. Mary P. Peole York

2. Janice Fowler York

3. Michelle Shaffer York

4.

5.

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

16.

17.

18.

19.

20.

SOUTH CAROLINA COMMISSION ON DISABILITIES AND SPECIAL NEEDS

A G E N D A

**South Carolina Department of Disabilities and Special Needs
3440 Harden Street Extension
Conference Room 251
Columbia, South Carolina**

April 11, 2013

10:15 A.M.

1. Call to Order *Chairman Fred Lynn*
2. Welcome - Notice of Meeting Statement *Commissioner Christine Sharp*
3. Invocation *Commissioner Harvey Shiver*
4. Introduction of Guests
5. Adoption of Agenda
6. Approval of the Minutes of the March 21, 2013 Meeting
7. Public Input
8. Report from DSN Boards *Ms. Elizabeth Krauss*
9. Commissioners' Update *Commissioners*
10. Business:
 - A. Consideration of Bid - Parkins I & II Community Residences Sprinkler Replacement *Mr. Tom Waring*
 - B. Policy Committee Report *Commissioner Deborah McPherson*
 - C. 2012 Employee of the Year Awards *Mrs. Deirdre Blake-Sayers
Mr. David Goodell*
11. State Director's Report *Dr. Beverly Buscemi*
12. Next Regular Meeting Date (May 16, 2013)
13. Adjournment

PLEASE SILENCE CELL PHONES DURING THE MEETING. THANK YOU.

CONSIDERATION OF BIDS

**WHITTEN CENTER – PARKINS I & II COMMUNITY RESIDENCES
SPRINKLER REPLACEMENT**

PIEDMONT REGION

J16-9859-JM -(A)

This project includes the removal and replacement of the existing fire sprinkler systems at Parkins I & II Community Residences. All new systems shall comply with NFPA 13. Existing systems were corroded due to poor installations, and not in proper working order. Systems are being replace to ensure the fire and life safety of the residence.

SCDDSN Engineering & Planning Division recommends that the contract be awarded to **CASTLE AUTOMATIC SPRINKLER COMPANY, INC. of BLYTHEWOOD, SC 29016** as the lowest responsible and responsive bidder for the **BASE BID** in the total amount of **\$121, 000.00**, pending a thorough review of the contractor's qualifications. While no problem is anticipated, permission is requested to award to the second low bidder should the low bidder be determined non-responsive or non-responsible.

BASE BID: \$121,000.00

CONTRACT AMOUNT: \$121,000.00

ATTACHMENT: Bid Tabulation

FUNDS: Debt Service

Bid Date: April 9, 2013

Date: April 9, 2013

PROJECT NO.:

J16-9859-(A)

PROJECT NAME:

Parkins I & II Community Residences

PROJECT DESCRIPTION:

Sprinkler Replacement

ARCHITECT/ENGINEER:

SCDDSN Engineering and Planning

BID DATE:

Tuesday, 4/9/2013

TIME:

2:00 PM

LOCATION:

SCDDSN Central Office, Suite 247

SCDDSN Engineering and Planning

Division

3440 Harden St. Extension

Columbia, SC 29203

Phone: (803) 878-9776

Fax: (803) 878-9653



BID TABULATION

	CONTRACTOR NAME	BID SEC	ADD NO. 1	BASE BID	SUBCONTRACTORS (Electrical)
1	Castle Automatic Sprinkler Co. 3 Dunes Point Blythewood, SC 29016 (803) 419-2121 Pat D'Anna, President	✓	✓	\$121,000.00	DNB Electric
2	Fire Protection Specialist of Carolina, L.L.C. d.b.a A Fire Protection P. O. Box 709 Mauldin, SC 29662 (864) 859-9700 Jake Gilstrap	✓	✓	\$184,500.00	Fairfield Construction, Inc. Electrical Services Unlimited Inc.

Project Manager Andrew Tharin, P.E.

Witness *Andrew Tharin* 4/9/13