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EXECUTIVE MEMORANDUM

To: DDSN Providers, Executive Directors of Boards and Day Program Directors

From: Constance Holloway

Interim State Director/General Counsel

Date: September 12, 2023

Subject: 4th Annual Holiday Market Vendor Registration

DDSN is pleased to be hosting the 4th Annual Holiday Market on Thursday, December 7, 2023, from 10:00 am to 2:00 pm. This event will be held at DDSN's Central Office, located at 3440 Harden St. Extension, Columbia 29203.

We recognize that our talented and qualified providers have supported meaningful employment opportunities for the individuals we support while cultivating thriving businesses. We want to celebrate these efforts!

Please let DDSN host you as a vendor at our Holiday Market if you have:

- marketable products;
- successful micro-enterprise ventures; and/or
- baked goods, coffee/drinks, other edible goodies, or a food truck

For providers who have meaningful employment opportunities that do not result in products that can be sold at the Holiday Market, DDSN will dedicate space for those providers to highlight and promote companies who provide employment opportunities for the individuals we support.

Vendors, if you would like to reserve a table, for planning purposes, we ask that you please complete the <u>Google Form</u>, no later than Friday, November 17, 2023. As noted in the form, we are limiting attendance to three (3) people per table, so you'll need to reserve multiple tables if you will have a larger group attending. If you have any issues or questions about vendor registration or the Holiday Market, please contact PJ Perea at <u>pacifico.perea@ddsn.sc.gov</u>.

Don't miss out on this amazing event! We look forward to showcasing great products as well as the incredible talents of the individuals we serve.

Thank you.



December 7th 2023, 10am-2pm

3440 Harden Street Extension, Columbia, SC

Join us for food, desserts and crafts!

Stay tuned for more details!

