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MEMORANDUM

TO: Executive Directors, Day Programs
Day Program Directors
Regional Center Administrators

FROM: Janet Brock Priest, Associate State Director-Operations

A handwritten signature in blue ink, appearing to be "JBP", is written to the right of the "FROM:" line.

DATE: August 16, 2024

SUBJECT: 14(c) Certificate Withdrawal

As you are aware, in 2022, the South Carolina General Assembly passed legislation to end subminimum wage by August 1, 2024. With this legislation currently in effect, employers holding a 14(c) certificate, who no longer pay subminimum wage, are required to contact the Wage and Hour Division Certification Team (WHD) to withdraw their certificate.

Employers should:

- Mail a letter on company letterhead.
- Provide the date the employer stopped paying the subminimum wage.
- Provide the reason for the withdrawal.
- Provide the locations affected by the withdrawal.
- And forward to:

The WHD Certification Team
230 South Dearborn Street, Room 530
Chicago, Illinois 60604

Please click on the link below for additional information:

<https://www.dol.gov/agencies/whd/fact-sheets/39a-14c-obtain-certificate>