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MEMORANDUM

TO: OIDD Residential Provider Executive Directors, Residential Directors and Finance Directors

FROM: Lori Manos, Associate State Director-Policy 

DATE: June 13, 2025

RE: Medicaid Eligibility Issues for Participants Receiving Waiver Funded Residential Habilitation

The purpose of this memo is to inform residential providers of an increasing number of participants losing Medicaid coverage, which subsequently requires their disenrollment from the waiver. Please be reminded, residential providers are responsible for ensuring that participants served in their programs maintain active Medicaid eligibility. This includes verifying Medicaid applications are completed in full and submitted in a timely manner.

When the Office of Intellectual and Developmental Disabilities (OIDD) notifies you that a participant's Medicaid coverage is scheduled to end, the required application and submission process will be provided. Prompt action is critical, and any delays may jeopardize funding and service continuity. OIDD does not always receive advance notice of pending Medicaid closures.

It is important to understand when Medicaid coverage ends, the participant must be disenrolled from the waiver. OIDD cannot guarantee services will be state funded during the lapse in Medicaid coverage. Therefore, it is essential to respond immediately to all Medicaid-related eligibility requests.

To support continuity of coverage, please ensure the contact and address information on file with the SC Department of Health and Human Services (DHHS)/Healthy Connections is current for all participants in your program. Additional information regarding Medicaid, applications and instructions on how to update contact information is attached.

Lisa Woods at OIDD is the primary contact for Medicaid issues for those enrolled in a waiver. If you have questions or need assistance, Lisa can be reached at lisa.woods@ddsn.sc.gov or (803) 898-3134.

Important Information about Medicaid Eligibility

When OIDD receives notification a waiver-enrolled participant's Medicaid has ended or is at risk of ending soon, Lisa Woods promptly notifies the residential provider. Lisa provides guidance concerning the necessary applications to maintain Medicaid eligibility.

Timely submission of the required information can, in some cases, prevent Medicaid termination or allow Medicaid to be reinstated without a lapse in coverage. **It is critical that residential providers respond promptly to avoid disruptions in funding for services**

Common Reasons for Medicaid Closures

- The review form/application is not returned. Ensure contact information with DHHS for the participant is current.
- The review form/application is returned but incomplete. An incomplete application cannot be processed. If you have questions about the application, reach out to Lisa Woods.
- Beneficiaries' income has increased and is now too high for the current Medicaid pay category. Wages, social security benefits, child support, dividends and interest from investments, count as income.

Residential providers should ensure address and contract information for the individual is current in the DHHS/Healthy Connections system and respond immediately to any notification received regarding Medicaid eligibility.

- Ensure the appropriate application is complete. There should be no blanks.
- Keep a copy of completed applications.
- Fax applications to: (803) 255-8296.

Possible Reasons for Medicaid Closures

SSI has ended

- Earnings exceed the income limit for SSI.

The income limit for SSI in South Carolina is \$967/month for an individual and \$1450/month for a couple. Resource limit for individual/child is \$2000 for individual and \$3000 for a couple

- Determined to not meet the disability determination.

The disability determination is not the same as OIDD eligibility. In SC, the disability determination is processed by the SC Vocational Rehabilitation Disability Determination Services Department. To meet the criteria, a person must have physical or mental impairment that prevents them from performing any type of work for a sustained period.

What is needed?

DHHS Form 3401 – Application for Nursing Home, Residential or In-Home Care

If a disability determination is needed:

DHHS Form 3218 Disability Report – Adult

DHHS Form 921 – Authorization to Disclose Health Information

Income too high for Aged, Blind, Disabled (ABD) category

Income limit for ABD \$1305/month. The resource limit for ABD is \$9660.

Income limit for waiver pay category \$2901/month. The resource limit for waiver pay category is \$2000.

What is needed?

DHHS Form 3401 – Application for Nursing Home, Residential or In-Home Care

If a disability determination is needed:

DHHS Form 3218 Disability Report – Adult

DHHS Form 921 – Authorization to Disclose Health Information

Aged out of Partners for Healthy Children

What is needed?

DHHS Form 3401 – Application for Nursing Home, Residential or In-Home Care

If a disability determination is needed:

DHHS Form 3218 Disability Report – Adult

DHHS Form 921 – Authorization to Disclose Health Information

Aged out of TEFRA

TEFRA ends at age 19. Income limit is \$2901/month and the resource limit is \$2000.

What is needed?

DHHS Form 3401 – Application for Nursing Home, Residential or In-Home Care

If a disability determination is needed:

DHHS Form 3218 Disability Report – Adult

DHHS Form 921 – Authorization to Disclose Health Information

DHHS Forms referenced above are located on the DHHS website. <https://www.scdhhs.gov/members/forms>

IMPORTANT TO KNOW

Supplemental Security Income (SSI) provides monthly payments to people with disabilities and older adults who have little or no income or resources.

*SSI approval means automatic approval for Medicaid.

Survivor Benefits (SSA) provide monthly payments to eligible family members of people who worked and paid Social Security taxes before they died.

Family Benefits provide monthly payments to certain family members of people who are eligible for Retirement or Disability.

*SSA approval does not equal automatic approval for Medicaid.

Social Security Disability Insurance (SSDI) or “Disability” provides monthly payments to people who have a disability that stops or limits their ability to work.

How to Update Contact Information for a Medicaid Beneficiary

<https://apply.scdhhs.gov/CitizenPortal/>

The screenshot displays the DHHS Citizen Portal interface. It features four primary service tiles arranged in a 2x2 grid. Each tile contains a title, a brief description of the service, and a blue arrow icon pointing to the right. The tiles are: 'Apply for Medicaid' (Start a new application now.), 'Submit Annual Review' (If you received notice that it is time for your annual review, you can submit it online here.), 'View Existing Account' (See your pending applications, resume an application, submit changes, or view notices.), and 'Check Status/Update Information' (Check your annual review status or date, check your eligibility status, update your contact information, add a phone number or upload documents.). A large, prominent red arrow with the word 'Click' in white text points directly to the blue arrow icon in the 'Check Status/Update Information' tile.

Thank you.