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**South Carolina
 Department of Disabilities
 and Special Needs**

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TO: Executive Directors, Day Programs
 CEOs, Contracted Service Providers
 Day Program Directors

FROM: Janet Brock Priest, Associate State Director-Operations 

DATE: March 5, 2025

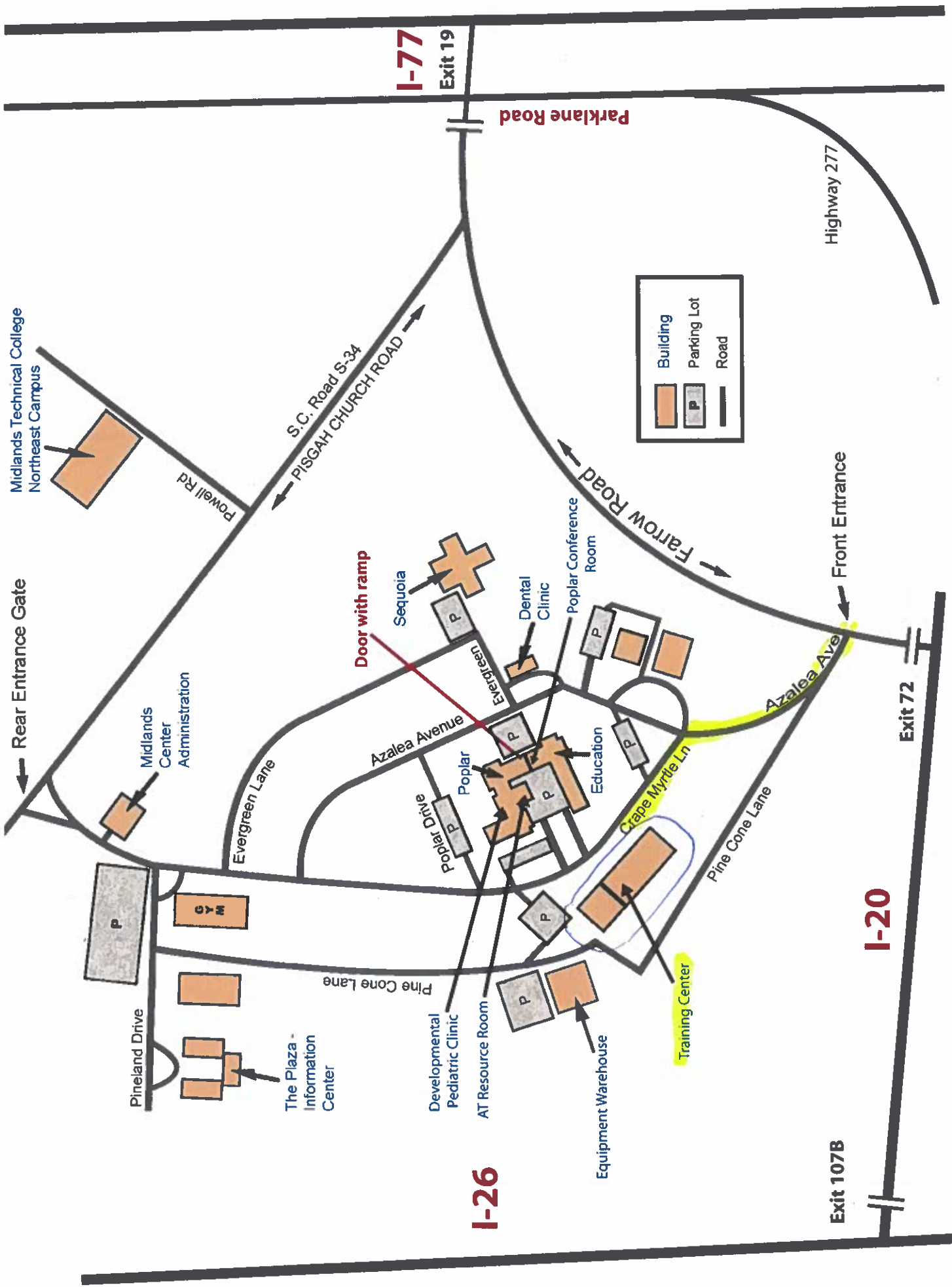
SUBJECT: Upcoming Day Services Training

In-person documentation training for Day Services has been scheduled for **April 16, 2025, and September 12, 2025** at the Midlands Training Center. The training will be held **from 10:00am-3:00pm**. Although attendance is not required, it is strongly recommended.

As noted, these are in-person events and space is limited. Please register via the links provided. A map of the campus is included for your convenience. Should you have questions, please contact Becky Peters at Becky.Peters@ddsn.sc.gov.

In-Person Documentation Training for Day Services	
In-Person Training Workshops	Location
April 16, 2025: REGISTER HERE	Midlands Regional Center, Training Center, 8301 Farrow Road, Columbia, SC 29203
September 12, 2025: REGISTER HERE	Midlands Regional Center, Training Center, 8301 Farrow Road, Columbia, SC 29203

Map of the Midlands Center



Midlands Technical College
Northeast Campus

Rear Entrance Gate

Pine Cone Lane

The Plaza -
Information
Center

Developmental
Pediatric Clinic

AT Resource Room

Equipment Warehouse

Training Center

Poplar Drive

Education

Dental Clinic

Poplar Conference
Room

Sequoia

Midlands
Center
Administration

Evergreen Lane

Azalea Avenue

Grape Myrtle Ln

Pine Cone Lane

Front Entrance

Farrow Road

S.C. Road S-34
PISGAH CHURCH ROAD

Exit 107B

Exit 72

Exit 19

Highway 277

Parlane Road

I-20

I-77

Legend:

- Building (orange rectangle)
- Parking Lot (grey rectangle with 'P')
- Road (solid line)