

MEMORANDUM

TO: Executive Directors with Case Management and Case Management Supervisors

FROM: Constance Holloway, Esq. *CDH*
Office Director

DATE: February 19, 2026

SUBJECT: Change in Policy - Yearly Authorizations for Specific Services
in the Community Supports Waiver

The purpose of this memo is to notify Waiver Case Management Providers of a policy update to the frequency allowed for authorization of certain in-home waiver services through the Community Supports (CS) Waiver. Historically, a few in-home services in the CS Waiver have allowed for yearly authorization. To ensure consistency in service delivery and monitoring, uniformity in the frequency at which services are authorized is necessary. As a result, effective July 1, 2026, waiver authorizations with a yearly frequency will no longer be permitted for the following services:

- Respite
- In-Home Supports
- Personal Care

The waiver manual has been updated to reflect this change.

The Office of Intellectual and Developmental Disabilities (OIDD) has reviewed existing authorizations and determined that a very small number of people are affected by this change. OIDD will contact case management providers supporting individuals impacted by this update to develop a transition plan which must be implemented by July 1, 2026. Moving forward, the OIDD Waiver Administration Division will not approve the services listed above at any frequency other than that listed in the Community Supports Waiver Manual.

If you have questions regarding this, please contact Jennifer Jaques, Waiver Administration Director, at jjjaques@ddsn.sc.gov.