

MEMORANDUM

To: Executive Directors of DSN Boards; CEOs of Contracted Providers; Day Program Directors; and Employment Specialists

From: Constance Holloway, Esq. *CDH*
Office Director

Date: February 13, 2026

Subject: Employment Services – Individual Training

An Employment Services-Individual training titled “Employment First, Making It Happen” will be provided on Wednesday, March 11, 2026, from 9:30 am - 3:00 pm, on the Prisma Health Richland Campus in the lower-level lecture hall of Two Medical Park. **This training is recommended for all new employment staff, those who supervise employment staff**, or anyone interested in reinforcing their knowledge and best practices in delivering Employment Services - Individual.

This is an in-person event and spaces are limited. Priority will be given to those who submit their registration first. Lunch will be on your own. Parking is plentiful and free of charge. To access the lecture hall, please park in the lower-level parking lot beside Two Medical Park. Registration will end at the close of business on Friday, March 6, 2026, or once the training has reached capacity

[CLICK HERE TO REGISTER](#)

A map of the Prisma Richland Campus is attached for your convenience. Should you have questions, please contact Susan.Davis@uscmed.sc.edu or (803) 606-3815.

Attachment: Prisma Health Richland Campus Map

**Medical Park Two
University of South Carolina
School of Medicine
Medical Park Drive
Columbia, SC 29203**

-  Parking
-  School of Medicine
-  PHR Hospital
-  PHR Hospital Smoke-Free

