



## **MEMORANDUM**

TO: Early Intervention Providers

FROM: Constance Holloway, Esq. *CDH*  
Office Director

DATE: January 20, 2026

SUBJECT: Family Service Plan - Spanish Version

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The Office of Intellectual and Developmental Disabilities (OIDD) has developed a Spanish version of the Family Service Plan (FSP). **Effective February 1, 2026, this form must be used for all FSPs which require Spanish translation.** Reimbursement for translation will only be available for the fillable sections of the Spanish FSP. The form is available on OIDD Business Tools at: CDSS> Business Tools> Forms> Early Intervention.

If you have questions regarding this, please contact Joyce Kimrey at [jkimrey@ddsn.sc.gov](mailto:jkimrey@ddsn.sc.gov) or (803) 898-9145.

Thank you.