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## **EXECUTIVE MEMO**

**TO:** Executive Directors, DSN Boards and Chief Executive Officers, Contracted Service Providers (Who Do Not Manage Family Support Funds, Family Arranged Respite or Summer Support Funds)

**FROM:** Mary Long, Interim Chief Financial Officer 

**DATE:** April 7, 2025

**RE:** Summer Support Funding Available for June – August 2025

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The purpose of this memo is to notify providers of DDSN’s intent to fund the Summer Supports Program for June – August 2025. DDSN will be using state funds to award up to \$150,000 for June – August 2025 summer supports. This is similar to awards in past years. *If providers have remaining funds from FY2025 Family Support Awards, those remaining funds may be used towards summer support needs.* Summer supports for June – August 2025 will be awarded in a separate contract.

To request summer support services funding for June – August 2025, please complete the request using the link at the bottom of this email by Wednesday, April 30.

As a reminder, individuals enrolled in the waiver and those receiving residential services are not eligible to receive summer support. All providers issuing summer supports funds will be required to submit a final report to DDSN Cost Analysis Division by December 31, 2025, itemizing financial expenditures and the number of individuals served. Funds not expended as designated are to be returned to DDSN by December 31, 2025.

DDSN will expedite review of submitted funding requests and notify the amount allocated. If submitted requests exceed the funding available, DDSN will ensure a fair and equitable allocation of funds made available.

The point of contact for all programmatic questions regarding the Summer Support Program is Julianne Ingalls, Program Manager, [julianne.ingalls@ddsn.sc.gov](mailto:julianne.ingalls@ddsn.sc.gov). The point of contact for all summer support status questions is LaKenya Craig, Fiscal Manager I, [LCraig@ddsn.sc.gov](mailto:LCraig@ddsn.sc.gov).

**[Link to request Summer Support Funding](#)**