**Check-in Check out**

**Check in meeting:**

In order to participate in fun friday I need to have 4/ 5 good days in a week. In order to have a good day I must follow my expectations, that means I will

* Complete all of my work
* Keep my hands, feet, and other things to myself
* Stay in my designated seat or area
* Listen and do things the first time
* Follow playground rules
* Follow hallway procedures
* Quiet during work time
* Use kind words (no cussing, threats, or name calling)

If I do not have 4/ 5 good days in a week, I will not participate in fun friday. I will have to stay in my classroom and do work.

**Check out meeting:**

| **DId I….** | **Monday** | **Tuesday**  | **Wednesday** | **Thursday**  | **Friday**  |
| --- | --- | --- | --- | --- | --- |
| Complete all of my work  |  |  |  |  |  |
| Keep my hands, feet, and other things to myself  |  |  |  |  |  |
| Stay in my designated seat or area |  |  |  |  |  |
| Listen and do things the first time  |  |  |  |  |  |
| Follow playground rules  |  |  |  |  |  |
| Follow procedures |  |  |  |  |  |
| Quiet during work time  |  |  |  |  |  |
| Use kind words (no cussing, threats, or name calling) |  |  |  |  |  |
| **Did I have a good day?** |  | Y N | Y N | Y N | Y N |

Student name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Teacher name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_