



DDSN Executive Memo

**TO: EXECUTIVE DIRECTORS, DSN BOARDS
CEOS, CONTRACTED SERVICE PROVIDERS
CASE MANAGEMENT SUPERVISORS
DDSN REGIONAL CENTER FACILITY ADMINISTRATORS**

FROM: SUSAN KREH BECK, ED.S., LPES, NCSP, ASSOCIATE STATE DIRECTOR, POLICY *SKB*

DATE: JULY 22, 2021

RE: Medicaid Eligibility for Individuals Receiving Services from DDSN

The South Carolina Department of Health and Human Services (SCDHHS) has established a dedicated fax/email line for documents pertaining to Medicaid eligibility for individuals served by DDSN. The dedicated fax/email will direct information to the correct workflow queue for processing. **All information such as applications, 118A's, re-budgets, and changes should now be sent to the fax line or email below.**

**Email address: 8032558296@fax.scdhhs.gov
Fax line: 803-255-8296**

When submitting information, please remember to separate faxes/emails by person. For example: if you are sending multiple re-budgets at once, please use separate email attachments for each person.

For questions regarding Medicaid status, providers should continue to contact the Liaison Center.