

FINANCE AND AUDIT COMMITTEE AGENDA

Commission of the South Carolina Department of Disabilities and Special Needs
3440 Harden Street Extension
Conference Room 215 (SKYPE)
Columbia, South Carolina

April 28, 2020

4:30 p.m.

Members Present: Robin Blackwood
Gary Lemel
Barry Malphrus joined at 44:50 of the video

1. Call to Order *Robin Blackwood, Committee Chair*
2. Statement of Announcement
3. Adoption of the Agenda

Brief Summary: Request to committee members present to adopt the agenda.

Committee Member(s) Guidance (if any): Changed item 5 being changed to be presented by Pat Maley

Committee Vote(s) (if any): Approved with amendment

4. Review minutes of March 4, 2020 meeting

Brief Summary: Minutes presented for review and approval.

Committee Member(s) Guidance (if any): None

Committee Vote(s) (if any): Approved as submitted

5. Discussion of Options Related to Addressing Day Program Closure funding
Pat Maley

Brief Summary: Maley covered the Day Program Transition Plan in detail. A written document was presented to committee members in advance of the meeting. The Day Program Transition Plan, as discussed, is attached to these minutes. There was much discussion about the need to make an adjustment due to the COVID closures. A discussion was held as to the calculation methodology used to create the proposed plan. Also, a discussion was held related the options that were available

Committee Member(s) Guidance (if any): Committee recommended that no motion be made out of committee and that full discussion be held with the full commission for voting consideration.

Committee Vote(s) (if any): No vote held other than to recommend presentation to full commission. Decided to recommend a special called commission meeting be held to discuss the Day Program Plan. Voted to call special meeting of the full Commission for May 6th or May 8th.

6. Chief Financial Officer Report

Chris Clark

Brief Summary: CFO reported that auditor training was scheduled with 120 registrants and approximately 40 auditors. Will be recorded and will be made publicly available.

Committee Member(s) Guidance (if any): None

Committee Vote(s) (if any): None

7. Director of Internal Audit Report

Kevin Yacobi

Brief Summary: No formal report

Committee Member(s) Guidance (if any): None

Committee Vote(s) (if any): None