

# **SOUTH CAROLINA COMMISSION ON DISABILITIES AND SPECIAL NEEDS**

## **MINUTES**

September 25, 2014

The South Carolina Commission on Disabilities and Special Needs met on Thursday, September 25, 2014, at 10:00 a.m. at the Department of Disabilities and Special Needs, Midlands Center, 8301 Farrow Road, Columbia, South Carolina.

The following were in attendance:

### **COMMISSION**

#### **Present:**

Christine Sharp, Chairperson  
Eva Ravenel, Secretary  
Bill Danielson  
Katherine Davis  
Katherine Finley  
Harvey Shiver

#### **Absent:**

Fred Lynn, Vice Chairman

### **DDSN Administrative Staff**

Dr. Buscemi, State Director; Mrs. Susan Beck, Associate State Director, Policy; Mr. David Goodell, Associate State Director, Operations; Mr. Tom Waring, Associate State Director, Administration; Mrs. Tana Vanderbilt, General Counsel (For other Administrative Staff see Attachment 1 – Sign In Sheet).

### **Guests**

(See Attachment 1 Sign-In Sheet)

### **Coastal Regional Center (via videoconference)**

(See Attachment 2 Sign-In Sheet)

### **Pee Dee Regional Center (via videoconference)**

(See Attachment 3 Sign-In Sheet)

### **Whitten Regional Center (via videoconference)**

(See Attachment 4 Sign-In Sheet)

### **York County DSN Board (via videoconference)**

(See Attachment 5 York County Sign-In Sheet)

### News Release of Meeting

Chairperson Christine Sharp called the meeting to order and Commissioner Eva Ravenel read a statement of announcement about the meeting that was mailed to the appropriate media, interested persons, and posted at the Central Office and on the website in accordance with the Freedom of Information Act.

### Invocation

Commissioner Bill Danielson gave the invocation.

### Executive Session

On motion of Commissioner Katherine Davis, seconded and passed, the Commission entered into Executive Session to discuss a personnel matter and contractual matters.

### Enter into Public Session

The Commission entered into Public Session. It was noted that no action was taken in the Executive Session.

### Adoption of the Agenda

The Commission adopted the September 25, 2014 Meeting Agenda by unanimous consent. (Attachment A)

### Approval of the Minutes of the August 21, 2014 Commission Meetings

The Commission approved the minutes of the August 21, 2014 Commission Meeting by unanimous consent.

### Public Input

Mr. John Cocciolone of the Greenville County DSN Board spoke on behalf of the Greenville County DSN Board.

Mrs. Mary Poole of the York County DSN Board spoke on behalf of the SC Disability Service Provider Coalition.

Mrs. Linda Lee of Prosperity, SC spoke on behalf of the Whitten Center Parents' Club and PADD.

### Report from DSN Boards

Mr. Jimmy Burton spoke on behalf of the SC Human Service Providers Association.

### Commissioners' Update

Chairperson Christine Sharp spoke of events in her district.

### Finance and Audit Committee Report

Commissioner Bill Danielson, Chairperson of the Finance and Audit Committee, stated the Committee met prior to the Commission Meeting. The Committee presented the recommendation to make changes to the charter. On motion of Commissioner Bill Danielson, seconded and passed the Commission approved the recommended changes to the Finance and Audit Committee Charter. (Attachment B)

Mr. Kevin Yacobi gave an update on the HUD room and board fee issue. An accounting firm has been hired to review fees charged by providers with HUD homes. The review will be conducted in two phases. The first phase will be to review financial records for all providers with room and board fees for CTH II and CRCF residences. The second phase will be to visit the sites with HUD properties where concerns were noted during the phase one screening. The timeline for the beginning of this review is mid to late October. Dr. Buscemi stated the Office of the Inspector General (OIG) will be kept apprised of this review. The scope of work will review the 24-month period from July 1, 2012 through June 30, 2014. Additionally, DDSN has amended its Room and Board policy. The amended policy will go into effect immediately with an effective date of July 1, 2014. If a payback to the consumers is required, it will be done in a manner which does not affect the consumers' Medicaid eligibility. Mr. Yacobi stated of the 24 boards receiving HUD funding, 18 are being reviewed due to the fact they operate CTH IIs and CRCFs (the six not being reviewed operate ICFs/IID which do not charge consumer room and board fees).

### Direct Support Professionals Recognition Week

Mrs. Lois Park Mole spoke of Governor Haley's acknowledgement of the importance of direct support staff by issuing a special proclamation honoring direct support professionals the week of September 7 -14, 2014. The American Network of Community Options and Resources (ANCOR) spearheaded the campaign to recognize these valuable employees on a national level. South Carolina joins forty-four other states in proclaiming this important recognition. (Attachment C)

### Waiting List Report

Mrs. Susan Beck provided a detailed report of the HASCI waiting list including a monthly report on the Critical Needs List. There is no HASCI waiting list at this point because every individual from the list has been offered a slot if contact information was accurate and the individual was responsive. Currently enrolled in the waiver as of 09/22/14 are 702 individuals. While the total number of individuals on the Critical Needs List has grown somewhat due to the expanded definition of "critical need," the number of individuals being removed from the list each month has also increased from about 14 to 25. (Attachment D)

Dr. Buscemi spoke of the HASCI eligible individuals that have been determined to be ineligible for the HASCI Waiver. A state-funded package will be made available to these individuals.

### Reduction Efforts

Dr. Buscemi stated that currently 675 new Community Supports slots have been awarded and 525 new ID/RD slots have been awarded. Two-hundred additional ID/RD slots will be released in October. DHHS is looking at developing two different waivers, one to serve individuals requiring residential and extensive nursing and the other which will provide services to individuals with less intensive needs.

Dr. Buscemi reported on the Day Services stating that DHHS pays DDSN at two different rates (based on whether individual is enrolled in ID/RD or CS waiver). DDSN asked that those rates be consistent. DHHS agreed to this back in April and a contract has been signed. However, the new rate has not in fact been paid because DHHS has not changed the rate in MMIS (their computerized payment system). DDSN discussed this with DHHS executive staff earlier this week. DHHS will prioritize getting this changed in MMIS. This will allow DDSN to change the Day Service rates to give the providers some financial relief.

Dr. Buscemi spoke of person-driven residential expansion. DDSN is in the process of developing a letter to include in the packet that will be sent to consumers who are placed on DDSN's Critical Needs list to better explain this new process. Advocates and families are giving input into the development of the letter and the "check list."

### Computerized Medical Records

Dr. Buscemi stated that Therap was awarded the contract to provide computerized medical records for DDSN. Therap came and gave a price for full implementation that was better than what DDSN estimated for just phase one of the implementation. The new records system will be able to accommodate a provider that wants to direct bill to SCDHHS. The current system, CDSS, was built for billing services. The residential day component will be implemented in

February. DDSN is paying for the system and providers will use the system at no cost. Within the implementation stages of the rollout of the new system, providers that want to direct bill can purchase the billing component from Therap. This system will do so much more than the current system. A small implementation was done at the Saleeby Center. The purchase of tablets/infrastructure will be shared between the providers and DDSN. We are not sure of the dollar amount needed at this time. Therap will give families access to more information and the communication aspect will be much better. Dr. Buscemi stated a business agreement will be signed. It was suggested that DDSN look into an entity/company that will purchase old equipment.

#### Department of Transportation Grant

Mr. Tom Waring stated DDSN applied for grant funding for purchase of vehicles - two adaptive buses and two mini vans - needed in caring of individuals at the regional centers. On motion of Commissioner Eva Ravenel, seconded and passed, the Commission approved that DDSN receive the funding in the amount of \$127,000 with DDSN participating with match funding.

#### Spending Plan

Mr. Tom Waring presented and explained in detail the Spending Plan for FY 2014-2015. Discussion followed. Questions were asked about the CLOUD program. Chairperson Christine Sharp requested that a presentation on CLOUD be given in at a future date. On motion of Commissioner Katherine Davis, seconded and passed, the Commission approved the FY 2014-2015 Spending Plan in the amount of \$581,531,461. (Attachment E)

#### Budget Request FY 2015-2016

Mr. Tom Waring presented the Budget Request FY 2015-2016. Mr. Waring explained each requested item and dollars recommended for FY 2015-2016. Mr. Waring also discussed the three pending issues that could have an impact on the department in the next fiscal year. Mr. Waring requested Commission approval of the budget to meet the budget submission deadline to the Governor's Office by October 1, 2014. Discussion followed. On motion of Commissioner Bill Danielson, seconded and passed, the Commission approved the Budget Request FY 2015-2016 with amending Program No. 2 to reflect funding for 1,600 at-home individuals and 125 Residential. (Attachment F)

#### State Director's Report

Dr. Buscemi reported that she will be presenting to the Senate Health and Human Services Subcommittee on October 7, 2014 at 1:00 p.m. in the Gressette Building.

Dr. Buscemi spoke of the CMS Final Rule joint meetings with DHHS held in various parts of the state. Three sessions have taken place thus far with five more to go. Chairperson Christine Sharp attended the one held in Anderson.

Dr. Buscemi stated that DDSN is holding an open meeting tomorrow at 10:00 a.m. at the Babcock Center for any interested providers to discuss possible changes to the current contract compliance process. DDSN is considering changing the Alliant cycle length to reflect more frequent visits if a provider scores poorly in a specific service area, not just the combined overall score. This has already been discussed with the family and advocacy groups and they are supportive of the proposed changes. Another issue to be discussed in the meeting is the possibility of changing the license frequency of residential homes serving adults from the current two years to one year. This was a recommendation of the 2014 LAC report as well as a recommendation of the Public Consulting Group hired by DDSN. The change will have a fiscal impact. DDSN is currently discussing this possible change with Alliant. This possible change was discussed with families and advocates and they were supportive of the one-year licensing.

Dr. Buscemi stated that a Case Manager Forum will take place October 20, 2014 from 10:00 a.m. – 1:00 p.m. at the Babcock Center. The meeting is being held in response to provider comments, feedback, and requests. The changes to MTCM and necessary subsequent changes to the DDSN eligibility determination process. DDSN is soliciting questions ahead of time which will be compiled and answered in a future presentation. The forum will also give providers/case managers an opportunity to ask further questions. DDSN is planning to hold a subsequent training developed from information learned in this meeting.

Dr. Buscemi reported that DDSN staff met earlier this week with Federal staff from OSEP along with First Steps and the SC School for the Deaf and Blind to discuss the BabyNet program. There will be further meetings with OSEP staff to discuss SC specific system issues.

Dr. Buscemi reported that DDSN understands that DHHS will submit as part of the ID/RD waiver renewal changing the developmental period to be defined as up to age 22. DDSN wants to wait until that is submitted and official but likely we will recommend DDSN's eligibility requirements change to be consistent with the waiver documents. DDSN will bring this to the Commission for consideration at a later date.

Dr. Buscemi spoke of the newly formed provider group, the SC Disability Service Provider Coalition. The Commission was copied on their letter to me and my response to them. DDSN has a meeting scheduled with them next week to learn more about their new coalition.

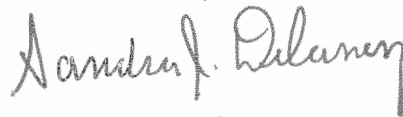
Next Regular Meeting Date

Chairperson Christine Sharp announced the next regular Commission Meeting is scheduled for Thursday, October 23, 2014 with the starting time to be determined. The meeting will be held at the Babcock Center.

Adjournment

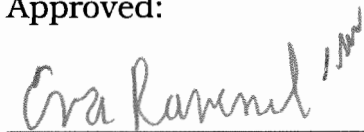
With no further business, Chairperson Christine Sharp adjourned the meeting.

Submitted by,



Sandra J. Delaney

Approved:



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Commissioner Eva Ravenel  
Secretary

SC COMMISSION ON DISABILITIES AND  
**Commission Meeting**  
 September 25, 2014

Attachment 1

**Guest Registration Sheet**

**(PLEASE PRINT)** Name and Organization

1. John Cociolone GREENVILLE ASN BOARD
2. KEVIN YACOBI DDSM
3. SHONDALA HALL "
4. keanne Johnston SCSHP
5. Mary Poole YCBDSN
6. Deborah & Heather Mapherson Richmond County
7. Ralph Country Wilkes Co. Bd of Dirct
8. Ricz Meches Charlotte Dsn Board
9. Jimmy Burt BURTON CENTER
10. JAY ALTMAN Chester-Lancaster
11. Lisa Weeks DDSN
12. Ron Lotte Orangeburg DSN
13. Nancy McCormick P+A
14. Val Bisling SCDDC
15. Amelia Hartman SCDDC
16. Roy Miller SCDDC
17. Philip Clarkson BIA SC
18. J. Johnson Bsbwood
19. Lisa Park Mohr SC OASN
20. Shondala Hall SCSDDSN



# SC COMMISSION ON DISABILITIES AND SPECIAL NEEDS

## Commission Meeting

September 25, 2014

### Guest Registration Sheet

**(PLEASE PRINT)** Name and Organization

21. LINDA LEE PADD WCPD
22. Dine Epouly SCS CIA
23. Joyce Davis BIASC
24. Shannon Palm BIASC
25. Christy Sears Family Connection
27. Margie Williamson Arc of SC
28. Kaitlyn Carnes Arc of SC
29. Jennifer Van Cleave Lt Gov office
- 30.
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- 40.

SC COMMISSION ON DISABILITIES AND S  
Commission Meeting  
September 25, 2014

Attachment 2

**Guest Registration Sheet**

**(PLEASE PRINT)** Name and Organization

1. Sandra Loy THSS Member BIASE Board of Directors
2. Marsha Mikell Mother/Caregiver for ABI Survivor
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SC COMMISSION ON DISABILITIES AND  
Commission Meeting  
September 25, 2014

**Guest Registration Sheet**

**(PLEASE PRINT)** Name and Organization

1. *James S. Burgess* ~~Williamsburg County Board~~

2. *Rudis* *District II Office*

3. *Suborah Amish* *District II*

4. *J. H. L.* *Facility Adm.*

5. *James S. Burgess*

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SC COMMISSION ON DISABILITIES AND  
Commission Meeting  
September 25, 2014

**Guest Registration Sheet**

**(PLEASE PRINT)** Name and Organization

- 1. John King DDSN
- 2. Jason Taverner LCDSNB
- 3. PAT FAGAN DDSN
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SC COMMISSION ON DISABILITIES AND S  
Commission Meeting  
September 25, 2014

Attachment 5

**Guest Registration Sheet**

**(PLEASE PRINT)** Name and Organization

- 1. \_\_\_\_\_
- 2. Janice Fowler, YCBDSN
- 3. Michelle Shaffer, YCBDSN
- 4. \_\_\_\_\_
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**SOUTH CAROLINA COMMISSION ON DISABILITIES AND SPECIAL NEEDS**

**A G E N D A**

**South Carolina Department of Disabilities and Special Needs  
Midlands Center  
8301 Farrow Road  
Collaborative Building  
Columbia, South Carolina 29203**

**September 25, 2014**

**10:00 A.M.**

1. Call to Order *Chairperson Christine Sharp*
2. Welcome - Notice of Meeting Statement *Commissioner Eva Ravenel*
3. Invocation *Commissioner Bill Danielson*
4. Executive Session – will be closed to the public
5. Enter into Public Session – at approximately 10:45 a.m. or later
6. Introduction of Guests
7. Adoption of Agenda
8. Approval of the Minutes of the August 21, 2014 Commission Meeting
9. Public Input
10. Report from DSN Boards *Mr. Jimmy Burton*
11. Commissioners' Update *Commissioners*
12. Finance and Audit Committee Report *Commissioner Bill Danielson*
13. Business:
  - A. Direct Support Professionals Recognition Week *Mrs. Lois Park Mole*
  - B. Waiting List
    1. Report *Mrs. Susan Beck*
    2. Reduction Efforts *Dr. Beverly Buscemi*
  - C. Computerized Medical Records *Dr. Beverly Buscemi*
  - D. Department of Transportation Grant *Mr. Tom Waring*
  - E. Spending Plan *Mr. Tom Waring*
  - F. Budget Request FY 2015-2016 *Mr. Tom Waring*
14. State Director's Report *Dr. Beverly Buscemi*
15. Next Meeting Date (October 23, 2014 at Babcock Center)
16. Adjournment

**SCDDSN AUDIT COMMITTEE CHARTER  
AS PASSED BY SCDDSN COMMISSION SEPTEMBER 25, 2014**

**PURPOSE**

To assist the Commission in fulfilling its oversight responsibilities relating to the system of internal control, the performance of the internal audit function, and the Agency's process for monitoring compliance with laws, regulations and departmental directives, the SCDDSN Commission was within its authority to name an Finance and Audit Committee (Committee.) The Committee also provides an open avenue of communication between Internal Audit and the Commission.

**AUTHORITY**

Consistent with the annual audit plan, the Committee has authority to conduct or authorize investigations into any matters within its scope of responsibility.

**COMPOSITION**

The Committee will consist of at least three Commission members. The Chairman of the Commission will appoint Committee members as well as the Committee chair. Each Committee member's background will be suited to the Committee's responsibilities.

**MEETINGS**

The Committee will meet, at a minimum, of twice a year, with authority to convene additional meetings, as circumstances require. All Committee members are expected to attend each meeting, in person or via tele- or video-conference. The Committee may invite members of management, auditors or others to attend meetings and provide pertinent information, as necessary.

**RESPONSIBILITIES**

The Committee will carry out the following responsibilities:

**Internal Control**

- Consider the effectiveness of the agency's internal control system as it relates both to the SCDDSN as well as the agency's provider network.
- Understand the scope of internal and external auditors' review of internal control and obtain reports on significant findings and recommendations, together with management's responses.

**Internal Audit**

- To facilitate organizational independence, the Director of Internal Audit will report to the Committee.

**SCDDSN AUDIT COMMITTEE CHARTER**  
**AS PASSED BY SCDDSN COMMISSION SEPTEMBER 25, 2014**

- Review with the Director of Internal Audit the audit plan, risk assessment, , audit activities, and staffing of the internal audit function.
- Review and assess the adequacy of the Audit Committee Charter, requesting Commission approval for proposed changes on a periodic basis.
- Review the effectiveness of the internal audit function, including compliance with *The Institute of Internal Auditors' International Standards for the Professional Practice of Internal Auditing*.
- Review the results of internal audit findings with the Commission and share with SCDDSN management.

Finance

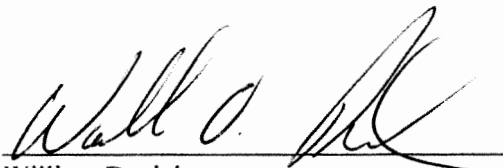
- To facilitate, upon request of the Commission, additional review, discussion or analysis of financial reports provided by the agency or external entities.
- To facilitate, upon request of the Commission, additional review, discussion or analysis of system impact of decisions made outside of the agency by external entities.

Compliance

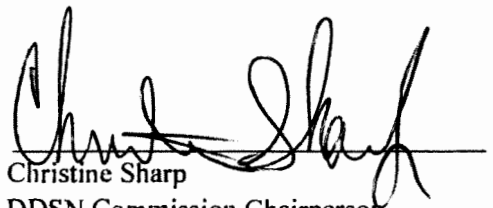
- Review the effectiveness of the system for monitoring compliance with laws and regulations.
- Review the findings of any examinations by regulatory agencies, and any auditor observations.

Reporting Responsibilities

- As requested, report to the Commission about Committee activities, issues, and related recommendations.
- Review any relevant reports issued or received, related to Committee responsibilities.



William Danielson  
Finance and Audit Committee Chairperson  
(Originator)



Christine Sharp  
DDSN Commission Chairperson  
(Approved)



# State of South Carolina

## Governor's Proclamation

**WHEREAS,** direct support professionals, including direct care workers, personal assistants, personal attendants, in-home support workers, and paraprofessionals, are the primary providers of long-term supports and services for millions of individuals; and

**WHEREAS,** assisting individuals with disabilities with their daily personal needs, direct support professionals must build a close, trusting relationship with their clients; and

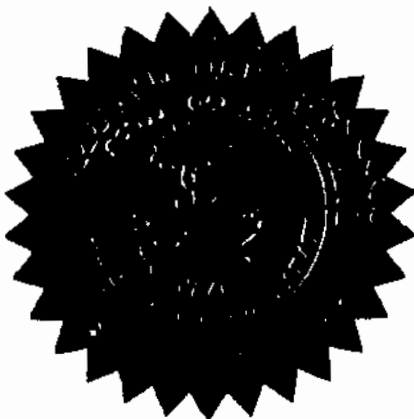
**WHEREAS,** direct support professionals provide essential services that help keep individuals with disabilities connected to their families and communities; and

**WHEREAS,** direct support professionals play a vital role in allowing an individual with disabilities to live successfully in the community and avoid more costly institutional care.

**NOW, THEREFORE,** I, Nikki R. Haley, Governor of the Great State of South Carolina, do hereby proclaim September 7-13, 2014, as

### DIRECT SUPPORT PROFESSIONALS RECOGNITION WEEK

throughout the state and encourage all South Carolinians to recognize direct support professionals for their contributions that enable individuals with disabilities to live meaningful, productive lives.



Handwritten signature of Nikki R. Haley in cursive script.

**NIKKI R. HALEY**  
**GOVERNOR**  
**STATE OF SOUTH CAROLINA**

**Planned Rotation of Monthly Commission Reports on Quarterly Waiting List Progress**

<b>FY 2014-2015</b>	<b>ID/RD</b>	<b>Community Supports</b>	<b>PDD</b>	<b>HASCI</b>
July Annual Report	X	X	X	X
August	X	X		
September				X
October			X	
November	X	X		
December				X
January			X	
February	X	X		
March				X
April			X	
May	X	X		
June				X

Critical List updates will be provided monthly

**South Carolina Department Of Disabilities & Special Needs**

<b>Community Waiting List</b>			
	<b>6/30/13</b>	<b>6/30/14</b>	<b>8/31/14</b>
<b>Critical</b>	45	48	54
<b>Priority One</b>	297	287	292
<b>Other</b>	1679	1647	1647
<b>Total</b>	1976	1934	1939
<b>Day Supports Waiting List</b>			
	<b>6/30/13</b>	<b>6/30/14</b>	<b>8/31/14</b>
<b>Day Program (Center Based)</b>	968	970	958
<b>Job Coach</b>	175	166	163
<b>Other</b>	175	178	173
<b>Total - Unduplicated</b>	1259	1252	1233
<b>Regional Centers Waiting List</b>			
	<b>6/30/13</b>	<b>6/30/14</b>	<b>8/31/14</b>
<b>Priority One</b>	1	0	0
<b>Other</b>	21	20	20
<b>Total</b>	22	20	20
<b>Intellectual Disability/Related Disabilities (ID/RD) Waiver Waiting List</b>			
	<b>6/30/13</b>	<b>6/30/14</b>	<b>8/31/14</b>
<b>ID/RD - Critical</b>	0	0	0
<b>Autism - Critical</b>	0	0	0
<b>Total - Critical</b>	0	0	0
<b>ID/RD - Regular</b>	3399	4240	4271
<b>Autism - Regular</b>	856	1202	1243
<b>Total - Regular</b>	4255	5442	5514
<b>Total</b>	4255	5442	5514
<b>Head &amp; Spinal Cord Injury (HASCI) Waiver Waiting List</b>			
	<b>6/30/13</b>	<b>6/30/14</b>	<b>8/31/14</b>
<b>HASCI - Critical</b>	0	0	0
<b>HASCI - Regular</b>	385	152	139
<b>Total</b>	385	152	139
<b>Physical Developmental Disability (PDD) Waiver Waiting List</b>			
	<b>6/30/13</b>	<b>6/30/14</b>	<b>8/31/14</b>
<b>Total</b>	1009	1338	1357
<b>Community Supports Waiver Waiting List</b>			
	<b>6/30/13</b>	<b>6/30/14</b>	<b>8/31/14</b>
<b>Total</b>	3787	4280	3582

South Carolina Department Of Disabilities Special Needs  
 Critical Needs List Activity For 7/31/2014 Through 8/31/2014

	As Of 7/31/2014 -----	Added During The Period -----	Removed During The Period -----	As Of 8/31/2014 -----
Coastal	5	10	5	10
Midlands	22	5	5	22
Pee Dee	10	6	8	8
Piedmont	13	8	7	14
	-----	-----	-----	-----
Total:	50	29	25	54
	=====	=====	=====	=====

SC DEPARTMENT OF DISABILITIES AND SPECIAL NEEDS  
 FINANCIAL POSITION ANALYSIS - OPERATING FUNDS  
 FYE 2014 AS OF 06/30/2014

	State Fund Revenue (Appropriations)	Earned Medicaid Revenue	Other Revenue & One-Time Carryforward	Federal and Restricted Funds	Total
<b>Activity through 06/30/2014</b>					
Revenue	\$187,957,612	\$346,143,014	\$2,104,403	\$717,362	\$536,922,391
Carryforward	2,232,951 (1)	1,531,456	63,270	130,687	\$3,958,363.00
Personal Services Expense	(46,481,702)	(12,555,708)		(187,767)	(\$59,225,177)
Fringe & Benefit Expense	(19,003,625)	(5,501,331)		(70,148)	(\$24,575,104)
Other Operating Expense	(123,883,234)	(323,568,658)	(1,833,395)	(234,395)	(\$449,519,682)
<b>Reconciled per Financial System as of 06/30/2014 carried forward to SFY2015</b>	<b>\$822,002 (1)</b>	<b>\$6,048,773 (2)</b>	<b>\$334,278</b>	<b>\$355,739 (3)</b>	<b>\$7,560,789</b>

- (1) PDD & E.H.R. System \$ carried forward (
- (2) Amounts related to potential paybacks due DHHS / Medicaid (example: ICF settlements, 50/50 Admin rate settlements, Ancillary Services)
- (3) SFY14 payback due SC DOE

South Carolina Department of Disabilities and Special Needs			
FY 2014-2015 Spending Plan for DDSN Commission Consideration - September 25, 2014			
Financial Projections for Fiscal Year 2015	Description	Base Expenditures as of July 1, 2014 (Total Funds)	Commitments after July 1, 2014 (Total Funds)
<b>Base Expenditures:</b>			
<b>Administration</b>		\$7,589,267	
<b>Residential Services</b>		\$215,920,625	
<b>Day Supports</b>		\$57,087,742	
<b>Individual/Family Support Services</b>		\$41,977,718	
<b>Service Coordination</b>		\$16,386,646	
<b>Early Intervention</b>		\$19,314,656	
<b>Prevention</b>		\$9,461,376	
<b>Interagency Service Contracts</b>		\$1,326,814	
<b>Special Service Contracts (RFP)</b>		\$235,000	
<b>Regional Centers/Community Program Services</b>		\$95,176,986	
<b>Subtotal</b>		\$464,476,830	
<b>Service Development</b>			
<b>Residential Services:</b>			
1. Movement of Individuals from Regional Centers	50 Placements from FY 15 New Funding		\$5,000,000
2. Critical /Crisis Response			
a. Autism: Beds Vacated	25 Placements Due to Turnover - from base	\$1,685,500	
b. ID: Beds Vacated	255 Placements Due to Turnover - from base	\$17,192,100	
c. HASCI: Beds Vacated	1 Placement Due to Turnover - from base	\$67,420	
3. Alternative Residential Placements			
a. Bed Attrition to serve dually diagnosed	54 Placements for MH/ID Dually Diagnosed - from base	\$4,554,900	
b. ID Development	8 Placements Least Restrictive Residential - from base	\$170,296	
4. Residential Expansion			
a. Bed Development	200 Placements from FY 15 New Funding		\$15,170,600
b. CLOUD	40 Placements using Residential Service Alternatives - from base	\$1,484,700	
<b>At Home Services:</b>			
<b>Head &amp; Spinal Cord Injury</b>			
1. HASCI Waiver Attrition	54 Waiver Slots through Attrition - from base	\$1,619,676	
2. HASCI Waiver - Expansion	300 Waiver Slots Expansion from DHHS Commitment		\$8,998,200
<b>Autism</b>			
1. ID/RD and CS Waiver Attrition	65 Waiver Slots through Attrition - from base	\$688,480	
2. ID/RD and CS Waiver - Expansion	125 Waiver Slots Expansion from FY 15 New Funding		\$1,324,000
3. PDD Program			
Attrition Slots	400 Slots through Attrition - from base	\$13,159,600	
<b>Intellectual Disability</b>			
1. Family Support At Home Services			

South Carolina Department of Disabilities and Special Needs			
FY 2014-2015 Spending Plan for DDSN Commission Consideration - September 25, 2014			
		Base Expenditures as of July 1, 2014 (Total Funds)	Commitments after July 1, 2014 (Total Funds)
<b>Financial Projections for Fiscal Year 2015</b>	<b>Description</b>		
a. ID/RD Waiver - Attrition	64 Waiver Slots through Attrition - from base	\$677,888	
b. ID/RD Waiver - Expansion	660 Waiver Slots Expansion from FY 15 New Funding		\$6,990,720
c. CS Waiver - Attrition	592 Waiver Slots through Attrition - from base	\$6,221,920	
d. CS Waiver - Expansion	615 Waiver Slots Expansion from FY 15 New Funding		\$6,463,650
2. Consolidated State Service Package	Expansion and Conversion to New State Service Model - from FY 15 New Funding		\$3,454,500
3. Consumer Needs Assessment	Additional Band Changes and Outliers - from base	\$300,000	\$600,000
<b>Statewide Initiatives:</b>			
<b>Personal Services and Employer Fringe Benefit Increase</b>			
System Wide Increase	2% Pay Increase for Employees and Employer Health Insurance Increase		\$11,445,981
<b>Administrative Initiatives</b>			
1. Web-Based Developmental Disabilities Software	Electronic Documentation, Reporting and Communication Software		\$975,000
2. Talintel	Employment Screening - Whitten Regional Center		\$12,500
<b>One-Time Capital</b>			
1. Capital Development/Infrastructure	Required Maintenance, Health/Safety Upgrades, Technology Needs	\$2,800,000	
2. Regional Centers	Capital Projects Debt Service Funding - Approved by Commission April 2014	\$2,997,000	
<b>Other One-Time Funds Utilization</b>			
1. Greenwood Genetic Center - Proviso 36.13	Funding for Autism Research		\$500,000
2. Lander University - Proviso 118.16	Lander University Therapeutic Equestrian Center - Burton Center		\$300,000
3. Autism Services - Proviso 118.16	Autism Services		\$1,150,000
4. Special Needs Park - Savannah's Playground - Myrtle Beach - Proviso 118.16	Savannah's Playground Special Needs Park		\$200,000
5. Charles Lea Center - Proviso 118.16	Adult Day Program		\$100,000
6. Community Providers Funding	Infrastructure Needs - Approved by Commission July 2014		\$750,000
Projected Expenditures for Funding		\$518,096,310	\$63,435,151
<b>Total</b>			<b>\$581,531,461</b>

**CONSUMER DRIVEN MODEL  
OF  
CONSOLIDATED STATE FUNDED COMMUNITY SUPPORTS**

**Staff Recommendation**

**FUNDING AVAILABLE**

Community Support Services	\$ 10,008.00
State Funded Case Management	\$ 1,338.36
Financial Manager Activity	<u>\$ 750.00</u>
<b>Total Package</b>	<b>\$ 12,096.36</b>

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**SERVICES AVAILABLE BASED ON ASSESSED NEED**

	<u>Unit Cost</u>	<u>Unit</u>
<b><u>DAY SUPPORTS</u></b>		
Individual Employment Services	\$ 51.55	Hour
Day Supports	\$ 16.91	Half day
Adult Day Health Care	\$ 45.00	Day
Adult Day Health Care - Transportation	\$ 7.50	One way
Adult Day Health Care - Nursing	\$ 15.00	Day
<b><u>OTHER SERVICES</u></b>		
Personal Care	\$ 4.00	15 minutes
Respite	\$ 9.30	Hour
In-Home Supports	\$ 12.30	Hour
Incontinence Supplies		Manual Price
Assistive Technology		Manual Price
Environmental Modification		Manual Price
Private Vehicle Modification		Manual Price
Personal Emergency Response - Installation	\$ 30.00	Item
Personal Emergency Response - Recurring	\$ 30.00	Month
Behavior Supports	\$ 27.00	30 Minutes

**NOTE: Individuals receiving the Consolidated State Funded Community Supports are not eligible to receive State Funded Family Support/Respite.**



**South Carolina Department of Disabilities and Special Needs  
FY 2014-2015 Capital Development/Infrastructure Needs**

Health/Safety Items and Required Maintenance for Community Providers	\$ 2,000,000
Regional Center & Community Providers Statewide Technology Needs	<u>\$ 800,000</u>
<b>Total</b>	<b><u>\$ 2,800,000</u></b>

## FY 2014-2015 CAPITAL IMPROVEMENT PROJECT LIST

For April 17, 2014 Commission Meeting

- |           |   |                      |
|-----------|---|----------------------|
| <b>1</b>  | <b><u>Pee Dee &amp; Saleeby Centers - Preventive Maintenance</u></b>  | <b>\$ 522,000.00</b> |
|           | The project scope includes life cycle repair and replacement of various building components in dormitories and other buildings at Pee Dee Center campus and satellite Saleeby Center campus. The work includes bathroom renovation replacing damaged fixtures and finishes in six Mulberry dorms, totaling 24 bathrooms; replacement of worn out cooking equipment in the PD Center Central Kitchen where all consumer meals are prepared; replacement of failing HVAC equipment at the PD Central Kitchen and one Mulberry Dorm; replacement of wall wainscoting, accessible handrails, and damaged ceiling tiles at Saleeby Center; replacement of worn out floor finishes at PD Admin and Program buildings; replacement of worn out commercial laundry equipment at Saleeby Center; and miscellaneous preventive maintenance repairs. |                      |
| <b>2</b>  | <b><u>Statewide - Emergency Generators</u></b>  | <b>\$ 225,000.00</b> |
|           | Project funds will be used to repair, replace, and maintain aging emergency generators statewide, in order to provide reliable emergency power.   |                      |
| <b>3</b>  | <b><u>Statewide - Community Facilities - Preventive Maintenance &amp; License Conversion</u></b>  | <b>\$ 400,000.00</b> |
|           | Project funds will be used to replace building components that require life cycle replacement, such as HVAC equipment, water heaters, windows & doors, roofing, life safety systems, and other identified needs, including energy efficient lighting and building envelope insulation. Funds will be used to construct code compliance upgrades in order to convert from ICF-ID to CRCF license.  |                      |
| <b>4</b>  | <b><u>Midland Center- Preventive Maintenance</u></b>  | <b>\$ 390,000.00</b> |
|           | The project scope includes life cycle repair and replacement of various building components in dormitories and other buildings at Midlands Center campus. The work includes removal of underground storage tank and fueling equipment; painting of exterior entrances of residential buildings; exterior lighting and interior lighting controls; administration building ceiling remediation; replacement of carpeting in corridor and renovation of bathrooms for ADA compliance in Developmental Pediatrics; and miscellaneous preventive maintenance repairs.   |                      |
| <b>5</b>  | <b><u>Whitten Center - Preventive Maintenance</u></b>   | <b>\$ 325,000.00</b> |
|           | Project funds will be used to upgrade existing dormitory fire alarm systems to include carbon monoxide detection in 13 residential Dorms; window replacement at Dorm 106; Sloan Building day activity renovations; boiler replacement at Dental Clinic; tree trimming and removal in various areas of campus to mitigate potential storm damage; landscaping at Sensory Garden; and other identified needs that enhance the safety and welfare of Whitten Center residents. WC Trust Funds of \$110,000 will be utilized for tree trimming and Sensory Garden landscaping.  |                      |
| <b>6</b>  | <b><u>Coastal Center- Preventive Maintenance</u></b>  | <b>\$ 250,000.00</b> |
|           | The project scope includes kitchen renovations at Hillside 220, 320, 420, 520, 620, Highlands 710, 810, 910; and emergency replacement of HVAC equipment and commercial appliances with new, more energy efficient equipment at run-to-failure demise.  |                      |
| <b>7</b>  | <b><u>Coastal Center - Dental Clinic Renovations</u></b>  | <b>\$ 250,000.00</b> |
|           | Project funds will be used to refurbish existing dental clinic area to provide safety, wheelchair and stretcher access, replace obsolete dental equipment, and to bring dental clinic into compliance with regulatory requirements.   |                      |
| <b>8</b>  | <b><u>Whitten Center -Demolition of Regional Office Building (Add to CPIP 13-14 WC demolition project)</u></b>  | <b>\$ 50,000.00</b>  |
|           | Project funds will be used to demolish unsafe two story staff residence located on Whitten Center campus. Funds will be added to last year's project to demolish the WC Regional Office Building.   |                      |
| <b>9</b>  | <b><u>Statewide -Network Infrastructure/ Telephone System Replace (Add to exist. project J16-9874)</u></b>  | <b>\$ 340,000.00</b> |
|           | Second year funding will fully fund project to replace agency network equipment and add wireless access points to residential and administration buildings at each campus to reduce the annual maintenance cost of old systems, and provide and install Voice over IP telephone systems at each regional center (Whitten, Coastal, Pee Dee and Midlands), thus replacing 25 year old telephone systems at Whitten and Coastal Centers and replacing State Legacy system at Midlands and Pee Dee Centers, moving all four campuses to the new State telephone system.  |                      |
| <b>10</b> | <b><u>Regional Centers- Energy Mgmt. Controls System Replacement- (Add to exist. project J16-9868)</u></b>  | <b>\$ 245,000.00</b> |
|           | Project funds will be used to replace existing energy management systems that are failing due to obsolete hardware and software. These systems reduce energy consumption and provide safety at regional centers by controlling HVAC equipment, water temperatures, emergency generators weekly exercise, etc. DDSN staff recommends that this project be procured as a 5 year contract consisting of five one-year optional renewals. This request represents year two of potential five year funding.  |                      |

**Total** **\$ 2,997,000.00**

**Financial Projections for Fiscal Year 2015  
 Financial Projections  
 FY 2015 Revenue**

<b>Revenue Sources:</b>	<b>FY 2015 Base</b>	<b>Percentage of Revenue</b>
<b>State Appropriated Funds</b>	<b>\$202,751,437</b>	<b>34.56%</b>
<b>State Allocation for Employer Share of Health Insurance Increase</b>	<b>\$4,135,432</b>	<b>0.70%</b>
<b>One-time State Funds - Special Items</b>	<b>\$1,750,000</b>	<b>0.30%</b>
<b>State Carry Forward Funds</b>	<b>\$822,002</b>	<b>0.14%</b>
<b>Other Carry Forward Funds</b>	<b>\$6,383,051</b>	<b>1.09%</b>
<b>Federal Funds</b>	<b>\$340,000</b>	<b>0.06%</b>
<b>Medicaid Revenue</b>	<b>\$363,281,886</b>	<b>61.91%</b>
<b>Education Improvement Act (EIA) Funds</b>	<b>\$613,653</b>	<b>0.10%</b>
<b>Other Earnings</b>	<b>\$873,365</b>	<b>0.15%</b>
<b>Debt Service Funds</b>	<b>\$5,797,000</b>	<b>0.99%</b>
<b>Total Projected Revenue</b>	<b>\$586,747,826</b>	<b>100.00%</b>

**South Carolina Department of Disabilities and Special Needs  
FY 2015 – 2016 Budget Request In Priority Order  
Staff Recommendation**

Program Need		State Funding Required to Meet Need for FY 2015-2016	Budget Request for FY 2015-2016	New Services By Individual Based on FY 2016 Request
<b>1</b>	Service funding rates must be sufficient to cover the actual cost of care as a maintenance of effort to the providers of services. If not funded, local community providers will not be able to continue to provide the same level of service or maintain quality as there are no automatic increases to cover increased operational expenses. Over the past years the costs of gasoline, food, electricity, medical professionals and other goods and services have increased significantly.	<b>\$5,000,000</b>	<b>\$5,000,000</b>	<b>Statewide</b>
<b>2</b>	Provide individuals with severe disabilities on waiting lists with in-home supports and services necessary to keep them at home with family and prevent unnecessary and expensive out-of-home placements. This request will provide approximately 1,400 individuals with severe disabilities on waiting lists with in-home supports and services necessary to keep them at home with family and prevent unnecessary and expensive out-of-home placements. Supports strengthen the family and allow family caregivers to remain employed. Provide necessary residential supports and services for individuals living with aging caregivers. As of June 30, 2014, there were over 1,200 individuals with severe disabilities living with parents/caregivers age 70 and over. More than 450 of these caregivers are at least 80 years old. The requested funds will provide residential and day supports and services for 100 individuals.	<b>\$31,000,000</b>	<b>\$7,200,000</b>	<b>1,400 At-Home 100 Residential</b>
<b>3</b>	Employment initiative that represents the state's need to develop school to work transition for individuals aging out of the public school system and the need to establish job recruitment, job coach and job retention for adults with disabilities currently receiving day supports or on the waiting list. A two-prong approach, \$600,000 of this new funding will provide employment services for approximately 75 adults with an intellectual disability, autism, traumatic brain injury or spinal cord injury and \$500,000 of this funding will allow approximately 50 younger individuals to transition from public school to employment.	<b>\$5,000,000</b>	<b>\$1,100,000</b>	<b>125</b>
<b>4</b>	Increase and improve access to respite services critical to helping parents and other family caregivers cope with the stress of providing daily care and supervision to their loved one. DDSN needs to increase the hourly rate that is paid to respite caregivers. The hourly rate that DDSN pays for this service has not been increased during the last twelve years except a \$1.00 increase two years ago. DDSN is requesting new state funds to further increase the hourly rate by an additional \$2.00, for a total hourly rate of \$11.30. This increase will provide better access to this valuable service by identifying more caregivers as well as attracting more providers on a statewide basis who will qualify to provide this important service.	<b>\$1,000,000</b>	<b>\$1,000,000</b>	<b>Statewide</b>
<b>5</b>	Provide for the increased cost of providing care and addressing nursing and supervision needs of consumers. Address workforce issues to recruit and retain quality staff that provide essential 24/7 nursing care and direct supervision and care of consumers. Quality cannot be reduced and staffing ratios must meet compliance standards and be maintained. Wage compression exists where longtime quality employees make the same wage as new hires. Loss of longtime quality employees due to wage levels not keeping up with industry benchmarks increases turnover, affects the quality of consumer care, results in higher contract cost and increases the cost of training new staff to perform these vital services.	<b>\$1,000,000</b>	<b>\$1,000,000</b>	<b>Statewide</b>

**South Carolina Department of Disabilities and Special Needs  
FY 2015 – 2016 Budget Request In Priority Order  
Staff Recommendation**

Program Need		State Funding Required to Meet Need for FY 2015-2016	Budget Request for FY 2015-2016	New Services By Individual Based on FY 2016 Request
<b>6</b>	Boost the continued transition of individuals with very complex needs from institutional (ICF/ID) settings to less restrictive community settings, while maintaining quality care. DDSN has managed this movement within its own resources for 19 years. With increasing cost of care for those individuals leaving the regional centers, new state funds are necessary to allow individuals with the most complex medical and behavioral challenging needs to move without jeopardizing their health and safety. This request also maintains the provision of quality care at the regional centers as required. Funds requested will allow 40 individuals to move to community settings.	<b>\$1,200,000</b>	<b>\$1,200,000</b>	<b>40</b>
<b>7</b>	Increase access to post-acute rehabilitation that is specialized for traumatic brain or spinal cord injuries. This request will fund specialized rehabilitation for 8 to 10 individuals who are uninsured or underinsured.	<b>\$9,400,000</b>	<b>\$500,000</b>	<b>8 – 10</b>
<b>8</b>	Maintain and expand statewide access to genetic services provided by Greenwood Genetic Center. New state funds are required to replace resources no longer available to maintain current service levels. New funds will also be used to expand the metabolic treatment and genetic counseling services.	<b>\$1,765,000</b>	<b>\$565,000</b>	<b>Statewide</b>
<b>9</b>	Improve IT/Data Security statewide, replace obsolete systems, create a bridge to address BabyNet requirements and make system modifications related to Medicaid requirements to include data security and HIPAA compliance. The intended impact is to protect personal and healthcare data, to create efficiencies in DDSN's statewide network and to meet new demands required by external entities.	<b>\$1,800,000</b>	<b>\$1,000,000</b>	<b>Statewide</b>
<b>TOTAL</b>			<b>\$18,565,000</b>	

**Pending Issues with Fiscal Impact for FY 2015 - 2016:**

- **Change in Interpretation of DDSN Eligibility for Individuals Determined Incompetent to Stand Trial**
- **Change to Administrative Cost as it relates to Medicaid**
- **Changes and Implementation of Waiver Case Management**