

South Carolina Department of Disabilities and Special Needs
Head and Spinal Cord Injury Division
FY-2025 *ThinkFirst* Injury Prevention Project Application

Project Title: _____

Total Funds Requested from DDSN: _____

Applicant Agency/Organization: _____

Project Coordinator: _____

Work Address (include zip code): _____

Work Phone (include area code): _____ FAX Number (include area code): _____

E-Mail Address: _____

Supervisor of Project Coordinator: _____

Work Address (include zip code): _____

Work Phone (include area code): _____ FAX Number (include area code): _____

E-Mail Address: _____

Agency/Organization to administer or serve as fiscal agent for the project contract:

Name: _____

Federal or Tax Identification Number: _____

Fiscal Administrator:

Name and Title: _____

Work Address (include zip code): _____

Work Phone (include area code): _____ FAX Number (include area code): _____

E-Mail Address: _____

ThinkFirst Injury Prevention Project Narrative

All five (5) sections of the Project Narrative indicated below must be addressed:

I. Problem to be Addressed/Magnitude of Problem

Summarize the injury problem you propose to address in your statewide or local project.

Data concerning injury-related deaths and non-fatal injuries are available on the following two websites:

<https://www.scdhec.gov/blogs/south-carolina-health-glance-leading-causes-death-and-hospitalizations>
https://scdps.sc.gov/ohsjp/stat_services

II. Proposed Project Description

- 1) Project Goal: A broad statement of purpose of the proposed project.
- 2) Target Population: The target population for the project, including estimated number of individuals to be involved with or reached by the project.
- 3) Objectives: Discreet objectives to reduce the incidence or risk of injury. Each objective must be related to the goal of the project.
- 4) Approach: General strategies and activities to accomplish each objective. DDSN recognizes that Coronavirus may impact the ability of ThinkFirst Chapters to deliver the ThinkFirst message in the traditional manner. The applicant's strategies for approach should account for this potentiality, and should outline non-traditional methods of delivering the ThinkFirst message. This can include partnerships with local schools and/or churches to deliver the ThinkFirst message virtually, in smaller group settings, etc.

III. Collaboration/Partnerships

Identify the organization(s), agency/agencies, or program(s) that will be involved in the proposed project.

For each identified entity, specify the type of involvement, such as sharing resources, conducting joint activities, collaboration with training, or additional funding source.

IV. Project Implementation Plan

Complete the form provided as Appendix A for each objective listed above in Section II.

Specific activities to accomplish each objective must include responsible person(s), target group/number to be served, target dates, and a measure of documentation/evaluation.

V. Continuation Plan

Describe plans to continue or expand project activities after SCDDSN funding expires. Include other organizations, agencies, or programs to be involved in continuation, as well as possible sources of future funding.

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ThinkFirst Injury Prevention Project Budget

A. Estimated Expenditures

Salaries and equipment purchases are **not** funded within the scope of this contract.
Funds must be expended as proposed unless prior approval is given by the HASCI Division.

Supplies and Materials:

_____	\$	_____
_____	\$	_____
_____	\$	_____
_____	\$	_____
_____	\$	_____
_____	\$	_____
_____	\$	_____
_____	\$	_____

Other Expenses:

_____	\$	_____
_____	\$	_____
_____	\$	_____
_____	\$	_____
_____	\$	_____
_____	\$	_____
_____	\$	_____
_____	\$	_____

Total Expenditures:

\$ _____

B. Estimated Revenue

Total funds requested from SCDDSN \$ _____

Funds from other sources available to this project \$ _____

Note source and designate use below:

Total Revenue: \$ _____

South Carolina Department of Disabilities and Special Needs
Head and Spinal Cord Injury Division

ThinkFirst Injury Prevention Project Certification

Agency/Organization Officials Authorizing this Application:

Name and Title (*typed or printed*): _____

Signature of Executive Director (*or Designee*)

Date: _____

Name and Title (*typed or printed*): _____

Signature of Fiscal Administrator

Date: _____

Appendix A

South Carolina Department of Disabilities and Special Needs
Head and Spinal Cord Injury Division

ThinkFirst Injury Prevention Project Implementation Plan

Complete a separate form for each objective included in the proposed project description.

Goal: _____

Objective: _____

Activity	Person(s) Responsible for Activity	Target Group/ Number To be Served	Target Dates	Evaluation Methods (Examples: attendance logs, survey, pre and post-tests)

Appendix B

South Carolina Department of Disabilities and Special Needs
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Examples of *ThinkFirst* Injury Prevention Projects

Develop a new *ThinkFirst* chapter, partner to expand area of an existing chapter, or strengthen effectiveness of an existing chapter to:

1. Conduct statewide and/or local activities to raise awareness of traumatic brain injury / spinal cord injury and their common causes. Encourage community agencies and organizations to educate young children, youth, and teens about prevention of these lifelong disabilities.
2. Collaborate with schools and community organizations to offer *ThinkFirst* curricula to educate children, parents and teachers about prevention of unintentional injuries.
3. Expand on previous local prevention projects and offer programs statewide. Collaborate with school districts, community organizations, and HASCI Resource/Drop-In Centers.
4. Recruit and conduct training workshops for V.I.P. (Voices for Injury Prevention) speakers who are survivors of traumatic brain injury or spinal cord injury.

Recommended Community Organizations/Agencies for Collaboration:

After-School Programs	American Red Cross
Brain Injury Support Groups	Bicycle Clubs
Child Development Centers	Churches
Colleges/Universities	Emergency Medical Services (EMS)
Hospitals	Law Enforcement
Local DDSN Boards – HASCI Divisions	Local Health Departments
Motorcycle Clubs	Recreation Departments
South Carolina SAFE KIDS Coalitions	School Districts
Spinal Cord Injury Support Groups	