

**From:** [Linguard, Christie](#)  
**Subject:** Meeting Notice - The Commission of the SCDDSN - Special Committee on Commission Communications Meeting - February 9, 2021  
**Date:** Friday, February 5, 2021 2:53:30 PM  
**Attachments:** [Agenda -Special Committee on Commission Communications Meeting 02 05 21.pdf](#)

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**Good Afternoon,**

**The Commission of the South Carolina Department of Disabilities and Special Needs will hold a Special Committee on Commission Communications meeting on Tuesday, February 9, 2021, at 3:00 p.m. The Committee Meetings are normally held at the SC Department of Disabilities and Special Needs Central Administrative Office, 3440 Harden Street Extension, Columbia, SC. However, due to the recent public health guidance regarding "social distancing," the Commission Committee will conduct a Virtual Meeting. All Committee members will attend the meeting via Skype. The meeting will be open to the public via a live audio stream only. To access the live audio stream please visit [www.ddsn.sc.gov](http://www.ddsn.sc.gov).**

**Please see the attached agenda for the Special Committee on Commission Communications Meeting.**

**For further information or assistance, contact (803) 898-9769 or (803) 898-9600.**

**Thank you for your understanding and cooperation during this unique time period.**

## **SPECIAL COMMUNICATIONS COMMITTEE AGENDA**

**Commission of the South Carolina Department of Disabilities and Special Needs  
3440 Harden Street Extension  
Conference Room 251 and Skype  
Columbia, South Carolina**

**February 9, 2021**

**3:30 p.m.**

- 1. Call to Order** **Committee Chair Barry Malphrus**
- 2. Statement of Announcement** **Kimberly McLeod on behalf of Chairman Malphrus**
- 3. Invocation** **Committee Chair Barry Malphrus**
- 4. Review of Scope of Committee Work** **Committee Chair Barry Malphrus**
- 5. Adoption of Agenda**
- 6. New Business:** **Committee Chair Barry Malphrus**
  - A. Discussion of Central Office Signage/Online**
  - B. Discussion of On-boarding of New Commissioners**
    1. Current Standardized Onboarding Process to Continue Indefinitely
    2. Addition to Onboarding Process
  - C. Discussion of Commissioner Exit Procedure**
- 7. Next Meeting**