

MEETING SUMMARY OF THE POLICY COMMITTEE
Commission of the South Carolina Department of Disabilities and Special Needs
3440 Harden Street Extension
Columbia, South Carolina
July 12, 2022

IN ATTENDANCE: Chairman, Barry Malphrus; Commissioner David Thomas
Dr. Michelle Fry, Lori Manos, Erin Oehler, Carolyn Benzon, Harley Davis, Ann Dalton,
Courtney Crosby; Debra Punzirudu; Nancy Rumbaugh, and Colleen Honey

1. Adoption of Agenda

Chairman Malphrus requested committee members to adopt the agenda.

As there were no objections, agenda was adopted.

2. Approval of Summary Notes from the June 14, 2022 Meeting

Chairman Malphrus requested committee members to adopt the summary notes.

As there were no objections, summary notes from the June 14, 2022 meeting were adopted.

3. 800-07-DD: South Carolina Commission on Disabilities and Special Needs Committee Procedures

According to the directive, annual review and updating of Committee procedures (if necessary) is suggested each July or when a new Committee Chair is assigned. The Policy Committee had no changes to its procedures and recommended the other Committees (Finance & Audit; Legislative and Personnel) conduct a review as well.

4. Old Business:

A. 100-30-DD: Eligibility Determination

The directive was posted for external review. No comments were received. A copy of the draft version and final version were included in the Committee packet. As there were no objections, the directive will be presented to the full Commission for approval and signing.

B. 535-11-DD: Appeal and Reconsideration of Decision

The directive was posted for external review. No comments were received. A copy of the draft version and final version were included in the Committee packet. As there were no objections, the directive will be presented to the full Commission for approval and signing.

C. 567-04-DD: DDSN Approved Crisis Prevention Curricula List and Curriculum Approval Process

The directive was posted for external review. No comments were received. A copy of the draft version and final version are included in the Committee packet. As there were no objections, the directive will be presented to the full Commission for approval and signing.

D. 600-05-DD: Behavior Supports, Psychotropic Medications and Prohibited Practices

The directive was posted for external review. Only one comment was received and addressed. A copy of the draft version and final version were included in your Committee packet. As there were no objections, the directive will be presented to the full Commission for approval and signing.

E. 300-04-DD: Maintenance of Physical Plant

After further review by staff, it was determined to mark this directive OBSOLETE and incorporate into 300-05-DD (Item #F) on the agenda. As there were no objections, the directive will be presented to the full Commission as OBSOLETE together with the other directive (Item #F) after it has gone out for external review.

F. 300-05-DD: Maintenance Management Contract Requirements for Community Residential Homes

Staff determined after further review of 300-04-DD (Item #E) to combine the two directives into one. The Committee asked for several changes. As there were no objections, the directive will go out for public comment (10-day review) and will be offered at the next Policy meeting (August 9) for approval to present to the full Commission for signing.

5. **New Business:**

A. 700-09-DD: Determining Need for Residential Services

Staff presented this new directive which incorporates several other directives (Item #C and #D). As there were no objections, the directive will go out for public comment (10-day review) and will be offered at the next Policy meeting (August 9) for approval to present to the full Commission for signing.

B. 700-03-DD: Informed Choice in Living Preference (Intermediate Care Facilities for Individuals with Intellectual Disabilities)

Staff presented this directive to reflect changes in regards to the new directive 700-09-DD (Item #A). As there were no objections, the directive will go out for public comment (10-day review) and will be offered at the next Policy meeting (August 9) for approval to present to the full Commission for signing.

C. 502-01-DD: Admissions/Discharge of Individuals to/from DDSN Funded Community Residential Settings

This directive was incorporated into the new directive 700-09-DD (Item #A). Staff determined it should be declared OBSOLETE. As there were no objections, the directive will be presented to the full Commission to be deemed OBSOLETE together with the other directives (Item #A) and (Item #B) after they have gone out for external review.

D. 502-05-DD: Waiting List

This directive was incorporated into the new directive 700-09-DD (Item #A). Staff determined it should be declared OBSOLETE. As there were no objections, the directive will be presented to the full Commission to be deemed OBSOLETE together with the other directives (Item #A) and (Item #B) after they have gone out for external review.

E. 275-04-DD: Procedures for Implementation of DDSN Provider Audit Policy for DSN Boards

This directive is reviewed yearly, and as such, it was determined it did not qualify/require public review. After a brief discussion, the Policy Committee made one change. As there were no objections, it will be presented to the Commission for signing.

F. 275-06-DD: Procedures for Implementation of DDSN Audit Policy for Contracted Service Providers

This directive is reviewed yearly, and as such, it was determined it did not qualify/require public review. After a brief discussion, the Policy Committee made one change. As there were no objections, it will be presented to the Commission for signing.

4. Adjournment

The next meeting will take place on August 9, 2022.