

SOUTH CAROLINA COMMISSION ON DISABILITIES AND SPECIAL NEEDS

MINUTES

April 21, 2016

The South Carolina Commission on Disabilities and Special Needs met on Thursday, April 21, 2016, at 10:00 A.M. at the Department of Disabilities and Special Needs Central Office, 3440 Harden Street Extension, Columbia, South Carolina.

The following were in attendance:

COMMISSION

Present:

Bill Danielson, Chairperson
Eva Ravenel, Secretary
Mary Ellen Barnwell (Via Teleconference)
Sam Broughton
Katie Fayssoux
Gary Lemel
Vicki Thompson

DDSN Administrative Staff

Dr. Buscemi, State Director; Mr. David Goodell, Associate State Director, Operations; Mrs. Susan Beck, Associate State Director, Policy; Mr. Tom Waring, Associate State Director, Administration; Mrs. Tana Vanderbilt, General Counsel (For other Administrative Staff see Attachment 1 – Sign In Sheet).

Guests

(See Attachment 1 Sign-In Sheet)

Coastal Regional Center (via videoconference)

(See Attachment 2 Sign-In Sheet)

Georgetown County DSN Board

(No attendees due to VC issues)

Pee Dee Regional Center (via videoconference)

(See Attachment 4 Sign-In Sheet)

Pickens County DSN Board (via videoconference)

(See Attachment 5 Sign-In Sheet)

Whitten Regional Center (via videoconference)

(See Attachment 6 Sign-In Sheet)

York County DSN Board (via videoconference)
(See Attachment 7 Sign-In Sheet)

News Release of Meeting

Chairperson Danielson called the meeting to order and Commissioner Ravenel read a statement of announcement about the meeting that was mailed to the appropriate media, interested persons, and posted at the Central Office and on the website in accordance with the Freedom of Information Act.

Introduction

Chairperson Danielson introduced and welcomed the new commission members, Mrs. Katie Fayssoux and Dr. Sam Broughton

Invocation

Commissioner Ravenel gave the invocation.

Adoption of the Agenda

The Commission adopted the April 21, 2016 Meeting Agenda by unanimous consent. (Attachment A)

Approval of the Minutes of the March 17, 2016 Commission Meetings

The Commission approved the March 17, 2016 Commission Meeting minutes with a change by unanimous consent.

Public Input

The following individuals spoke during Public Input: Ms. Deborah McPherson of Columbia; Mrs. Mary Poole, Executive Director, York County DSN Board; and Dr. Gerald Bernard, Executive Director, Charles Lea Center.

Commissioners' Update

Commissioners Thompson, Ravenel and Danielson spoke of events in their districts.

Committee Assignments

Chairperson Danielson appointed Commissioner Fayssoux to the Finance Audit Committee, replacing Commissioner Fred Lynn and Commissioner Broughton to the Policy Committee, replacing Commissioner Katherine Davis. Chairperson Danielson will determine the Policy Committee chairperson at a later time.

Autism Awareness Month

Mr. Daniel Davis, DDSN Autism Division Director, spoke of how the prevalence of autism has changed during his 31 years of serving individuals with autism. In 1984, research indicated that autism occurred in 1 in 10,000 live births. Today that number is 1 in 68 live births. He also spoke of the increase in referrals. Mr. Davis also recognized the efforts of the Autism Division staff across the state that assist individuals with autism and their families; he went on to thank the Commission for their support.

Ad Hoc Committee on Intake/Case Management Report

Commissioner Lemel, Chairperson of the Ad Hoc Committee, gave a summary of the meetings that were held to discuss how to improve the intake process. Upon recommendation of the Ad Hoc Committee, Commissioner Lemel made the following motion - Effective upon the implementation of the new DDSN RFP (projected to be October 2016) move the functions of DDSN Intake to community providers, both DSN Boards and QPLs. Providers will receive a one-time payment upon receipt of an appropriately completed eligibility packet. The current payment rate to providers will be \$175 per packet for non-BabyNet children and \$25 for BabyNet children. Agency staff will ensure functions of quality assurance, training, tracking, provider support, and timely response are incorporated into the decentralized system. The current estimated annual fiscal impact is \$1,172,500. DDSN agency staff will work with providers on implementation details and specifics. Discussion followed and the motion carried. (Attachment B)

Financial Report

Mr. Waring gave an analysis of the agency's financial activity through March of 2016 and the agency's current financial position. The agency's operating funds balance as of March 31, 2016 is \$49,987,367. He also provided a SCEIS report categorized by program which reflects budget verses actual expenditures through March. Mr. Waring provided an analysis of expenditures of the Regional Centers July 1, 2015 through March 31, 2016. All of the Centers are within the margins of their budgets. (Attachment C)

Capital Improvement Projects

Mr. Waring provided information on two preliminary projects, Coastal Center roof repairs and the Pee Dee Region Williamsburg Day Program addition. Discussion followed. Commissioner Thompson motioned to move forward with the two projects. The motion was seconded and passed. (Attachment D)

Waiting List Reduction Efforts

Mrs. Beck shared waiting list data as of April 1, 2016. She also presented data in the new Waiting List reporting format displaying the monthly data points by fiscal year to include the pending status. Discussion followed. Mrs. Beck spoke of the difference in totals between the reports. She also noted that there is no requirement in order to be placed on the Waiting List so some of the individuals may not be eligible for services. DHHS may in the future place Medicaid requirements. This may narrow down the number of individuals being added to the Waiting List. Discussion followed. Dr. Buscemi stated the agency will need approximately \$7 Million a year to not to grow the number of individuals on the Waiting List based on current rates of people being added to the lists. (Attachment E)

Critical Incidents

Mrs. Beck provided an incident management report for 2016 of the Community Residential, Day Services and Regional Centers. She also provided a presentation that included information of reporting procedures for abuse, neglect and exploitation and critical incidents. Dr. Buscemi stated that we need to better accurately describe incidents, as some incidents may not necessarily be critical, such as a stolen lawnmower. Discussion followed. It was agreed that the Commission will receive quarterly reports and Dr. Buscemi will make the Commission aware of any of abuse, neglect, and exploitation incidents that are substantiated. (Attachment F)

2015 Employee of the Year Awards

Mr. David Goodell stated that the Regional Center employees provide a wide array of services to the consumers 24-hours a day, 7-days a week and are extremely dedicated to our individuals that live at the Regional Centers. They truly are heroes. There is a small group that rise above the rest of the staff and are recognized through the Employee of the Year program. Mrs. Deirdre Blake-Sayers that chairs the Employee of the Year Selection Committee stated it is a very difficult task choosing the overall Employee of the Year from the five Regional Centers. The following announcements were made:

Mr. Wes Leonard announced Mr. Jack "Jay" Cunningham as Employee of the Year for the Whitten Regional Center. Mr. Cunningham performs duties as a Trades Specialist and has been employed at the Whitten Regional Center for more than three years. Commissioner Fayssoux presented a Commission resolution to Mr. Cunningham.

Mr. John Hitchman announced Ms. Annette McCants as Employee of the Year for the Saleeby Regional Center. Ms. McCants serves in the Laundry at the Center and has been employed at the Saleeby Regional Center for 17 years. Commissioner Lemel presented a Commission resolution to Ms. McCants.

Mr. John Hitchman announced Ms. Sheila Hedrick as Employee of the Year for the Pee Dee Regional Center. Ms. Hedrick performs duties as a Human Services Assistant and has been employed at the Coastal Regional Center for 27 years. Commissioner Broughton presented a Commission resolution to Ms. Hedrick.

Ms. Nancy Hall announced Ms. Maxine Moyer as Employee of the Year for the Midlands Regional Center. Ms. Moyer performs duties as a Human Services Assistant and has been employed at the Midlands Regional Center for 25 years. Commissioner Thompson presented a Commission resolution to Ms. Moyer.

Ms. Becky Hill announced Mr. Joseph Williams as Employee of the Year for the Coastal Regional Center. Mr. Williams performs duties as a Head Cook and Food Service Specialist and has been employed at the Coastal Regional Center for 13 years. Commissioner Ravenel presented a Commission resolution to Mr. Williams.

Dr. Buscemi announced that Ms. Sheila Hedrick was selected as the statewide 2015 DDSN Employee of the Year. Dr. Buscemi presented Ms. Hedrick with a plaque and a monetary award.

Election of Vacant Commission Officers

Chairperson Danielson stated with Fred Lynn's departure from the Commission Board, there is an open seat for Vice Chairperson. Chairperson Danielson nominated Commissioner Lemel for Vice Chairperson. By acclamation, Commissioner Lemel was elected Vice Chairperson.

State Director's Report

Dr. Buscemi reported on the following:

Financial Audit – the fieldwork is complete. The preliminary remarks indicate the department is in a good financial position. The audit is on schedule with the draft audit report to be issued by the middle of May.

Budget – Senate Finance is in the final day of budget discussions. Hopefully the House version or better comes out of the Senate. The Senate Finance Committee budget plan includes a 4 percent pay increase for state and DDSN provider employees.

Executive Session

An executive session was not held.

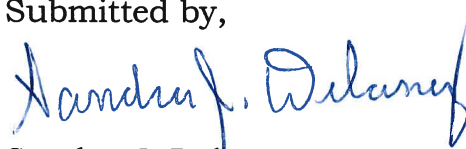
Next Regular Meeting

May 19, 2016

Adjournment

With no further business, Commissioner Danielson adjourned the meeting.

Submitted by,



Sandra J. Delaney

Approved:



Commissioner Eva Ravenel
Secretary

SC COMMISSION ON DISABILITIES AND SPECIAL NEEDS

Commission Meeting

April 21, 2016

Guest Registration Sheet

(PLEASE PRINT)

Name and Organization

- | | | |
|-----|---------------------|---------------------------|
| 21. | Shelia HEDRICK | DPSN Pee Center |
| 22. | Ben Orner | DDSN |
| 23. | John King | DPSN |
| 24. | John Hitchman | DDSN |
| 25. | May Park | YCBDSN |
| 27. | Thornwell Simon | |
| 28. | LINDA LEE | WCPC, PADD |
| 29. | KATHLEEN Roberts | WCPC, PADD |
| 30. | Rufus Britt | SCDASN |
| 31. | Rebecca Hill | SCDDSN-Coastal Center |
| 32. | Reyhan Miller | SC ADCouncil |
| 33. | Angela Jacillone | SC Spinal Cord Injury Ass |
| 34. | Shantenna Jett | KCP SIB |
| 35. | Stephen Wilken | Calum Dour |
| 36. | Jennifer Van Cleave | LGAA |
| 37. | Mike Keith | Meira Dillon DSN |
| 38. | Dominic Walsh | De Jasper |
| 39. | Gerard Bond | Charleston Center |
| 40. | Tamara Cummings | Audition Div. |

SC COMMISSION ON DISABILITIES AND SPECIAL NEEDS
Commission Meeting
April 21, 2016

Guest Registration Sheet

(PLEASE PRINT) Name and Organization

- 1. Alice Shook Berkeley Citizens
- 2. Hester S. Wannamaker DDSN Dist II
- 3. Sloan Todd Path Finders
- 4. ~~Ch Rose~~ Community Options
- 5. Ronda Ritchie DDSN Dist. II
- 6. Felita Martino ~~DDSN Dist II~~
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SC COMMISSION ON DISABILITIES AND SPECIAL NEEDS
Commission Meeting
April 21, 2016

Guest Registration Sheet

(PLEASE PRINT) Name and Organization

- 1. Ryan Way Clarendon County DSN
- 2. Susan L. Joke Horry County DSN
- 3. Ruth Blocker Darlington County DSN
- 4. Mary Maeck Lee Co DSN Board
- 5. Deborah K. Smith DDSN
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SC COMMISSION ON DISABILITIES AND SPECIAL NEEDS
Commission Meeting
April 21, 2016

Guest Registration Sheet

(PLEASE PRINT) Name and Organization

- 1. Elaine M. Theng
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SC COMMISSION ON DISABILITIES AND SPECIAL NEEDS
Commission Meeting
April 21, 2016

Guest Registration Sheet

(PLEASE PRINT) Name and Organization

1. Maryjo Nabors Care Focus, Inc.

2. Jason Tavernier Laurens G DW Board

3. TARA GLENN WC

4. DEBBIE DETROIA Whittem Center

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SC COMMISSION ON DISABILITIES AND SPECIAL NEEDS
Commission Meeting
April 21, 2016

Guest Registration Sheet

(PLEASE PRINT) Name and Organization

- 1. Janice Fowler YCBDSN
- 2. Micka Ashley YCBDSN
- 3. Michelle Shaffer YCBDSN
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SOUTH CAROLINA COMMISSION ON DISABILITIES AND SPECIAL NEEDS**A G E N D A**

**South Carolina Department of Disabilities and Special Needs
3440 Harden Street Extension
Conference Room 251
Columbia, South Carolina**

April 21, 2016**10:00 A.M.**

1. Call to Order *Chairperson Bill Danielson*
2. Welcome - Notice of Meeting Statement *Commissioner Eva Ravenel*
3. Invocation *Commissioner Eva Ravenel*
4. Introduction of Guests
5. Adoption of Agenda
6. Approval of the Minutes of the March 17, 2016 Commission Meeting
7. Public Input
8. Commissioners' Update *Commissioners*
9. Committee Appointments *Chairperson Bill Danielson*
10. Autism Awareness Month *Mr. Daniel Davis*
11. Business:
 - A. Ad Hoc Committee on Intake/
Case Management Report *Commissioner Gary Lemel*
 - B. Financial Report *Mr. Tom Waring*
 - C. Capital Improvement Projects *Mr. Tom Waring*
 - D. Waiting List Reduction Efforts *Ms. Susan Beck*
 - E. Critical Incidents *Ms. Susan Beck*
12. 2015 Employee of the Year Awards *Mr. David Goodell
Mrs. Deirdre Blake-Sayers*
13. Election of Vacant Commission Officers *Chairperson Bill Danielson*
14. State Director's Report *Dr. Beverly Buscemi*
15. Executive Session
16. Next Regular Meeting (May 19, 2016)
17. Adjournment

Scenario 1: Intake Function Completed by DDSN Qualified Intake Provider Selected by Individual/Family

After completing the Screening function, the individual/family is offered choice of qualified Intake provider

Centralized Screening:

- Provides community referrals to other agencies and resources when callers need them or if they have called the wrong agency
- Obtains contact information and basic information about existing diagnoses
- Explains Intake process
- If not Medicaid eligible and wants to apply for Medicaid, provides information about how to apply
- If Medicaid eligible, offers MTCM
 - MTCM Referral is made to DHHS (DHHS offers choice of provider)
- If not Medicaid eligible but an immediate and ongoing need is identified, requests State Funded Case Management and offers choice of provider
- Places individual's name on the Waiver Waiting list(s) or secures a signed declination

Intake by DDSN Qualified Intake Provider:

- Explains Intake process
- Gathers signed release forms (DDSN Service Agreement and permission to obtain records)
- If not Medicaid eligible but an immediate and ongoing need is identified, requests State Funded Case Management and offers choice of provider
- Gathers records
- Submits complete packet of information to the DDSN Eligibility Consumer Assessment Team (CAT)
- If testing is required as determined by CAT, coordinates testing and provides completed testing information to CAT

Eligibility:

- Reviews completed packet to determine need for testing
- Requests that testing be arranged if needed and reviews completed test results
- Makes DDSN eligibility decision based on completed packet
- Notifies family of the DDSN eligibility determination decision
- Provides family with appeal information if individual is found ineligible for DDSN services
- Closes case on CDSS if ineligible
- Determines need for DDSN case management if eligible
- Offers choice of case management service provider if need is determined

Additional Aspects:

- Assumes expected completion time of 90 days or less.
- DDSN Training for Qualified Providers Training
 - Provider staff who perform the Intake function must be qualified by DDSN
 - DDSN will provide and require continuing education of Qualified Intake Providers
- DDSN Quality Control Function
 - Review Packets for completeness and accuracy
 - If complete and accurate packet received, then packet is forwarded to CAT for DDSN eligibility determination
 - Forward invoice for payment to provider
 - If incomplete packet received, the local provider is contacted to obtain additional or different information
 - Field technical assistance questions from Intake providers
- DDSN Tracking Function
 - Track the status of the individuals seeking DDSN eligibility
 - Monitor timeliness of activities toward completed packet
- MMO requires services to be added through the RFP process

Fiscal Impact:

- The addition/retention of seven FTEs for DDSN
 - Six FTEs to complete the functions of Quality Control, Training, Tracking, and Support Functions
 - In March 2016 there were 574 packets submitted to CAT for eligibility determination, this equates to 25 packets a day to review and QA.
 - The CAT team of clinicians is already having to respond to multiple phone calls and inquires from various people around the state about what is an appropriate packet, and this was much more so when Care Coordination was decentralized.
 - This is not an efficient use of clinician's time and the agency needs to ensure a QA ability that does not take away from clinical time.
 - It is already a concern for the agency and if the local providers are completing the packet there will be an increased need for DDSN to be able to respond to inquires and questions, conduct necessary trainings and perform a quality control function.
 - One FTE for anticipated increased referral to State Funded Case Management in order to maintain timely approval responses
 - Increased referrals means increased work load on DDSN agency staff to approve and manage State Support Case Management referrals.
 - This is currently done with one employee who is at max capacity with the increase over the past couple years.

- DDSN currently gives State Supported Case Management to every person who receives a waiver slot not yet approved for MTCM in an effort to get people enrolled faster.
 - This was not the case until Waiver Waiting List reduction efforts.
 - This has substantially increased the work load for the agency.
 - The fiscal impact of these FTEs is approximately \$450,000
- Payment to providers for submitting a completed packet for Intake – does not assume home visit requirement in payment structure
 - Proposed rate of \$150 per completed packet
 - Rate calculation methods
 - Using current Case Management Rates as guide
 - Current MTCM rate is \$60 per hour
 - Assumes a 58% productivity factor (same as used by DHHS for MTCM)
 - Average of four hours per case needed to complete (as suggested by providers)
 - $4 \times \$60 = \$240 / 58\% = \$139.20$ per case
 - MTCM rate already has postage and administrative costs in the rate
 - Rounded up suggested rate to \$150 to account for individuals who never complete the packet but minimal staff time has been spent.
 - Rate calculated for hourly/salaried employee
 - DDSN pays current Care Coordinators about \$41K annually
 - Add 35% fringe of \$14,560 to equal \$56,160 annual salary and benefits
 - \$56,160 divided by 2080 work hours in a year = \$27 hourly wage
 - Add 25% or \$6.75 to account for postage and other administrative or operational costs
 - Hourly rate of \$33.75 per hour
 - Assumption of 4 hours to complete a packet (as suggested by providers)
 - $4 \text{ hours} \times \$33.75 \text{ hourly rate} = \135 per packet completed
 - No productivity factored in because hourly wage includes non-productive time
 - Rounded up to suggested rate of \$150 to account for individuals who never complete the intake process and initial time spent by the provider.
 - As a frame of reference the current rate for a clinical psychologist to complete an IQ evaluation which takes an average of 2 hours is \$120
 - Possible rate adjustment would be for increase modifier for the percentage of individuals who never complete a packet for referral.

Scenario 1 Estimated Total Fiscal Impact based on \$150 per packet rate- \$ 1,065,000

- FY 17 projected individuals to go through Eligibility Determination - 5800 – 6000
 - FY 17 projected individuals to go through Care Coordination as currently defined – 2600
 - Approximately 60 % are referred for eligibility determination – 1500
 - \$150 per packet x 1500 individuals = \$ 225,000
 - FY 17 projected individuals referred for Eligibility through other sources – 2200
 - \$150 per packet x 2200 individuals = \$ 330,000
 - FY 17 projected children to be referred for Eligibility from the BabyNet Program to be paid at a reduced rate - 3000
 - \$20 per packet X 3000 individuals = \$ 60,000
 - \$225,000+ \$ 330,000 + \$ 60,000 = \$ 615,000
 - DDSN cost of training, administration, quality assurance, and increased referrals for State Supported and MTCM Case Management = \$450,000
- \$ 615,000 + \$450,000 = \$ 1,065,000

Scenario 1 Estimated Total Fiscal Impact based on \$175 per packet rate- \$ 1,172,500

- FY 17 projected individuals to go through Eligibility Determination 5800 – 6000
 - FY 17 projected individuals to go through Care Coordination as currently defined – 2600
 - Approximately 60 % are referred for eligibility determination – 1500
 - \$175 per packet x 1500 individuals = \$ 262,500
 - FY 17 projected individuals referred for Eligibility through other sources – 2200
 - \$175 per packet x 2200 individuals = \$ 385,000
 - FY 17 projected children to be referred for Eligibility from the BabyNet Program to be paid at a reduced rate - 3000
 - \$25 per packet X 3000 individuals = \$ 75,000
 - \$ 262,500 + \$ 385,000 + \$ 75,000 = \$ 722,500
 - DDSN cost of training, administration, quality assurance, and increased referrals for State Supported and MTCM Case Management = \$450,000
- \$ 722,500 + \$450,000 = \$ 1,172,500

Other Financial Implications:

- Expected increase in referrals to State Supported Case Management
 - Some cases will be approved, therefore increased ongoing cost for State Supported Case Management – difficult to predict what costs.
 - Some cases will not meet criteria - no increased ongoing cost.
- Expected increase in MTCM provided by DDSN service delivery system providers.
 - DDSN pays the state match (30%) of all individuals receiving MTCM for our populations.
 - Difficult to predict the actual costs, though expect increases

SC Department of Disabilities and Special Needs
FY 2016 Monthly Financial Summary - Operating Funds
Month Ended: March 31, 2016

	General Fund (Appropriations)	Medicaid Fund	Other Operating Funds	Federal and Restricted Funds	Total
FY 2015 Cash Brought Forward	\$ 1,030,471	\$ 1,912,919	\$ 1,301,766	\$ 135,055	\$ 4,380,210
<u>FY 2016 YTD Activity</u>					
<u>Receipts/Transfers</u>					
Revenue	223,026,113	273,951,451	4,251,573	326,370	501,555,508
Interfund Transfers	(35,350,000)	35,100,000	-	250,000	-
<u>Disbursements</u>					
Personal Services	(34,527,701)	(10,961,308)	(37,855)	(173,037)	(45,699,901)
Fringe Benefits	(13,776,271)	(4,638,046)	-	(71,202)	(18,485,519)
Other Operating Expense	(109,214,372)	(281,993,656)	(428,265)	(1,186)	(391,637,478)
Capital Outlays	-	(71,327)	(54,127)	-	(125,454)
Ending Cash Balance - 3/31/2016	\$ 31,188,240	\$ 13,300,034	\$ 5,033,092	\$ 466,001	\$ 49,987,367

FM Budget vs Actual										
Author		JGRANT								
		Status of Data 4/13/2016 04:34:00								
Chart Filter Information										
Table										
Fiscal Year	Business area	Funded Program - Bud	Fund (High Level)	Original Budget	Budget Adjustments	Current Budget	YTD Actual Expense	Balance Before Commitments	Commitments and Other Transactions	Remaining Balance
2016	DDSN	ADMINISTRATION	Result	\$ 7,278,969.00	\$ 37,845.00	\$ 7,316,814.00	\$ 4,491,259.38	\$ 2,825,554.62	\$ 486,356.96	\$ 2,339,197.66
		PREVENTION PROGRAM	Result	\$ 257,098.00	\$ 356,702.00	\$ 613,800.00	\$ 547,132.00	\$ 66,668.00	\$ 66,668.00	\$ 0.00
		GWOOD GENETIC CTR	Result	\$ 9,968,376.00	\$ 0.00	\$ 9,968,376.00	\$ 8,210,648.00	\$ 1,757,728.00	\$ 1,607,728.00	\$ 150,000.00
		CHILDREN'S SERVICES	Result	\$ 14,859,135.00	\$ 6,593,880.00	\$ 21,453,015.00	\$ 6,802,020.71	\$ 14,650,994.29	\$ 320.00	\$ 14,650,674.29
		BabyNet	Result	\$ 9,312,500.00	\$ 0.00	\$ 9,312,500.00	\$ 9,312,500.00	\$ 0.00	\$ 0.00	\$ 0.00
		IN-HOME FAMILY SUPP	Result	\$ 76,340,895.00	-\$ 8,565,176.00	\$ 67,775,719.00	\$ 29,363,216.73	\$ 38,412,502.27	\$ 7,407,667.71	\$ 31,004,834.56
		ADULT DEV&SUPP EMPLO	Result	\$ 64,395,407.00	\$ 9,555,514.00	\$ 73,950,921.00	\$ 56,286,575.89	\$ 17,664,345.11	\$ 0.00	\$ 17,664,345.11
		SERVICE COORDINATION	Result	\$ 22,707,610.00	\$ 1,221,427.00	\$ 23,929,037.00	\$ 14,798,659.44	\$ 9,130,377.56	\$ 581,365.75	\$ 8,549,011.81
		AUTISM SUPP PRG FY10	Result	\$ 14,113,306.00	-\$ 989,600.00	\$ 13,123,706.00	\$ 7,118,293.21	\$ 6,005,412.79	\$ 416,531.44	\$ 5,588,881.35
		Pervasive Developmental Disorder (PDD)	Result	\$ 13,027,103.00	-\$ 2,684,871.21	\$ 10,342,231.79	\$ 5,976,605.79	\$ 4,365,626.00	\$ 1,393,727.72	\$ 2,971,898.28
		HD&SPINL CRD INJ COM	Result	\$ 3,040,532.00	\$ 212,922.00	\$ 3,253,454.00	\$ 2,336,325.15	\$ 917,128.85	\$ 0.00	\$ 917,128.85
		REG CTR RESIDENT PGM	Result	\$ 71,450,565.00	\$ 1,592,949.00	\$ 73,043,514.00	\$ 46,810,097.46	\$ 26,233,416.54	\$ 2,994,298.61	\$ 23,239,117.93
		HD&SPIN CRD INJ FAM	Result	\$ 25,758,987.00	-\$ 4,755,323.00	\$ 21,003,664.00	\$ 13,462,441.75	\$ 7,541,222.25	\$ 2,627,645.36	\$ 4,913,576.89
		AUTISM COMM RES PRO	Result	\$ 23,557,609.00	-\$ 826,900.00	\$ 22,730,709.00	\$ 16,272,422.08	\$ 6,458,286.92	\$ 44,676.92	\$ 6,413,610.00
		INTELL DISA COMM RES	Result	\$ 286,451,227.00	\$ 3,501,824.00	\$ 289,953,051.00	\$ 215,252,121.16	\$ 74,700,929.84	\$ 21,783,114.68	\$ 52,917,815.16
		STATEWIDE CF APPRO	Result		\$ 0.00	\$ 0.00		\$ 0.00		\$ 0.00
		STATEWIDE PAY PLAN	Result		\$ 0.00	\$ 0.00		\$ 0.00		\$ 0.00
		STATE EMPLOYER CONTR	Result	\$ 28,368,232.00	-\$ 317,826.00	\$ 28,050,406.00	\$ 18,485,518.27	\$ 9,564,887.73	\$ 0.00	\$ 9,564,887.73
		DUAL EMPLOYMENT	Result				\$ 1,354.16	-\$ 1,354.16	\$ 0.00	-\$ 1,354.16
		Autism Services	Result		\$ 1,000,000.00	\$ 1,000,000.00	\$ 500,000.00	\$ 500,000.00	\$ 0.00	\$ 500,000.00
		Special Needs Park -	Result		\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 0.00	\$ 0.00	\$ 0.00
		Special Family Resou	Result		\$ 1.00	\$ 1.00		\$ 1.00		\$ 1.00
		Result		\$ 670,887,551.00	\$ 6,033,367.79	\$ 676,920,918.79	\$ 456,127,191.18	\$ 220,793,727.61	\$ 39,410,101.15	\$ 181,383,626.46

South Carolina Department of Disabilities & Special Needs
Analysis of Expenditures July 1, 2015 through March 31, 2016
Regional Centers

Description	Annual Budget	YTD Expenditures	YTD Balance	% Expended
Regional Centers				
Personal Services	\$ 51,656,049	\$ 37,883,643	\$ 13,772,406	73%
Other Operating	\$ 12,631,070	\$ 8,926,450	\$ 3,704,620	71%
Total Regional Centers	<u>\$ 64,287,119</u>	<u>\$ 46,810,093</u>	<u>\$ 17,477,026</u>	<u>73%</u>
Midlands Center				
Personal Services	\$ 11,291,834	\$ 8,086,245	\$ 3,205,589	72%
Other Operating	\$ 3,074,975	\$ 2,004,784	\$ 1,070,191	65%
Total Midlands Center	<u>\$ 14,366,809</u>	<u>\$ 10,091,029</u>	<u>\$ 4,275,780</u>	<u>70%</u>
Whitten Center				
Personal Services	\$ 15,023,562	\$ 11,252,319	\$ 3,771,243	75%
Other Operating	\$ 3,824,233	\$ 2,723,947	\$ 1,100,286	71%
Total Whitten Center	<u>\$ 18,847,795</u>	<u>\$ 13,976,266</u>	<u>\$ 4,871,529</u>	<u>74%</u>
Coastal Center				
Personal Services	\$ 11,774,270	\$ 8,475,920	\$ 3,298,350	72%
Other Operating	\$ 2,735,242	\$ 1,954,870	\$ 780,372	71%
Total Coastal Center	<u>\$ 14,509,512</u>	<u>\$ 10,430,790</u>	<u>\$ 4,078,722</u>	<u>72%</u>
Pee Dee Center				
Personal Services	\$ 13,566,383	\$ 10,069,159	\$ 3,497,224	74%
Other Operating	\$ 2,996,620	\$ 2,242,849	\$ 753,771	75%
Total Pee Dee Center	<u>\$ 16,563,003</u>	<u>\$ 12,312,008</u>	<u>\$ 4,250,995</u>	<u>74%</u>

CAPITAL IMPROVEMENT INTERIM PROJECTS
Request Commission Approval at the April 21, 2016 Meeting

1 Coastal Center - Roof Repairs	\$ 750,000.00
<p>The project scope includes life cycle repair and replacement of Coastal Center's five Hillside Dorms and Hillside Program Building. The October 2015 Storm resulted in numerous new leaks in most of Coastal Center's buildings due to the unprecedented 1000 year rain volume. From post storm roofing evaluation and recommendations for repairs and replacement by one of DDSN's IDC roofing consultants, the Hillside Buildings have been identified as the first priority in DDSN's plan to address Coastal Center's roofing issues.</p>	
2 Pee Dee Region - Williamsburg Day Program Addition	\$ 750,000.00
<p>The project scope includes a 2500 square foot addition to DDSN's Williamsburg County Administration and Day Program Building in Kingstree, SC. This building is 24 years old, and the population served has outgrown the building's license capacity. There are insufficient restrooms, and additional handicap accessible restrooms are desperately needed to meet the needs of those served. Site drainage improvements are also required. \$200,000 of the \$750,000 project budget will be funded by Williamsburg County Disabilities and Special Needs Board.</p>	
<hr/> Total \$ 1,500,000.00	

New Waiting List Reduction Project Report Format Note

4/11/16

1. The current reported enrollment numbers that are now reported by month instead of as a rolling total may change based on back-dating of enrollment dates.

For example, there are scenarios in which someone has an enrollment date of 3/23/16 and it is not keyed into both the DDSN and the Medicaid systems until 4/12/16.

This would adjust the March numbers by one enrollment but it would not be accounted for until the May 2016 report.

2. Also, the "Total Number of Individuals Removed from the Waiting Lists" numbers that are presented as a running total since project inception will not correlate with the "Total Number Removed from the ID/RD, HASCI, and CS Waiting Lists" row. The row containing the running total is from the Waiting List Reduction Project tracking efforts and therefore includes individual names removed due to those efforts and does not include those who request to be removed from the waiting list for other reasons (death, moving, removal request).

For example:

August Total Number Removed (Running Total):	4,955
(removed from list due to receiving a slot)	

August Total Removed from Waiting Lists (By month):	335
(This includes those removed due to receiving a slot and those who requested to be removed and those who passed away but had not yet received slots)	

The 4,955 and the 335 do not add up to the September running total of 5,282. This is by design due to the nature of the numbers and what they are tracking.

**SC Department of Disabilities and Special Needs
Waiting List Reduction Efforts for Fiscal Year 2016**

Total Numbers At Beginning of the Month	2015						2016					
	July	August	September	October	November	December	January	February	March	April	May	June
Intellectual Disability/Related Disabilities Waiver Waiting List Total	5,473	5,559	5,443	4,934	4,793	4,779	4,925	4,935	5,001	5,191		
Community Supports Waiver Waiting List Total	3,614	3,624	3,565	3,544	3,534	3,478	3,530	3,501	3,551	3,566		
Head and Spinal Cord Injury Waiver Waiting List Total	0	0	0	0	0	0	0	0	0	0		
Critical Needs Waiting List Total	132	131	140	122	118	124	122	122	133	125		
Total Number <u>Added</u> to the ID/RD, HASCI, and CS Waiting Lists	297	431	182	318	367	214	406	285	389	544		
Total Number <u>Removed</u> from the ID/RD, HASCI, and CS Waiting Lists	492	335	357	848	518	284	208	304	272	340		
Number of Individuals Enrolled in a Waiver by Month	123	135	144	132	154	125	175	179	138	185		
Number of Individuals Opted for Other Services/Determined Ineligible by month	76	215	138	311	191	110	80	83	67	33		
Total Number of Individuals Removed from Waiting Lists (Running Total)	4,749	4,955	5,282	6,473	6,549	6,837	7,050	7,327	7,631	7,935		
Total Number of Individuals Pending Waiver Services (Running Total)	1,434	1,303	1,314	1,901	1,952	1,815	1,833	1,743	1,690	1,606		
Total Unduplicated Individuals on the Waiver Waiting Lists (*Approximate)	6,122	6,152*	6,035*	5,680	5,495*	5,449*	5,580	5,575*	5,635	5,776		

Updated 4/11/16

** Approximately 34% of the 8,757 individuals on a waiting list are duplicated names resulting in the 5,776 unduplicated individuals on waiting lists.

Updated 3/16/16

SC Department of Disabilities and Special Needs

Waiting List Reduction Efforts

As of April 1, 2016 (run on April 1, 2016)

Waiting List	Number of Individuals Removed from Waiting Lists	Consumer/Family Determination		Number of Individuals Services are Pending
		Number of Individuals Enrolled in a Waiver	Number of Individuals Opted for Other Services/ Determined Ineligible	
Intellectual Disability/Related Disabilities (As of July 1, 2014)	1,438 (FY15)	713 (FY15)	510 (FY15)	84 (FY15)
	<u>1,986 (FY16)</u>	<u>855 (FY16)</u>	<u>630 (FY16)</u>	<u>632 (FY16)</u>
	3,424	1,568	1,140	716
Community Supports (As of July 1, 2014)	2,430 (FY15)	700 (FY15)	1,462 (FY15)	85 (FY15)
	<u>1,382 (FY16)</u>	<u>450 (FY16)</u>	<u>498 (FY16)</u>	<u>617 (FY16)</u>
	3,812	1,150	1,960	702
Head and Spinal Cord Injury (As of Oct 1, 2013)	699	311	200	188
		3,029	3,300	
Total	7,935	6,329		1,606

Waiting List *	Number of Individuals Added Between July 1, 2014 and April 1, 2016	Number of Individuals Waiting as of April 1, 2016
Intellectual Disability/Related Disabilities	3,281 (1,512 since 7/1/15)	5,191
Community Supports	3,189 (1,360 since 7/1/15)	3,566
Head and Spinal Cord Injury	0	0
Total	6,470	8,757**

* There is currently no Head and Spinal Cord Injury (HSCI) Waiver waiting list.

** Approximately 34 percent of 8,757 are duplicated names; there are 5,776 people are on waiting lists.

**South Carolina Department Of Disabilities & Special Needs
As Of March 31, 2016**

Service List	02/29/16	Added	Removed	03/31/16
Critical Needs	133	36	44	125
Pervasive Developmental Disorder Program	1649	63	53	1659
Intellectual Disability and Related Disabilities Waiver	5002	316	127	5191
Community Supports Waiver	3551	206	191	3566
Head and Spinal Cord Injury Waiver	0	22	22	0

Report Date: 4/5/16

South Carolina Department Of Disabilities Special Needs
 Critical Needs List Activity For 2/29/2016 Through 3/31/2016

	As Of 2/29/2016 -----	Added During The Period -----	Removed During The Period -----	As Of 3/31/2016 -----
Coastal	20	5	11	14
Midland	56	16	21	51
Pee Dee	12	6	5	13
Piedmont	45	9	7	47
	-----	-----	-----	-----
Total:	133	36	44	125
	=====	=====	=====	=====

SCDDSN Incident Management Report for 2016 (Community Residential, Day Service, and Regional Centers)

Allegations of Abuse/Neglect/Exploitation

Community Residential	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
# of ANE Allegations	28	32	37	43	34	39	31	41				
# ANE Allegations Substantiated	0	0	0	0	0	2	0	1				
# of Staff Terminated for policy and/or procedural violations or employee misconduct	6	2	7	6	3	3	6	5				
Day Services	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
# of ANE Allegations	8	3	5	4	8	2	3	6				
# ANE Allegations Substantiated	0	0	0	0	0	0	0	0				
# of Staff Terminated for policy and/or procedural violations or employee misconduct	2	0	0	0	0	0	3	2				
Regional Centers	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
# of ANE Allegations	4	11	4	5	19	7	4	7				
# ANE Allegations Substantiated	0	0	0	0	0	0	0	0				
# of Staff Terminated for policy and/or procedural violations or employee misconduct	2	0	2	0	8	3	1	3				

Critical Incident Reporting

	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
# of Critical Incidents Reported- Community Residential Settings	119	114	93	104	91	98	117	112				
# of Critical Incidents Reported- Day Service Settings	28	23	17	11	16	25	13	21				
# of Critical Incidents Reported- Regional Centers	18	31	25	27	16	34	20	32				

Death Reporting

	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
# of Deaths Reported- Community Residential Settings	4	6	4	8	2	3	10	5				
# of Deaths Reported- Regional Centers	0	1	4	2	3	4	4	1				

SCDDSN Incident Management Report 5 year trend data (Community Residential, Day Service, and Regional Centers)

Allegations of Abuse/Neglect/Exploitation

Community Residential	2012	2013	2014	2015	2016 (Thru 2/29/16)
# of ANE Allegations	412	492	383	437	285
Rate per 100	9.7	11.44	8.78	9.85	6.32
# ANE Allegations Substantiated	8	1	11	6	3
# of Staff Terminated for policy and/or procedural violations or employee misconduct	56 (Day & Res.)	92 (Day & Res.)	65	74	38
Day Services	2012	2013	2014	2015	2016 (Thru 2/29/16)
# of ANE Allegations	71	61	73	65	39
Rate per 100	0.96	0.82	0.97	0.84	0.5
# ANE Allegations Substantiated	2	2	4	4	0
# of Staff Terminated for policy and/or procedural violations or employee misconduct	56 (Day & Res.)	92 (Day & Res.)	14	9	7
Regional Centers	2012	2013	2014	2015	2016 (Thru 2/29/16)
# of ANE Allegations	137	111	167	102	61
Rate per 100	16.8	14	22.1	13.5	8.7
# ANE Allegations Substantiated	0	1	0	0	1
# of Staff Terminated for policy and/or procedural violations or employee misconduct	15	21	17	16	19

Critical Incident Reporting	2012	2013	2014	2015	2016 (Thru 2/29/16)
# of Critical Incidents Reported- Community Settings (Residential & Day)	1325	1338	1277	1381	1049
Rate per 100	16.81	16.91	15.82	16.55	12.46
# of Critical Incidents Reported- Regional Centers	216	248	224	241	201
Rate per 100	26.5	31.2	29.6	32	28.7
Death Reporting	2012	2013	2014	2015	2016 (Thru 2/29/16)
# of Deaths Reported- Community Settings	48	68	59	65	42
Rate per 100	1.13	1.58	1.35	1.47	0.91
# of Deaths Reported- Regional Centers	23	20	31	21	22
Rate per 100	2.8	2.5	4.1	4.1	2.7