

SOUTH CAROLINA COMMISSION ON DISABILITIES AND SPECIAL NEEDS
SPECIAL-CALLED MEETING

MINUTES

July 26, 2013

The South Carolina Commission on Disabilities and Special Needs met on Friday, July 26, 2013, at 1:00 p.m. at the Department of Disabilities and Special Needs Central Office, 3440 Harden Street Extension, Columbia, South Carolina.

The following were in attendance:

COMMISSION

Present:

Fred Lynn, Chairman – Via Teleconference
Christine Sharp, Vice Chairman – Via Teleconference
Harvey Shiver, Secretary – Via Teleconference
Katherine Finley – Via Teleconference
Deborah McPherson – Via Teleconference

Absent:

Katherine Davis
Eva Ravenel

DDSN Administrative Staff

Dr. Buscemi, State Director; Mrs. Susan Beck, Associate State Director, Policy; Mr. David Goodell, Associate State Director, Operations; Mr. Tom Waring, Associate State Director, Administration; Mrs. Lois Park Mole, Director, Government and Community Relations

Coastal Regional Center (via videoconference)

(No one in attendance)

Pee Dee Regional Center (via videoconference)

(No one in Attendance)

Whitten Regional Center (via videoconference)

(No one in attendance)

York County DSN Board (via videoconference)

(No one in attendance)

News Release of Meeting

Chairman Fred Lynn called the meeting to order and Ms. Sandra Delaney read a statement of announcement about the meeting that had been mailed to the appropriate media, interested persons, and posted at the Central Office and on the website in accordance with the Freedom of Information Act.

Agenda

(Attachment A)

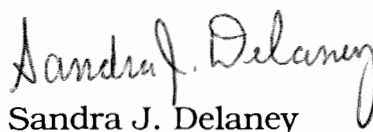
Consideration of Bids

Mr. Tom Waring presented information for Commission approval on the bid to replace the HVAC at the Whiten Center Chapel. On motion of Commissioner Christine Sharp, seconded and passed, the Commission approved to accept the recommendation to award the contract to the lowest bidder, Thomas Electric of Laurens, South Carolina, to include the base bid and alternates number one, two, and three in the amount of \$173,037.000 and to award to the second lowest bidder should the lowest bidder be determined non-responsible. (Attachment B)

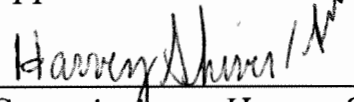
Adjournment

With no further business, Chairman Fred Lynn adjourned the meeting.

Submitted by,


Sandra J. Delaney

Approved:



Commissioner Harvey Shiver
Secretary

SOUTH CAROLINA COMMISSION ON DISABILITIES AND SPECIAL NEEDS

SPECIAL-CALLED MEETING VIA TELEPHONE

A G E N D A

**South Carolina Department of Disabilities and Special Needs
3440 Harden Street Extension
Conference Room 180
Columbia, South Carolina**

July 26, 2013

1:00 P.M.

1. Call to Order *Chairman Fred Lynn*
2. Welcome - Notice of Meeting Statement *Commissioner Harvey Shiver*
3. Business:
 Consideration of Bid – *Mr. Tom Waring*
 Whitten Center Essential Buildings HVAC Replacement
4. Adjournment

CONSIDERATION OF BIDS
WHITTEN CENTER
ESSENTIAL BUILDINGS HVAC REPLACEMENT
STATE PROJECT NO: J16-9862

The project scope includes replacement of Chapel HVAC systems with new packaged air conditioning unit with natural gas heat and split-system heat pump unit. Existing DX units and boiler system will be removed. Under slab duct system will be abandoned, sealed, and replaced with new air distribution system. The work will include balancing of air and water systems, duct cleaning, electrical, and other miscellaneous work. Alternate Number One scope includes replacing the Hallett School boiler. Alternate Number Two scope includes replacing Hallett School pumps and duct mounted hot water coils.

It is recommended that a contract be awarded to **THOMAS ELECTRIC of LAURENS, SC** to include the base bid, and alternates number one and two in the amount of **\$173,037.00**. While no problem is anticipated, permission is requested to award to the second low bidder should the low bidder be determined non-responsible.

Base Bid One:	<u>\$ 95,482.00</u>
Alternate No. One:	<u>\$ 42,277.00</u>
Alternate No. Two:	<u>\$ 35,278.00</u>
Contract Amount:	<u>\$ 173,037.00</u>

ATTACHMENT: Bid Tabulation

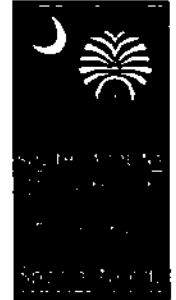
FUNDS: Excess Debt Service

BID DATE: 07/25/13

DATE: 07/25/13

PROJECT NO.: J16-9862
 PROJECT NAME: Whitten Center
 PROJECT DESCRIPTION: Whitten Center - Essential Bldgs. HVAC Replacement
 ARCHITECT/ENGINEER: Swygerl & Associates

SCDDSN Engineering and Planning
 3440 Harden St. Extension
 Columbia, SC 29203
 Phone: (803) 898-9796
 Fax: (803) 898-9653



BID DATE: Thurs., 7/25/13
 TIME: 2:00 PM
 LOCATION: SCDDSN, Central Office, Room 247

BID TABULATION

	CONTRACTOR NAME	BID SEC	Adden. No. 1	BASE BID	ALTERNATE #1	ALTERNATE #2	TOTAL (ADD/DEDUCT)	SUBCONTRACTORS
1	Thomas Mechanical Laurens, SC	√	√	\$ 95,482.00	\$ 42,277.00	\$35,278.00	\$ 173,037.00	HVAC (Base Bid) Thomas Mechanical
								HVAC (Alt 1) Thomas Mechanical
								HVAC (Alt 2) Thomas Mechanical
								Elect (Base Bid) West Electric
								Elect (Alt 1) West Electric
								Elect (Alt 2) West Electric
2	McCarter Mechanical Spartanburg, SC	√	√	\$ 139,950.00	\$ 42,830.00	\$ 45,710.00	\$ 228,490.00	HVAC (Base Bid) McCarter Mechanical, Inc.
								HVAC (Alt 1) McCarter Mechanical, Inc.
								HVAC (Alt 2) McCarter Mechanical, Inc.
								Elect (Base Bid) Switzer Construction & Electric
								Elect (Alt 1) Switzer Construction & Electric
								Elect (Alt 2) Switzer Construction & Electric
3	Steele's Heating & Air Lancaster, SC	√	√	\$ 163,136.00	\$ 55,800.00	\$ 71,000.00	\$ 289,936.00	HVAC (Base Bid) Steele's Heating & Air
								HVAC (Alt 1) Steele's Heating & Air
								HVAC (Alt 2) Steele's Heating & Air
								Elect (Base Bid) West Electric
								Elect (Alt 1) West Electric
								Elect (Alt 2) West Electric

Andrew Tharin 7/25/13
 Andrew Tharin, Project Manager
Shirley Wilson
 Witness