



DDSN Executive Memo

TO: Executive Directors, DSN Boards
CEOS, Contracted Service Providers

FROM: Mary Poole, DDSN State Director 

DATE: December 16, 2020

RE: Residential Providers Enrollment in DHEC's Vaccination Program

DHEC is coordinating the COVID-19 Vaccination Plan for the state. DDSN is working closely with DHEC to ensure our individuals will have access to the COVID-19 vaccine. DHEC anticipates receiving vaccine shipments and scheduling vaccination dates before the end of December. The initial vaccination phase, known as "1A", contains residents of Long Term Care Facilities (LTCF) and staff involved in direct resident care, including janitorial/housekeeping/foodservice workers. This permits DDSN providers to enroll into DHEC's Vaccination Program. Providers' first step is to enroll with DHEC using the below link:

<https://scdhec.gov/covid19providerenrollment>

The challenge for some providers enrolling has been having a "Chief Medical Officer" to be responsible for specific aspects of the vaccination plan. The key is to successfully enroll to get DHEC to recognize the provider's need. Then, DHEC will prioritize and contact the provider to schedule vaccinations.

DHEC recently confirmed 11 of our 50+ residential providers have started or completed the enrollment process into DHEC's Vaccination Program. **If you have not started the enrollment process into DHEC's Vaccination Program, please start the process today.** DDSN will be telephonically reaching out today to providers currently not enrolled, as well as offer assistance to facilitate their enrollment efforts, particularly addressing the most common issue of having a "Chief Medical Officer".

The below link describes the initial vaccination plan known as Phase 1A:

<https://scdhec.gov/sites/default/files/Library/CR-012873.pdf>

The below link is to DHEC's webpage titled, "COVID-19 Vaccine Provider Guidance," which contains all relevant information to assist a provider enrolling:

<https://scdhec.gov/covid19/guidance-healthcare-professionals-covid-19/covid-19-vaccine-provider-enrollment>

If you have questions, please contact DDSN via email to the EOC at EOC@ddsn.sc.gov or call Robb McBurney at 803-898-9723.

Thank you.