

MEETING SUMMARY OF THE POLICY COMMITTEE
Commission of the South Carolina Department of Disabilities and Special Needs
3440 Harden Street Extension
Columbia, South Carolina
March 16, 2022

IN ATTENDANCE: Chairman, Barry Malphrus; Commissioner Eddie Miller; Commissioner David Thomas
Dr. Michelle Fry, Lori Manos, Constance Holloway, Tracey Hunt, Janet Priest, Carolyn
Benzon and Colleen Honey

1. Adoption of Agenda

Chairman Malphrus requested committee members to adopt the agenda.

As there were no objections, agenda was adopted.

2. Approval of Summary Notes from the January 11, 2022 Meeting

Chairman Malphrus requested committee members to adopt the summary notes.

As there were no objections, summary notes from the January 11, 2022 meeting were adopted.

3. Old Business

A. 413-03-DD: Code of Conduct

A discussion was held regarding a dollar limit on gifts between co-workers. This issue was tabled to allow staff time to research four or five other state agencies. A sentence was added on page 4 stating reporting should occur within 14 calendar days of the identification of the conflict. As there were no objections, the directive will be presented to the full Commission for approval without the usual 10-day public comment.

4. New Business

A. 413-08-DD: Anti-Harassment

After implementation, staff realized the form referred to in the directive needed to be included as an attachment for ease of access. The directive was adjusted accordingly. Since the change is minor, this was for informational purposes only. As there were no objections, the directive will be presented to the full Commission for approval and signing.

B. 250-10-DD: Funding for Services

Staff stated Fee for Service was implemented March 1, 2022. Accordingly, this directive is no longer necessary. Staff recommendation was to declare this directive OBSOLETE. As there were no objections, it will be presented to the full Commission for approval to declare OBSOLETE.

C. 250-11-DD: Outlier Funding Request System – Capitated Funding System

Staff again stated Fee for Service was implemented March 1, 2022. Accordingly, this directive is no longer necessary. Staff recommendation was to declare this directive OBSOLETE. As there were no objections, it will be presented to the full Commission for approval to declare OBSOLETE.

D. 738-01-DD: Discharge Planning for those leaving an Intermediate Care Facility for Individuals with Intellectual Disabilities (ICF/IID) and Enrolling in a Home and Community-Based Services (HCBS) Waiver Program

Staff explained oversight still applied in Waiver Case Management and that changes needed to be made to account for the Fee for Service implementation. The Committee approved the removal of section referring to billing. As there were no objections, the directive will be presented to the full Commission for approval without the usual 10-day public comment.

5. Status Update on Directives Referred to Staff

Ms. Lori Manos gave an update on the following directives:

- 100-25-DD: Disaster Preparedness Plan for DDSN and Other DDSN Providers of Services to Persons with Disabilities and Special Needs
- 603-02-DD: Employee Health Requirements
- 603-05-DD: Policy for Management of Occupational Exposures of Health Care Personnel to Potential Blood Borne Pathogens

We hope to have these three directives ready for public comment by the end of March. After the external review period, staff will present to the Commission for approval and signing at the next available Commission meeting.

6. Adjournment

The next meeting will be held April 12, 2022.