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## **MEMORANDUM**

**TO:** Executive Directors with Residential Services  
Residential Directors

**FROM:** Janet Brock Priest, Associate State Director – Operations 

**DATE:** October 6, 2022

**SUBJECT:** Positive Behavior Supports Training

As you may recall, providers who were approved to deliver Intensive Support Residential Habilitation Services (i.e., High Management) under the Fixed Price Bid for INTENSIVE SUPPORT RESIDENTIAL HABILITATION SERVICES FOR 12 AND OVER (Solicitation # 5400014094) were required to "provide training to all direct support staff and their supervisors using AAIDD's Positive Behavior Support Training Curriculum, 3<sup>rd</sup> Edition or latest version as directed by DDSN." This requirement was included in the information on which the rates for the current High Management and Tier 4 Residential Habilitation tiers of service were, by SCDHHS, based. Therefore, this continues to be a requirement for delivery of Residential Habilitation High Management and Residential Habilitation Tier 4 services.

### **Positive Behavior Support - Supervisor's Course**

Historically, DDSN offered Positive Behavior Supports training but has not done so for several years. DDSN is now, again, offering this training, beginning with the Positive Behavior Support - Supervisor's Course. Because it has not been offered for several years, this training is important, not only for new staff, but also as a refresher for those staff who may have completed it in the past. The classes are targeted to those who supervise Direct Support Professionals (DSPs), and to those who may be designated by your agency as a trainer/teacher of Positive Behavior Supports to other staff. It is a four (4) day, in-person, course, held one (1) day per week for four (4) consecutive weeks. All days of training must be fully attended for successful completion. Missed day(s) of training cannot be made-up; participants who miss any day(s) of training, or portions thereof, must re-take the entire course. Following the training, a skills check must be completed at each participants' worksite.

The first Positive Behavior Support -Supervisor's Course will be held **October 28 - November 16, 2022**. The specific dates below. Each training day will begin at 9:00am and last until 4:00pm, with a break for lunch on the participant's own. The training will be held at the **Collaborative Training Center at Midlands Center, 8301 Farrow Road, Columbia, SC, 29203**. Please note, future courses will be offered in other locations around the state.

- **Friday, October 28, 2022,**
- **Wednesday November 2, 2022,**
- **Monday November 7, 2022, and**
- **Wednesday November 16, 2022.**

Registration is required. Participants may register using the following link:

<https://www.eventbrite.com/e/positive-behavior-support-training-supervisor-course-tickets-431971316837>

Courses are limited to twenty (20) participants and access will be granted on a first come, first served basis.

### **Positive Behavior Support Trainer's Course**

As noted, in addition to supervisors, this training is important for those who may be designated by your agency as a trainer/teacher of Positive Behavior Supports to other staff (e.g., DSPs). In an effort to support your agency to have an on-site/in-house trainer for other staff, a Positive Behavior Support Trainer's Course is also being offered. To be a certified Positive Behavior Support Trainer for your agency, the candidate must:

- successfully complete the four (4) day Supervisor's Course (above);
- successfully complete an additional two (2) day course specifically for trainers (Trainer's Course); and
- be observed conducting/delivering Positive Behavior Supports training to staff within ninety (90) days of the completion of the Trainer's Course.

The first two-day, Trainer's Course will be offered in November 2022. Specifically, the first day of training will be **Monday, November 21, 2022** and the second day will be **Wednesday, November 30, 2022**. Both days of training will be held from 9:00am until 4:00pm, with a break for lunch on the participant's own. This training will be held in-person at **DDSN's Central Office, 3440 Harden Street Extension, Columbia, SC, 29203**. Please note, future courses will be offered in other locations around the state. Both days of training must be fully attended for successful completion. A missed day of training cannot be made-up; participants who miss any day of training, or portions thereof, must re-take the entire course. Additionally, participants who are not observed conducting/delivering training within ninety (90) days of course completion may be required to re-take the Trainer's Course before certification is issued. Participants who are eligible for the Trainer's Course will be provided information about registration for it following the successful completion of the Supervisor's Course (above).

DDSN is excited to once again offer this very impactful training and is hopeful that you will take advantage of these opportunities. If you have any questions or need additional information, please contact me at [jpriest@ddsn.sc.gov](mailto:jpriest@ddsn.sc.gov) or 803-898-9620.