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MEMORANDUM

TO: Executive Directors, DSN County Boards
CEOs, Contracted Service Providers for Residential and Day Services

FROM: Constance Holloway 
Interim State Director

DATE: June 14, 2023

RE: National Core Indicators – **State of the Workforce Survey DUE JUNE 30, 2023**

All DDSN providers of adult day and residential services should have received information about a State of the Workforce Survey conducted by the National Core Indicators (NCI). This survey was previously known as the Staff Stability Survey. DDSN has partnered with the National Association of State Directors of Developmental Disabilities Services (NASDDDS) and Human Services Research Institute (HSRI) for the past several years to administer the National Core Indicators (NCI) survey. This survey has provided DDSN with data about the strengths and weaknesses of our system and various policy initiatives.

At this point, only 12 of 64 providers have responded and we need all providers to participate. Providers that have not yet submitted their data received a reminder email directly from HSRI/NCI this morning. This included instructions on how to complete this survey using their online data entry system. The survey should be completed by your Human Resources or Payroll offices and reflect direct support professionals, working with adults, who were on payroll during any period between January 1, 2022, and December 31, 2022. This survey must be completed by June 30, 2023.

DDSN is aware of the many competing interests for staff time and resources. We appreciate your time and feedback as we participate in this statewide survey. Thank you for your help compiling this information.

If you have any questions, please contact qualitymanagement@ddsn.sc.gov.