



## EXECUTIVE MEMO

To: Executive Directors, DSN Boards  
CEOs, Private Providers  
Therap Security Administrators

From: Chief Information Security Officer Kareem Briggs

Re: Reminder: Therap Requires Users' "Personal Details" by June 1<sup>st</sup> Prior to System Access

Date: June 1, 2021

The purpose of the Executive Memo is to remind Therap users that on June 1<sup>st</sup> Therap will prompt all users who have not completed their "Personal Details" profile screen in Therap to do so. Therap users must complete this section prior to accessing Therap. This information is critical for DDSN to communicate directly with all 14,113 users with upcoming Two-Factor Authentication (2FA) implementation instructions.

For reference, DDSN's 2FA information security tool implementation plan can be found on a May 13<sup>th</sup> DDSN Executive Memo (see [link](#)).

Your point of contact for 2FA is Chief Information Security Officer, Kareem Briggs. You can reach him via email [Kareem.Briggs@ddsn.sc.gov](mailto:Kareem.Briggs@ddsn.sc.gov) or phone# 803/898-9706.

Thank you in advance for your help, assistance, and patience in this Therap improvement project.